

LYME HERITAGE COMMISSION

August 25 , 2015 7:00 p.m.
LCA Meeting Room

PRESENT: Ray Clark, chair; Adair Mulligan, vice chair; Jane Fant, Laurie Wadsworth; Patty Jenks, select person; Jane Eakin, alternate; Pat Erwin-Ploog, alternate
ABSENT: Rick Pond, Ian Smith, Tim Cook

Meeting was called to order at 7:10 by Chair Ray Clark.

1. **Approval of Minutes:** Amendments were suggested for #4 and #7 of the Draft Minutes from the July 27 meeting. Those minutes were then approved as amended.
2. **Summary Report:** Patty reported that a total of 33 copies have been sold so far, with \$660 having been deposited in the Heritage Commission's account. About 30 copies will be given away, to donors and Town officials. **Jane E.** presented a variety of designs for her inscription on each of those copies, which she will then personalize and paste on the inside back cover. **Ray** will ensure that she has the list of donors and **Patty** will pass along the books. We decided to personally deliver as many as possible to those donors.
3. **Heritage Commission reports:** By Jan. 8, **Jane F.** will again write a half page summary of our activities for the Town Report, with financial updates, including the Lyme Historic Assets Fund. Our current balance stands at \$4,933.53, primarily from privately raised funds. (Income from sale of the Summary Reports will hopefully repay the expenses of producing it, not counting the volunteer hours logged by many Commission members!)
4. **Historic Structures Reports:** Ray passed out copies of an example of recommended format for an Historic Structure Report as a starting point for our review. Topics such as a brief history of the property and construction history have already been at least begun for all the properties in the 2012 Inventory. Other topics, such as an architectural evaluation, and documenting drawings and photographs might require a professional.

Discussion ranged over the kinds of work we could do ourselves and the advantages of hiring a professional (such as Liz Hengen again) or even soliciting volunteer work from Lyme residents with expertise in, say, drafting. Pat made the excellent suggestion that perhaps we could attract an intern from Plymouth State University or University of Vermont who would be eager for a case study. Their professional mentor would oversee the work, and the Heritage Commissioners would have supervisory roles. **Pat** agreed to look further into this possibility. If the Historians do indeed purchase the Judge Churchill property on 15 Main St., **Laurie** will ask their Board for approval to use it for our "trial run" of our first Historic Structures Report, hopefully while it is still empty.

5. The Heritage Commission went into Executive Session for a few minutes to discuss some other private properties in Lyme which might qualify for assistance from the Commission or from the Historic Assets Fund.

Since this can be a delicate issue, we may ask Jennifer Goodman of the NH Preservation Alliance for advice.

6. **Signage** Commissioners are generally in favor of some new signage in town. Signs at all the road crossings of the limits of each Historic District were deemed too intrusive. Commissioners are urged to snap photos of good and less desirable examples of signs in other towns. We will also ask Jennifer Goodman for some ideas.

7. **East Thetford Bridge** Tim has been keeping up with the State's plans to repair the bridge, via teleconferencing. Any Commissioners who are interested should contact him.

Meeting adjourned at 8:35.

Respectfully submitted,
Laurie Wadsworth, secretary

NEXT MEETING: Tuesday September 22