

**TOWN OF LYME**  
Independence Day Committee  
Minutes  
June 1, 2016 7pm Town Offices

Present: James Graham, Sarah Crockett, Sarah Shipton, Darin Knaus, Laurie Wadsworth and Patty Jenks (BOS rep)

1. James called the meeting to order at 7:04 pm.
2. The minutes from May 16<sup>th</sup> were approved as submitted.
3. Using the progress line from the May 16<sup>th</sup> minutes, each member reported activity from then until tonight, as follows:
  - Sarah Crockett: Has reserved portapotties from same vendor as last year and at the same discounted price. Kids activities- currently recruiting the committee and finding enthusiastic responses for the old-fashioned theme. She requests a super-awesome balloon filler, which for a nominal fee, she may have. Working on finalizing the working budget for the kid's activities.
  - Sarah Shipton: At the suggestion of Wayne Tullar, Sarah will reach out to the NH Dairy Council to see about their ice cream truck coming for a couple of hours. She has secured 15 round tables (seating for 10 each) and 4 commercial chafing dishes donated by Dowd's Inn. Tami Dowd has offered other assistance if needed. In addition, Lyme Home & Hardware is donating 100 small American flags and using the Town of Lyme discount, will provide signage, caution tape and sterno. Sarah has conferred with Chief O'Keefe about traffic control and continues to seek volunteers in addition to her husband, Jim Nourse, to help with this throughout the day and particularly the parade. James noted he had received offers of help from Vicki Smith, Greg Spitz, Elena Marshall and Kim Pekala.
  - Laurie Wadsworth received confirmation from Jeff Valence that he would be the dunkee of the dunk tank. She is concerned the Historians are swamped and may not be in a position to provide much hands-on help, but do have old-fashioned pictures and games which could be used to set up a mini museum. They also have some period costumes people could use in the parade. She spoke with Bruce Streeter of the horse/wagon rides and he will be able to provide rides for a two-hour period of time in the afternoon.
  - James Graham is working on the variety show and will be seeking participants. The fundraising letter was approved for release; James will get that copied and ready for mailing. Patty will help with this. James has also been in touch with Matt Brown who continues to maintain his behind the scene efforts toward logistics and infrastructure as he coordinates the arts/crafts event for the morning.
  - Darin Knaus provided specs on the promo glasses and it was agreed to purchase 100 glass/adult glasses and 50 flashing plastic glasses for kids. Proceeds from the sale of these will go toward next years' event. He also committed to manning the "sale tent", where the glasses, t-shirts and other treasures might be found for sale. He has reached out to Jack Elliott at the Lyme Inn, following up, along with Sarah Shipton on Jack's request on behalf of the Lyme Inn, to be kept apprised and invited to participate in local events in town.

-Patty Jenks reported that the dunk tank has been rented and paid for as a gift toward the event. Someone will need to pick it up and take it back, which will be coordinated later. The parade permit has been received from the state. She has sent a request to local farms seeking interest in providing product or a donation in their name. Wayne Tullar responded with an offer of all milk needed and the use of a portable electric refrigerated trailer unit for the day, which would be a huge help for the BBQ. If the Historians (or others) decide to do an old-fashioned hand crank ice cream making thing, the milk/cream will be a terrific help. Shaun O'Keefe will be following up with the rep at BJ's on Thursday about whether or not they will be able to help offset costs for the BBQ. She had been in touch with Jeff Snelling and secured additional BBQ help. There will be gluten free salad and rolls available.

Things to do:

- Research poster options (Darin & James)
- Alert the Lawn Care company as to the schedule (Patty)
- Arrange tents for Thursday (James/Matt)
- Get Fire/Fast on board. Ask they attend the next meeting. (Sarah S)
- Advertise the parade and encourage float participation (Sarah C)
- Contact NH Dairy Council (Sarah S)
- Get fundraising letter out (James/Patty)
- Order glasses (Darin)
- Confirm volunteers (Sarah S/James)
- Find MC (James)
- Order decorations/parade things (Sarah/Laurie)

Meetings will be weekly now. The next meeting will be Monday June 6<sup>th</sup> at 7:30 pm in the Town Offices. Request Fire/Fast rep attend.

This meeting adjourned at 9:00 pm.

Respectfully Submitted,

Patty Jenks