

TOWN OF LYME
Select Board Meeting
September 29th, 2016
8:00AM
Town Office conference Room
Approved: October 6, 2016

The following people were present for part or all of the meeting: Select Board members: Susan J. MacKenzie (Chair), Patty Jenks & Jay Smith. Police Chief, Shaun O'Keefe. Administrative Assistant, Dina Cutting. Tax Collector, Marci O'Keefe. School Principle, Jeff Valence.

- 1) At 8:00 AM-MacKenzie called the meeting to order.
- 2) Jenks moved to approve the regular and non-public minutes of September 22nd, 2016. Seconded by Smith. Approved unanimously.
- 3) Matters arising & new business:
 - Cutting has not received the appraiser's information as of this meeting. MacKenzie requested his address.
 - Need a quick cheat sheet for resetting the generator. Cutting to call Lyme Electric to run through this.
 - Billing 2 times per year for taxes was discussed. Waiting for the cost of billing to see what that cost will be.
 - Common Skating rink: The board would like to know who is in charge. There needs to be a "go to" person for any issues that may come up. Jenks will find this information.
 - CLD: The section of concern, South of Fisher Bridge has dropped 11.5". This needs to be fixed and will be a similar fix to the repair done at the Berway Farm location. CLD will be sending the Town a proposal for this soon.
 - Reviewed changes to the Class V Roads Committee charge. MacKenzie will make changes and send this out to board members for review prior to the next meeting.
 - Cutting noted she had a call from the Pike house renters, crack and problem in the closet ceiling plaster. Cutting will have this looked at to make sure this is not a water problem.
 - A fence is too close to the road for the Road side mower to mow on Dorchester Road. O'Keefe will communicate this to Road Agent to address.
- 4) Public Comment: None
- 5) Manifests in the amounts of \$681,843.59 (\$625,000 School appropriation) & Overseer of Welfare in the amount of \$729.30 were reviewed and signed.
- 6) Sugar Maple on the Library's front lawn is dead and needs to be cut down. The Board approved a proposal from Henderson Tree Service in the amount of \$400.00 to cut the tree. The wood will go to the Allan Hewitt memorial fire wood fund.
- 7) MacKenize noted an e-mail request asking for a legal opinion on Class VI road liability. The board discussed this issue and because no one recalled a written opinion, this will be researched.
- 8) Tax Collector: Waiting for Gem form to send information concerning double tax billing. O'Keefe will contact a Tax Collector and gather information as soon as possible.
- 9) 8:45AM-Traffic congestion in front of the school: Followed was a discussion concerning various ideas on who and how to handle the safety of the students and pedestrians. Chief O'Keefe researched State laws and what area towns and schools do for crossing guards. Speeding, safety of children, people letting kids out on the wrong side of the road, driveway congestion etc. were all discussed. O'Keefe presented possible traffic patterns for mornings. Pros and cons were discussed; no decision was made other than to continue having Matt

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Thebodo do crossing and Lyme PD do spot checks of the area consistently. The Crossing guard communication will go through Jeff. Training is needed for all who are doing this job. Cutting will contact Primex to request a training class for all who participate in the Crossing guard position.

10) Committee & Commission:

- Heritage Commission: Continuing photographing old homes. Fencing on the little common should be completed soon. The Commission is considering a demolition ordinance and will follow up with David Robbins on this matter. This group is also considering facade easements. Cutting to find out more on this.
- Coffee Hour: Rich Brown came to let Smith know that Post Pond water is high again. C-foil is still gathering information concerning bettering the communications in Lyme.
- Planning Board: Some concerns were noted about people in town renting rooms out of their home by the night. As they are not Inns or Hotels, what could be the ramifications of something like this for the Town?
- Tax Advisory: Holding a public information meeting.
- Next River clean up MacKenize wants to view the clean-up site before the Town agrees to offer help with trash and debris. The last effort got into an old dump site or where large pieces of metal was used to support the bank at one time. There were numerous large pieces of metal and trash. The group was not prepared for this type and amount of debris.

11) Holts Ledge: Smith reviewed the draft document prepared for this meeting. Dartmouth Skiway and what they were going to potentially allow and not allow was a consideration for this Board. Smith to discuss with Holler or Dartmouth Skiway attorney. The board discussed removing hardware, bending or cutting hooks to make this hardware unusable, and options associated with keeping this area open to the public in a controlled and responsible manner. The sense of the board at this time was to make this area “traditional climbing”, meaning no climbing with bolt. Smith will gather information from neighbors of Canaan Ledge Lane. This area will remain posted until further notice.

12) Budget discussions: No department budget submitted as of this date. MacKenzie requested a review of the benefits package for the Town employees. Cutting to send a copy of personal policy which states what every Part-time and Full time employee is eligible to receive.

13) Police: Chief O’Keefe reported the resignation of Sargent Swett. He explained he was going to work for his home town of Plainfield. MacKenzie moved to accept Swett’s resignation with sincere regret. Seconded by Jenks. Vote unanimously in favor.

O’Keefe reviewed the hiring process and challenges that could face the Town. He noted some concerns with the present pay scale. This will be researched by board members. O’Keefe will get an ad ready to be posted in the Valley news, Town web page and NH City and Town, NHMA magazine and web page.

14) Review ongoing:

- The various River Road projects were noted for the invoice to TransCanada
- Spreadsheet for assessing information was sent out to community member, some information will need to come from the new assessor.

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- Reports of speeding trucks on Dorchester Road waking people up
 - Maintenance worker job description
 - Capital Reserve funds can be discussed at any time during the budgeting process. The board noted the need to put funding in to Class V Roads, Public buildings (Fire Station).
 - Friday September 30th, 2016 inspection at Smith property on Goose Pond Road @ 10:00AM.
- 15) At 11:28AM Jenks moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Smith. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Patricia Jenks, Jay Smith and Dina Cutting. The board was briefed by Cutting on a discussion concerning a matter if discussed in public would likely affect adversely the reputation of a person.
At 11:35AM Jenks moved to enter public. Seconded by MacKenzie. Voted unanimously in favor. MacKenzie moved to seal the minutes of this non-public session until June 1, 2017. Seconded by Jenks. Voted unanimously in favor.
- 16) At 11:35AM Smith moved to adjourn. Seconded by Jenks. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting