

Jim Nourse called the meeting to order at 6:04 pm. Meeting was in person, along with access via Zoom.

1. **Members present:** Jim Nourse, Mark Bolinger, Harry Higgs, David Kahn, Matt Brown (via Zoom), Mike Novello, and Richard Trefren
2. **Approved minutes** from January 9, 2023 meeting (Harry moved, Mark seconded, unanimous vote).
3. **Review of Library PV Solar Project bids**
 - a. We received six bids.
 - b. Mark provided an excellent analysis of how best to compare the bids, including a comprehensive spreadsheet with the applicable criteria for each bidder. The factors discussed by the committee in greatest depth were the quality of components, the familiarity with the building (three of the six showed up for the site visit); the size of the installation and the expected electrical output, the reputation of the company, and the cost. All the bidders specified high-end components, and all have solid references. There were differences in expected output and cost. The committee appreciated the several ways that Mark created metrics that ensured we were choosing apples-to-apples.
 - c. The committee voted to recommend to the Library Trustees and the Select Board that we accept the bid from Catamount Solar, Randolph, VT. Our first choice, if it will fit, is their proposed 400W system; our second choice is their 365W system. (Jim moved; Mike seconded. 6 yes votes; 1 abstention; motion passes).
 - d. Follow-up: Mark will explore the size requirements for the 400W proposal and ask them for a timeline for installation this summer.
 - e. Mark will discuss our recommendation with the Library Trustees at their meeting on Monday, April 3. Jim will contact Dina to get us on the Select Board agenda for Thursday, April 6.
 - f. The committee would like to thank Mark for his analysis and essential leadership in this project.
4. **Adjournment:** Meeting was adjourned at 7:10 pm.

Next meeting: We will meet jointly with the Planning Board and the Lyme Electric Aggregation Committee on April 27 @ 7 p.m.

Respectfully submitted,
Jim Nourse, Chair