

Independence Day Committee
Minutes
April 4, 2016
Lyme Town Offices

Present at all or part of the meeting: James Graham, Laurie Wadsworth, Sarah Shipton, Sarah Crockett & Patty Jenks-BOS rep

James called the meeting to order at 7:30. The minutes from March 21, 2016 were approved as submitted.

*James reported communications with:

Darin Knaus who is interested in helping on the event. James will follow up with Darin.

Blake Allison, Lyme Town Band; waiting for confirmation of involvement.

Patrick Ross, music; James will follow up with Patrick and other musicians.

Patrick Dowd re: Dowd's are also having an event

*Patty reported communications with:

Lyme PD

Fire Chief Mike Mundy (Lyme FD on board; keep Mike in the loop with communications)

Matt Brown concerning the times for the horse shed craft fair (9-2)

<u>Tentative Schedule:</u>	3 pm	Lyme Town Band until Parade sets up Kids activities Horse rides (or something like that)
	4 pm	Parade-once around the Common, followed by Music & singing as things are prepped & cooked for
	5:30pm	BBQ, followed by
	6:30-8:30	Music & dancing

Tentative Duties:

- *James-Bands/music
- *Matt Brown-infrastructure & tents
- *Sarah C-Kids events & Parade (find "subcommittee" members for this)
Portapotties
- *Sarah S-Parking & Safety, PR & Community businesses involvement & donations, Fire & Police
- *Patty-Parade Permit, Parade & BBQ (find subcommittee members for BBQ)

Things to do:

- *Check left over inventory to establish what needs to be purchased for this year
- *Get fund raising letter moving for next year event
- *Assign treasurer duties for tracking expenses & organizing sales that day

Ideas for discussions: *BBQ-Secure large grills; maintain quality control. Meats (hamburger & hot dogs only) provided by IDC. Salads, side dishes provided as potluck by attendees. Biscuits & whipped cream provided by IDC; assorted fruits for shortcakes provided by potluck attendees.

*Beverages-Sarah S will scout around for donations for these and contributions toward meats & other.

*Kids events. Bouncy house not a great option. Look further for safer ideas. Dunk tank?

Laurie relayed that the Orford/Fairlee parade is actually held on the 4th, so there shouldn't be a conflict for people wanting to participate in Lyme this year.

The next meeting will be held on Monday April 18th at 7:30 pm in the Town Offices.

Respectfully Submitted,

Patty Jenks