

TOWN OF LYME
Select Board Meeting
October 10, 2018
7:00 PM
Town Office Conference Room
Approved: October 17, 2018

The following people were present for part or all of the meeting: Budget Committee members: Judy Brotman, Richard Jones, Erik Furstenburg, Eric Colburg, Scott May, Elizabeth Glenshaw, Wilks McClave, Jennifer Boylston, Christopher Ramsden and Kevin Sahr. Select Board members Susan MacKenzie and Bradford Keith. Highway Road Agent: Steven Williams. Transfer Station: Matthew Thebodo. Administrative Assistant, Dina Cutting.

1. At 7:00PM Chair Brotman called the meeting to order.
2. Mr. McClave moved to approve the minutes of the October 3rd, 2018 meeting. Seconded by Ms. Glenshaw. Two corrections were offered. The minutes were unanimously approved as corrected.
3. Road Agent Steve Williams previewed the proposed 2019 operating budget for the Highway Department. Questions were asked and answered on the following topics-
 - Payroll- Mr. Williams recommended various raises for the highway department employees.
 - Benefits-The Town has not received the 2019 figures from HealthTrust yet.
 - Overtime costs -The Select Board has voted to remove the option of earning comp-time instead of paid overtime as it is earned. Mr. Williams increased the amount of overtime from 125 hours per employee to 300 hours per employee.
 - The highway department is made up of 4 full-time employees with an additional sub-contractor for winter storm plowing. The 2018 sub-contractor numbers do not reflect the accurate amount spent. The Town had pre-contracted and carried over \$13,000 for this service.
 - Calcium Chloride-The Town had pre-paid a portion of the calcium chloride for the 2018 budget.
 - Town building and parking lots-The highway department will now be plowing all municipal parking lots instead of contracting them out. This will add approximately 5 hours of plowing time to the schedule. Due to this change, the Selectboard will be asking the School to take over responsibility for plowing of their lot, so that it may be accomplished in a timely manner.

Mr. Williams reviewed equipment status and requests:

- Chipper- the town's chipper is very old and unsafe. Mr. Williams reviewed preliminary pricing for direct purchase (\$47,000) and a lease-to-own option (\$10,223 for 5 years). A new chipper will save funding associated with hiring logging companies (\$10,000/year) to come and do roadside clearing. The ability to chip this debris will pay for itself in very little time.
- Trailer-The highway department spends funds to have the roller moved frequently. A trailer will enable the moving of any equipment thus saving funds

and giving them the ability to move when necessary. Estimated cost of the trailer is \$19,000.

- Backhoe (\$165,000) vs. Excavator (\$179,000) - Mr. Williams reviewed the different types of uses for each piece of equipment. An excavator would give the highway department the ability to install culverts without renting equipment and more culverts would be serviced and/or installed throughout the summer months. A trailer would be necessary if the town chose to purchase an excavator. The current backhoe only has 4,000 hours on it, and does not have to be replaced at this time. The Selectboard and Williams are still discussing these options.
 - Capital Reserve equipment replacement schedule was briefly discussed. Lyme has a replacement schedule much longer than other towns. The maintenance for the later years is costly. Mr. Williams is requesting the F550 and the 2-ton truck replacement be switched so that in 2019 the F550 would be replaced (\$150,000) rather than the 2-ton truck. The Selectboard and Williams are discussing this option also. The option of lease-to-own or purchasing the equipment/vehicles was reviewed and discussed.
 - Mr. Colburg offered to investigate the lease-to-own option and gather information to be presented at the next meeting.
 - The Selectboard will inquire into the town's ability to enter into a lease-to-own purchase, and the maximum number of years that are allowed to be legally a part of the lease-to-own contract.
4. Transfer Station supervisor Matt Thebodo reviewed the proposed department budget requests:
- The Transfer Station is going through a period of change. Still being worked out is what will be the best options for the Town concerning the collection of municipal solid waste and recycling. It was noted the Town is supportive of recycling, but that there is a cost to proper recycling. The increase in costs to recycle in the last 5-10 years has been significant. The town once again has a contract with the City of Lebanon to allow Lyme residents to use the Lebanon landfill - this should help with some disposal costs.
 - The proposed budget for 2019 is an estimated increase of \$30,000. It was suggested that this may be the year for a warrant article to vote on some items concerning the Transfer Station and recycling program.
5. The municipal budgeting process was briefly reviewed. Various questions were asked and answered.
6. There being no further business before the budget committee at this time Ms. Glenshaw moved to adjourn at 8:15PM. Seconded by Mr. McClave. Voted unanimously in favor.

Respectfully submitted,

Dina

Next meeting: October 17th, 2018-7:00PM

- General Government – Executive, Town Clerk, Tax Collector, Treasurer, Financial, Revaluation of Property, Cemetery, Planning & Zoning

- Library
- Parks and Recreation