

TOWN OF LYME

Select Board Meeting

March 16<sup>th</sup>, 2017

8:00AM

Town Office conference Room

Approved: March 23, 2017

The following people were present for part or all of the meeting: Select Board members: Susan J. MacKenzie (Chair), Patricia G. Jenks and Jay Smith. Chief O'Keefe and Officer Casale. Administrative Assistant, Dina Cutting. Selectman elect: Rusty Keith.

Prior to the start of this meeting Marci O'Keefe stopped by to ask the board if there was anything they needed from her as the outgoing Tax Collector. The boards response was no.

1. At 8:00 AM-MacKenzie called the meeting to order
2. Jenks moved to approve the public minutes of March 16<sup>th</sup>, 2017. Seconded by MacKenzie. Voted unanimously in favor.
3. Matters arising: none at this time.
4. New business:
  - Smith brought up a memo to the board received from Cutting concerning having a plan in place for training for the newly elected Tax Collector. The sense of the board was for Jenks to discuss this with Woodard.
5. The board reviewed Town Meeting discussions and all articles voted.
  - Article 8 the amount voted is \$2,199,619.00. It was acknowledged this was not the correct amount- The correct amount should have been \$2,199,553.
  - Article 13 River Road Re-routing: CLD will need 15 days to get the permit paperwork ready. Smith moved to go ahead with the preparation of the permit. Seconded by Jenks. Voted unanimously in favor. The board would like a statement added to the contract noting the road will be built to specs, and if there are obvious deviations or shortcuts noted without engineering/project manager authorization (signed work order) as the project advances there will be a \$1,000 fine per infraction. No material leaves this work site without the written approval of CLD and the Select Board.
  - Article 22 the last sentence was removed per Town Meeting vote.
6. A list of open slots for Committees and Commissions will be reviewed and posted on the Town Web site.
7. All oaths of office may be given and taken on Friday.
8. Jenks thanked the board members for their kind words and gift presented at Town Meeting.
9. City of Lebanon Landfill contract: The board reviewed the various sections of this contract. If locked into this contract the town would be paying for a significant increase in hauling fees. All solid waste would be required to go to the Lebanon facility. After a lengthy discussion, it was the sense of the board to not re-new this contract. The board noted at this point the Lyme Transfer Station is available to all Lyme residents for disposal of solid waste. Private trash haulers will need to make their own accommodations for their business. MacKenzie moved to not renew this contract at this time. Seconded by Smith. Voted unanimously in favor.
10. Chief O'Keefe briefed the board on Anthony Casale's first few weeks as a Lyme Police officer. Casale will start using the second cruiser next week while O'Keefe is on duty.
11. A few roads were noted as having ice jams and/or a tree down; these will be taken care of by the Highway department. Grafton Turnpike, Dorchester Road and Flint Hill were discussed.
12. Highway monthly report on road work: The board reviewed this again, once it is produced the board will see how long it is and if it should be posted quarterly or monthly.
13. Highway lighting: The Energy committee recommended the Town go with LightTec for the lighting conversion at the Highway garage. It needs to be confirmed that the lights will be

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lowered from the height they presently are. There should be about \$2,000 left from this grant to be used on the Town Office building. The lights in the small conference room will be changed first as a test to see if the office staff likes them. Lyme Electric will be thanked for their time and estimate on this project.

14. Tax mapping: Cutting noted there could be a savings in the mapping charges if the Town did not have CIA Mapping track and produce a list of all deed name changes. The Vision program will produce a list of all property owners and addresses. This is repetitious and expensive. The mappers will still track and produce maps for all lot line adjustments, subdivisions, plan tracking and address any questions on lots and or deeds needed. The board was in support of this change.
15. Public Comment: none at this time.
16. Manifest in the amount of \$36,184.44 was reviewed and approved.
17. Committees & Commissions: None at this time.
18. At 9:46AM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (c) to discuss personnel matters. Seconded by Jenks. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Patricia Jenks, Jay Smith, Rusty Keith and Dina Cutting. The Board reviewed personnel matters.
19. At 9:55AM Jenks moved to enter public. Seconded by MacKenzie. Voted unanimously in favor. MacKenzie moved to seal the minutes of this non-public session until June 1, 2017. Seconded by Jenks. Voted unanimously in favor.
20. Smith will draft a letter of appreciation to Marci O'Keefe recognizing her efforts during her appointed term as Tax Collector.
21. There being no further business Smith moved to adjourn at 9:55AM. Seconded by Jenks. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting