

MINUTES
LYME HERITAGE COMMISSION

June 24, 2014 7:00 p.m.
LCA Meeting Room

PRESENT: Ray Clark, chair; Adair Mulligan, vice chair; Jane Fant ; Laurie Wadsworth, alternate; Tim Cook, alternate; Patty Jenks, selectperson
ABSENT: Rick Pond

Meeting was called to order at 7:04 by Chair Ray Clark.

1. Approval of Minutes Minutes from the May 27, 2014 meeting, as amended in the second draft, were unanimously approved.

2. Summary Report Most of tonight's discussion focused on completing the final draft of the *Summary Report*, especially what should be included in its Appendix. Since more publications will probably not be our focus for the near future, we decided to make the appendix as comprehensive as possible while still aiming to complete the *Summary Report* this summer.

Appendix - Jane handed out copies of the write-ups she has already completed. We decided to do a one-page list with short notes for each of these subjects:

- ∞ Barns - Mostly leave it as **Jane** has it written, but **she will count** how many barns are in the Barn book. Needs one or two photos.
- ∞ Bridges & stone culverts - only the 3 main historic bridges (E. & N. Thetford, Edgell). **Adair** will write this up, with a photo.
- ∞ Cellar holes & stone walls -**Jane** will ask Steve Alden about how many cellar holes have been located, & how many documented and she will write up a short summary of this ongoing Lyme Historians project. Since a one-page copy of 3 of Goldthwait's maps are already in the report, we decided not to print them again on this page. However, they could be included in the digital version of the report so readers can then enlarge them for closer examination. Stone walls - impossible to document them all; include a sample from the White Pine Blister maps from the 1930s as an illustration.
- ∞ Cemeteries and tombs **Laurie** will contact the Cemetery Trustees and make a list with "circa dates" of their use, and write a short description of the two stone tombs. She will try to locate a current map of the cemeteries for this page.
- ∞ Churches - Since photographs and descriptions of both are included in the body of the Summary Report, they will not be listed in the Appendix.
- ∞ Schools - **Laurie** handed out a table of all 16 schools that she had made a few years ago. She will condense it to a list which includes every school, approximate location, date that it closed, and, for those still standing, the current use of the building.

∞ Taverns – **Laurie** will take her similar table and also condense it to a list with year built, address, current use.

Glossary – **Adair** has written a glossary of architectural terms, to be included at the very back of the *Summary Report*. She will reformat it to a list.

Additional Resources – **Jane** has made a list of resources other than those included in the Bibliography. She will format the two to fit on one page.

If possible, all write-ups should be in Times New Roman font, to match that of the main body of the report.

Ray will collate all of our contributions and get them into a consistent format. He will work with Jeff Valence, who will get the photographs, maps, etc. in place with his talent for making it visually appealing, and repaginate. We also decided to ask him to design a new color cover.

The schedule we agreed on is:

1. We each do our individual parts and get them to Ray by **JULY 7**.
2. Ray will collate.
3. Document to Jeff by JULY 14.
4. Ray will distribute the new edition to all Commissioners for final edits.
5. Commission will meet **JULY 29** and make all final edits.
6. To Jan Williams for indexing.
7. To publisher.
8. Celebration!! and distribution to various places around town.
9. Letter sent to all owners of property in the Inventory.

3. Other Business

Three on-going tasks were quickly reviewed, but action is postponed until after the Summary Report is completed.

∞ Use of the Inventory by the Planning Board. Patty reported that the current set-up is cumbersome. We need to possibly redesign the format to make it more user-friendly at the Town Office.

∞ Letter to all property owners – review before it is sent out.

∞ Historic Assets Fund – may not work through the Lyme Foundation. NHPA recommends funding through the town. To be further explored.

Meeting adjourned at 8:38 p.m.

Respectfully submitted,
Laurie Wadsworth, secretary

Next Meeting: JULY 29, not July 22