

TOWN OF LYME  
Select Board Meeting  
Thursday January 25<sup>th</sup>, 2024  
Public 10:00 AM  
Approved: Thursday February 8<sup>th</sup>, 2024

The following people were present for part or all of the meeting: Select Board members Judith Brotman, Ben Kilham (via Zoom) and David Kahn; Administrator Dina Cutting, Select Board/Assessing Clerk Jordan Toland via Zoom

Public: Hunter Synder, Jan Williams via Zoom, Susan Musty via Zoom

1. At 10:05 AM Mrs. Brotman opened the public meeting.
2. Mrs. Brotman suggested that the Board meet regularly at 10:00 AM. There is a consensus of the Board. Select Board meetings will now regularly be held every other Thursday at 10:00 AM in the Town Office Conference Room.
3. Public comment: no public comment at this time.
4. Mrs. Brotman found a slight edit from the minutes on Tuesday, January 9<sup>th</sup>, 2024 minutes. Mr. Kahn left the meeting early at 11:20 AM. Mr. Kahn moved to approve the minutes from the meeting of Tuesday January 9<sup>th</sup>, 2024 as amended. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote.
5. The Board reviewed two manifests. Mr. Kilham moved to approve two manifests, manifest #1 totaling \$44,693.49 and manifest #2 totaling \$1,586,630.61. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
6. The Town Budget being brought to Town Meeting totals \$2,821,494.69 (a 2.2% increase).
7. The Board briefly reviewed the Capital Reserve Fund worksheet. The Board is proposing the Town move \$410,000 into Capital Reserve Funds this year.
8. Timeline for completion of bond and long-term payments:
  - Fire Truck: 2025
  - Fire Station: 2027
  - Town Office: 2028
  - Highway: 2024
  - Solar: 2029
9. The Board spoke about the proposed warrant article (WA) for Shoestrap Road. The current warrant article proposes discontinuing a portion of the road. The Board listened to suggestions from land owners and is willing to propose another WA as an option for Shoestrap Road. One of those suggestions was to make this portion of the road into either a Class A or Class B Trail. There is a consensus of the Board that another warrant article ~~will~~ be drafted to give the town options. Mrs. Cutting will draft an article for consideration.
10. Mr. Kahn is going to contact Town Council to have a conversation on the EMS-Medical Resource Hospital Agreement with MHMH and clarify some concerns he has. The Board will return to this topic at a later date.
11. The Board reviewed a new application for Temporary Timber Accessways. The Town will now be requiring these permits, approved by the Road Agent, if a timber cut requires a timber access way. Mr. Kilham moved to approve the Temporary Timber Accessway permit. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
12. Mr. Kilham moved to approve a Land Use Change Tax (LUCT) for 10 Spring Hill Lane totaling \$21,010.00. Mrs. Brotman seconded the motion. Voted unanimously in favor by roll call vote.
13. Mr. Kilham moved to approve a Report of Wood Cut totaling \$495.99 for Map 407 Lot 70. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.

14. The Lyme Electric Aggregation has had their plan reviewed and approved by the CPCNH technical team. The plan now is being sent electronically to the Public Utilities Council.
15. At 11:04 AM Mrs. Brotman moved to enter non-public session in accordance with RSA 91-A:3 II (c) Reputation. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote. The following individuals were present for the non-public session: Select Board members Judith Brotman, Ben Kilham and David Kahn; and Administrator Dina Cutting. The Board was reviewing a matter concerning a reputation.
16. At 11:15 AM the Board moved to return to public session to meet with Mr. Haywood and will return to the non-public session after.
17. Assessor, Mr. Haywood, zoomed into the meeting to review the 2023 Municipal Assessment Data Certificate. Mr. Haywood gave an overview of the process. Mr. Haywood matches the sale to a property, the DRA then decides if the sale qualifies, and then Mr. Haywood verifies the assessment. Mr. Haywood explained that the DRA is not asking the Board to sign and confirm any amounts. Their signature just confirms the sales are matched to the correct property. Mr. Haywood is confident that the sales are matched correctly. The Board signed the 2023 Municipal Assessment Data Certificate.
18. At 11:38 AM Mrs. Brotman moved to re-enter non-public session in accordance with RSA 91-A:3 II (c) Reputation. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote. The following individuals were present for the non-public session: Select Board members Judith Brotman, Ben Kilham and David Kahn; and Administrator Dina Cutting. The Board reviewed past information in an ongoing matter. The sense of the Board was to have Mr. Kahn revisit this topic with Town Counsel. At 11:56AM Mr. Kilham moved to return to public session. Seconded by Mrs. Brotman. Voted unanimously in favor.
19. Mr. Kahn will reach out to the Town Attorney to request that the legal action for the cleanup of a property be moved forward without further delay. The Select Board is considering a warrant article to address the clean up on a property on Dorchester Road and on a property on Goose Pond Road.
20. At 11:58AM Mr. Kilham moved to adjourn. Seconded by Mr. Kahn. Voted unanimously in favor by a roll call vote.

Respectfully submitted,

Jordan Toland