

TOWN OF LYME  
Budget Committee  
January 22, 2020  
Town Office Conference Room  
Approved: February 5, 2020

Budget Committee Members: Richard Jones, Erik Colberg, Michael McKusick, Jennifer Boylston, Elizabeth Glenshaw, Scott May, Greg Bogdanich, Wilkes McClave, School Board Representative Matthew Hayden, Select Board Representative Judith Brotman.

School Officials: Jeff Valence, School Superintendent/Principal. Janet Mitchell, Business Administrator.

Town Officials: Dina Cutting, Administrative Assistant. Kevin Sahr, Select Board Chair.

Public: Rich Brown

The meeting was called to order at 7:00 PM by Chair Jones.

1. Mrs. Glenshaw moved to approve the Minutes of January 8, 2020. Seconded by Mr. Hayden. The motion was voted unanimously in favor.
2. Town Warrant Articles involving money were reviewed, discussed and voted to go to Public Hearing on February 5<sup>th</sup>, 2020 as followed:
  - **Article 3** Fire Station financing - Mrs. Brotman moved to approve article 3 in the amount of \$500,000. Seconded by Mr. McClave. Motion was approved by a 9-0 vote.
  - **Article 4** From Public Works Capital Reserve Fund for the Fire Station construction - Mrs. Brotman moved to approve article 4 in the amount of \$400,000. Seconded by Mrs. Glenshaw. Motion was approved by a 9-0 vote.
  - **Article 6** Operating Budget - Mrs. Brotman moved to approve article 6 \$2,367,649.00. Seconded by Mr. May. Motion was approved by a 9-0 vote.
  - **Article 7** In to Capital Reserve funds - Mrs. Brotman moved to approve article 7 in the amount of \$425,000. Seconded by Mr. May. Motion was approved by a 9-0 vote.
  - **Article 8** Block Grant funds - Mrs. Brotman moved to approve article 8 in the amount of \$100,000. Seconded by Mr. McClave. Motion was approved by a 9-0 vote.
  - **Article 9** Appropriation to fund the Class V Road rehab Capital Reserve Fund - Mrs. Glenshaw moved to approve article 9 in the amount of \$200,000. Seconded by Mr. McKusick. Motion was approved by a 9-0 vote.

- **Article 10** River Road engineering from Class V Road Rehab Capital Reserve Fund - Mrs. Glenshaw moved to approve article 10 in the amount of \$80,000. Seconded by Mrs. Brotman. Motion was approved by a 9-0 vote.
  - **Article 11** Fire Truck payment from Vehicle Capital Reserve Fund - Mrs. Brotman moved to approve article 11 in the amount of \$82,467. Seconded by Mr. McClave. Motion was approved by a 9-0 vote.
  - **Article 12** To pay off Police vehicle from Vehicle Capital Reserve Fund - Mrs. Brotman moved to approve article 12 in the amount of \$51,459. Seconded by Mr. Hayden. Motion was approved by a 9-0 vote.
  - **Article 13** Withdrawal from Capital Reserve Funds – Vehicles in the amount of \$262,000 and computer upgrade in the amount of \$25,000- Mrs. Brotman moved to approve article 13 in the amount of \$287,000. Seconded by Mr. May. Motion was approved by a 9-0 vote.
  - **Article 14** FEMA revenue to Emergency Highway Repair Capital Reserve Fund- Mrs. Glenshaw moved to approve article 14 in the amount of \$150,000. Seconded by Mrs. Brotman. Motion was approved by a 9-0 vote.
  - **Article 15** FEMA revenue to Class V Road Rehab Capital Reserve Fund - Mrs. Brotman moved to approve article 15 in the amount of \$80,994. Seconded by Mr. McClave. Motion was approved by a 9-0 vote.
  - **Article 16** Hazard Mitigation fund to be used for road paving and not Dorchester Road Grant - Mrs. Brotman moved to approve article 16 in the amount of \$154,625. Seconded by Mrs. Glenshaw. Motion was approved by a 9-0 vote.
  - **Article 18** To Close Public Land Acquisition Fund and move to Class V Road Rehab Capital Reserve Fund - Mrs. Glenshaw moved to approve article 18 in the amount of 36,076. Seconded by Mrs. Brotman. Motion was approved by a 9-0 vote.
  - **Article 19** Independence Day Fund - Mr. McClave moved to approve article 19 in the amount of \$6,983. Seconded by Mrs. Brotman. Motion was approved by a 9-0 vote.
  - **Article 20** Milfoil Treatment and Grant - Mrs. Glenshaw moved to approve article 20 in the amount of \$34,936. Seconded by Mr. McClave. Motion was approved by a 9-0 vote.
3. Mr. Valence provided an up to date hand out and reviewed information concerning the school operating budget. School Warrant Articles involving money were reviewed, discussed and voted to go to Public Hearing on February 5<sup>th</sup>, 2020 as followed:

- Article 2 Collective Bargaining Agreement – Noted this agreement needs to be ratified by the Teachers Union.

Mrs. Brotman moved to approve article 2 in the amount of \$73,417. Seconded by Mrs. Glenshaw. Mr. Hayden reviewed information pertaining to the financial numbers over the 4 years. Motion was approved by a 9-0 vote.

- Article 3 Operating Budget – Mrs. Brotman moved to approve article 3 in the amount of \$7,189,874. Seconded by Mrs. Glenshaw. Motion was approved by a vote of 9-0.
- Article 4 Transfer from Surplus to post retirement benefit capital reserve fund – Mrs. Glenshaw moved to approve article 4 in the amount of \$20,000. Seconded by Mrs. Brotman. Motion was approved by a vote of 9-0.
- Article 5 Transfer from Surplus to maintenance capital reserve fund – Mrs. Brotman moved to approve article 5 in the amount of \$10,000. Seconded by Mrs. Glenshaw. Motion was approved by a vote of 9-0.
- Article 6 Establish a contingency fund – Mr. May moved to establish and contingency fund with the sum to come from the June 30 fund balance available. Seconded by Mrs. Glenshaw. Clarification as to what year fund balance was discussed. The Budget Committee asked if the year could be added. Using the High school tuition fund more aggressively was also discussed and if the Town should be adding a new account at this time. Motion was approved by a 6-3(Colburg, May & McClave) vote.

4. There being no further business at this time, Mr. McKusick moved to adjourn. Seconded by Mr. McClave. Voted unanimously in favor. This meeting was adjourned at 8:20PM

Respectfully submitted,  
Dina Cutting

Attachment: Town draft warrant and Capital Reserve spreadsheets.  
SAU #76 – Lyme School District, draft warrant & School overall budget %.