

APPROVED
September 11, 2015

Lyme Cemetery Trustees Meeting Minutes

Present: Lara Dwyer, Laurel Ross, Michael Hinsley, Dina Cutting

Prior meeting minutes were unanimously approved. The trustees discussed accurate wording for the job description of the sexton for the Lyme Cemeteries. The sexton is responsible for the overall presence, upkeep, and general well being of the cemeteries. They will coordinate with funeral director and the family of deceased for opening of grave for burial. They will work in conjunction with town in location and sale of burial plots while maintaining an accurate cemetery map of specified plots. This will be done in coordination with the cemetery trustees, and they will discuss any concerns of conditions of trees, plantings, and repairs of any gravestones outside their ability to maintain.

Michael spoke with Adam, and confirmed that he only mows the grass in the Old Cemetery when needed, not automatically on a weekly basis. Michael will speak to Adam and Dina regarding adding in costs for upcoming bid package to include incidental tree work, along with maintenance of cemetery roads. Michael also reported that Tony Pippin will repair the gate at Beale Cemetery.

Laurel spoke with Jim Amber and he does not think the hemlocks in the Highland Cemetery will survive under the big pines if moved to block the shed. She will follow up with him discussing a plan and budget for next year.

We received clarification from Dina that the Perpetual Care Fund is not able to use funds to purchase the cemetery markers for Veteran's graves, it is the responsibility of the American Legion.

Respectfully submitted,

Lara Dwyer