

**Trustees of Trust Funds
Meeting Minutes
March 21, 2013**

PRESENT: Members – Marlene Green, Peter Glenshaw, Simon Carr
Public -- Blake Allison

The meeting came to order at 4:30 p.m.

1. **Meeting Minutes** – The 2013-02-21 meeting minutes were approved as submitted.
2. **Deposits**
The following check was deposited in the NHPDIP managed trust account as indicated.
 - Blisters for Books (Bank of America TTEE) -- \$5619.00 (2012 fund-raising)
3. **Handover**
Blake attended to hand over files and the MS-10. He explained that although the final figures were reconciled, several individual lines did not meet the State requirements due to maintenance fees. The Trustees discussed this and agreed they would re-visit the issue this year.
Marlene explained the basic structure of the Trustees' work and some of the constraints on investment policy.
A new CRF will need to be set up following Town Meeting.
4. **Trustees Structure**
Marlene was confirmed as Chair and will undertake the MS-9.
Simon was confirmed as Secretary and will undertake the MS-10.
5. **Future Meetings**
The Trustees agreed that the next meeting would be April 25 4:30 p.m. to sign the required forms at Mascoma Savings Bank. Subsequent meetings would continue to be on the third Thursday of the month but at 5:00 p.m.
The April meeting will aim to re-approve the investment policy.
Subsequent meetings will aim to consider the adoption of a prudent investor policy and fuller documentation of Trustees' procedures.

The meeting was adjourned at 5:35 p.m.

Respectfully submitted

A handwritten signature in cursive script that reads "Simon Carr". A long, thin, curved line extends from the bottom of the signature towards the right.

Simon Carr, Secretary

Approved April 25, 2013