

**Trustees of Trust Funds
Meeting Minutes
January 15, 2015**

PRESENT: Members – Marlene Green, Simon Carr

The meeting came to order at 8:00 a.m. at the Lyme Town Offices.

1. Meeting Minutes

The December 18 meeting minutes were reviewed and approved.

2. Missing Check

Andrea had re-issued the missing check for the Emergency Equipment Repair Fund

3. Investment Management.

Meetings are scheduled for Wednesday Jan 21 4:00pm and Friday Jan 23 9:00am

4. Deposits

The following deposits were made in the NHPDIP managed trust account as indicated:

- a. Town to Emergency Equipment Repair Fund REPLACEMENT \$14,000.00
- b. Fidelity Investments to Surplus Perpetual Care Fund \$885.12
- c. Fidelity Investments to Surplus Perpetual Care Fund \$2232.53
- d. Fidelity Investments to Surplus Perpetual Care Fund \$572.72
- e. Town to New Cemetery Fund \$800.00

5. An additional check from the Town to the Substance Abuse fund is expected.

6. Payments

The following payments were made

- a. Bessie Hall Revenue Savings Account to Michael Hinsley \$4,710.74
- b. Check requests were made for outstanding balances from CRF funds:
 - i. Emergency Major Equip Rebuilding \$13,330.39
 - ii. Bridge CRF \$187,474.53
 - iii. Bridge CRF – omitted from 2013 request \$7,602.15
 - iv. Firefighter Safety Equipment \$6,291.40
 - v. Computer System CRF \$5,622.99
 - vi. Recreation Facilities CRF \$3,370.00
 - vii. Town Poor Expendable Trust Fund \$22,006.63
 - viii. Blister or Books \$5,137.79
 - ix. Cemetery Perpetual Care \$15,550.00
 - x. Substance Abuse Education \$671.81
 - xi. Substance Abuse Education – omitted from 2013 \$166.61

7. Town Report

The bulk of the fund summaries were reviewed – to enable the Board's report to be submitted. A funds narrative was reviewed for inclusion with the report.

8. Matters Outstanding

Approved February 19, 2015

- a. Marlene had spoken with Mascoma regarding electronic access to the statements. They were to issue a PIN for this, which had not yet been received.

9. Future Meetings

Next Meeting: With potential investment managers Wednesday January 21, 4:00 pm and Friday January 23, 9:00 am.

Next Regular Meeting: Thursday February 19 at 8:00 am.

The meeting was adjourned at 8:45 a.m.

Respectfully submitted

A handwritten signature in cursive script that reads "Simon Carr". The signature is written in black ink and is positioned above a long, thin, slightly curved line that extends from the left side of the signature towards the right.

Simon Carr, Secretary