

TOWN OF LYME
Select Board Meeting
February 23, 2017
8:00AM

Town Office conference Room

Approved: March 3, 2017

The following people were present for part or all of the meeting: Select Board members: Susan J. MacKenzie (Chair), Patricia G. Jenks and Jay Smith. Police Chief: Shaun O'Keefe. Road Agent: Steven Williams. Administrative Assistant, Dina Cutting. Moderator: Kevin Peterson. Police department officer to be: Anthony Casale and Mr. and Mrs. Casale.

1. At 8:00 AM-MacKenzie called the meeting to order
2. Highway: Road Agent Williams reviewed lighting changes made in the Highway garage recently. The grant from Lyme Foundation will cover the cost of changing all lighting in the garage to LED fixtures in the future. Cutting will gather specifics and put this out to bid. Williams reviewed the possible replacement of the wood pellet boilers in the garage. 40% grants are available now, so it would be good to take advantage of that if possible. Unfortunately, there are no funds in the 2017 budget for this project. The board will consider this for the 2018 budget season if grants are still available. He reported having overhanging trees trimmed on Whipple Hill Road while the tree people are in town, saving mobilization costs.
3. Kevin Peterson: The board and Peterson reviewed and discussed each article on the 2017 warrant. A slide presentation was reviewed and suggested changes were noted. MacKenzie will make these changes. The board will make a time line of the River Road reroute project and come up with a mailing and hand out of information for Little Town Meeting and Town Meeting. The plans will be available for viewing at Town Meeting. All information will be posted on the Town web site as soon as possible. Chief O'Keefe recommended the request to reopen River Road as Class VI be shared with the Towns insurance policy holder for an opinion.
4. Public Hearing: At 9:15AM MacKenzie opened the public hearing of the following article:

ADOPTING A 3-PERSON BOARD OF ASSESSORS

PETITIONED WARRANT ARTICLE

ARTICLE 26. To see if the town is in favor of adopting a 3-person board of assessors in accordance with Title III Chapter 41:2-c, to be the legal assessing authority for the town. (Majority vote required.) (Not recommended by the Select Board by a vote of 3-0.)

The board reviewed this article. MacKenzie noted the Tax Advisory committee had reviewed and spent numerous hours on this subject. The committee has recommended an advisory group associated with the Board of Assessor not the official RSA Board. The committee had noted this be something the board consider in the future. There were no public comments at this time.

At 9:30AM the public hearing was closed.

5. Jenks moved to approve the public minutes of February 16, 2017. Seconded by Smith. Voted unanimously in favor.
6. Matters arising:
 - MacKenzie noted the group helping with the relicensing of Wilder Dam is looking for more funding so they can develop a response to the environmental reviews. The Board previously requested grant funding from Lyme Foundation for this, and a private donor donated funds to this project. At this time, there is no known funding available to be used for this project.
 - The board reviewed questions submitted concerning the River Road slump. Cutting will

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send to Town Council.

7. Public Comment: none at this time.
8. Manifest in the amount of \$1,837.80 was reviewed and signed (Overseer of Public Welfare)
9. A request for a satellite Household Hazardous Waste was reviewed. The board would like to discuss this with Matt Thebodo, Transfer Station Supervisor at the next Select Board meeting. The board will be meeting with Mark Morgan, Lebanon Land fill supervisor concerning the municipal contract for use of the Lebanon facility at the next meeting also.
10. The changes to Right Angle Engineering contract were reviewed. Smith moved to have the Chair of the Board, MacKenzie sign the contract. Seconded by Jenks. Voted unanimously in favor.
11. Road Agent Appointment: 2017 marks the first year of this position being appointed rather than elected. The board reviewed the expectations and what the Town has been doing in the past for this position. It was the sense of the board to continue with the same expectations and duties as present. The appointment will be made with the other Town appointments at the March 16th, 2017 Board meeting.
12. Cutting reviewed information from the Overseer of Public Welfare and an issue with a disability exemption on a Town property.
13. Banners will be ordered for the Common to advertise Little Town meeting and Town meeting. They will have the day of the week and time in order to use them from year to year.
14. At 10:00AM Chief O'Keefe introduced Anthony Casale to the Board. Chief O'Keefe recommended Mr. Casale for the Police Officer position in the Town of Lyme. MacKenzie moved to approve the recommendation and hire Anthony Casale as a police officer in the Town of Lyme. Seconded by Jenks. Voted unanimously in favor. Town Clerk Jenks performed the swearing in of Anthony Casale; Chief O'Keefe presented Anthony's mother with his shield and she pinned it on him for the first time. Everyone congratulated and welcomed Anthony. Chief O'Keefe will prepare a press release.
15. Committees & Commissions:
 - MacKenzie will be attending the Planning Board meeting to request a small group work with Loch Lyme Lodge to try and come up with a plan to help them get some sort of project moving forward.
 - MacKenzie met with Mark Bolinger and Terry Bowen to review possible lighting changes for the Highway garage. Smith noted this project has been reviewed by the Electric Company and could meet the \$5,000 threshold for going out to bid. In order to make sure this does get the best possible pricing Cutting will receive information necessary to put this out to bid.
 - Willis Engineering has done the boring for the Hewes Brook Bridge. There is no gravel; the soil just turns to sandy soil and is unstable.
 - Coffee Hour was attended by Rich Brown.
 - MacKenzie called the Army Corp of Engineers to inform them the area by Carola Lea's River Road location has been reported by Road Agent Williams to be getting worse; the hole is getting bigger and the road is dropping.
16. Ongoing was reviewed.
17. Cutting reported a couple of calls regarding the Common: 1) The common should stay open, no cluttering posts from dog poo picker upper containers, or houses that hold books etc.....2) The

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Utility Club fundraiser is great but they should be required to remove the Christmas trees after 1 week. The Common should be an open place for people to gather.

18. There being no further business Smith moved to adjourn at 9:50AM. Seconded by Jenks. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting