

Final Approved Minutes

Lyme Energy Committee meeting, January 9, 2017

Present: Matt Brown, Robin Taylor, Scott Nichols, Mark Bolinger, Mike Novello, Sue Mackenzie

Mark called the meeting to order at 7:35.

1. The draft minutes for the November 28, 2016 meeting were approved as circulated.
Action: Mark to send in to town.
2. The summary of Energy Committee activities in 2016, which will be printed in the upcoming Town Report for town meeting, is due on January 13. We briefly discussed the draft that Mark had pulled together, and agreed that it is largely fine as is. Action: Mark to submit to Dina in advance of the deadline.
3. We discussed the status of the lighting retrofit at the highway garage and town office building. Mark has submitted a grant application to The Lyme Foundation that included three different grant options that they might consider (if interested), ranging from ~\$5000 up to ~\$7000. How much funding we receive (if any) will determine which of the individual measures we can implement. Action: Wait to hear back from The Lyme Foundation and then evaluate our options.
4. We spent the rest of the meeting discussing the eight proposals that we received in response to the town's RFP to install a PV system on the roof of the town office building, and next steps. The proposal from Frase Electric was clearly a standout: by far the lowest cost of the eight proposals, quality equipment, and Kim Frase has an excellent reputation in town among the five Lyme residents who have used him for PV at their homes. The Committee voted to recommend that the Select Board accept Frase Electric's proposal. There are several action items related to the PV system:
 - a. Sue will take our recommendation before the Select Board at the next meeting on Thursday, January 12.
 - b. Robin will talk to Patty about moving or removing the tree that is growing in front of the office building.
 - c. Mark will confirm with Kim Frase that his proposal is on a fixed-cost basis, and that online system monitoring is included in the price. Mark will also ask Kim to send over a formal contract with the relevant terms and conditions, and for an indication of when the project could be installed (pending town approval at town meeting).

The meeting was adjourned at 8:25 PM. Next meeting is scheduled for February 13, 2017 at 7:30 PM.

Respectfully submitted,
Mark Bolinger