

APPROVED  
April 10, 2015

## Lyme Cemetery Trustees Meeting Minutes

Present: Lara Dwyer, Laurel Ross, Dina Cutting, Patty Jenks, Bill LaBombard

Old business was discussed regarding creating job descriptions for the Sexton, Mowers and Trustees. We will discuss and define at the next meeting when Michael is present. Lara will continue to work on organizing collected information for each specific cemetery.

The nephew of a deceased family member contacted Bill and Patty regarding a plot that was purchased in the Highland Cemetery. The double plot was purchased many years ago, and the owner of the plot has recently passed away and was buried elsewhere. The family member is not requesting a refund, but would like to return the plot to the cemetery. Bill spoke with family, and relayed there is a Memorial Garden could still have a plaque placed to remember the deceased. The Trustees agreed to give family a plot in the Memorial Garden if they wish to put a plaque.

Bill will be buying topsoil to continue to fix the areas of disrepair in some of the roads in the Highland Cemetery. He is concerned about a potential problem with the water system in the Highland Cemetery, and will be there with the Highway Department when they turn the water on for the season to assess the system. The water for the Highland Cemetery is typically turned on at the end of May, and then shut down for the season in October by the Highway Department. Bill will communicate with the Trustees if there is any confirmed issue. Bill will also contact some contractors to try and get a bid for fixing multiple downed fence posts in the Old Cemetery.

Jim Amber has commenced work in the Highland Cemetery has been pruning the Oak trees. Laurel will contact him to discuss a plan for upcoming season. We will check with Michael regarding the repair of the stonewall, and entrance gate to the Beale Cemetery.

We will also check in with Jim Henderson to solidify plan for tree work in multiple cemeteries in the upcoming year.

Next meeting of the Cemetery Trustees is planned for May 15, 2015 at 9am.

Respectfully Submitted,

Lara Dwyer