

TOWN OF LYME
Independence Day Committee
April 18, 2016
7:30 pm-Town Offices

Present for all or part of the meeting: James Graham, Darin Knaus, Sarah Shipton, Sarah Crockett, Police Chief Shaun O'Keefe, Patty Jenks

This meeting was spent reviewing the 2015 event, with suggestions about positive changes, and an in depth discussion about supper ideas for 2016.

Chief O'Keefe provided valuable insight as to what things worked well last year and how things might be improved this year. He will contact Fire Chief Mike Mundy about safety issues and help from the fire department for a few different things. He suggested that handicapped parking places be more visible and better advertised. That seemed to be a source of confusion last year. The Rt. 10 side of the common needs to be roped off. This takes a number of grade stakes and about 10 rolls of flagging tape strung in a double span. It's hoped that the stakes used last year made their way to the Brown barn for storage. Sarah Crockett & Sarah Shipton will contact Matt Brown to take inventory so the committee knows what needs to be replaced/purchased for this year.

Specifics (underlined indicates attention required):

Parade: Sarah C & Patty will organize. Patty reported the parade permit has been applied for. Shaun suggested the parade prep be moved to the "corner" of the common across from the Lyme Inn. Line up would be Fire Engine, kids/walkers (instructed not to walk faster or in front of the fire truck), The Lyme Town Band, horses if any, floats, classic cars, Lyme Rescue bringing up the rear. Hope for even more participants this year.

Advertising: Need to start getting the word out so people can get it on their calendars.

Parking: Contact any property owners before planning on those areas for parking. (Lyme Timber, Lyme Computer). Need plenty of parking attendants. Sarah S?

Publicity & Fundraising: James is working on this. Patty will do a count of t-shirts leftover from last year.

Logistics: Sarah S is working on this in conjunction with Lyme PD & FD. Lyme Highway will be approached for barricades and additional help. She's spoken with three local establishments, who had expressed interest in being approached about participating, however none have been able to provide any commitment yet.

Kids events: Probable that the bounce house is not an option, however it's possible a dunk tank would be OK. Patty will look into this. Sarah C is putting together a subcommittee to handle the kids games and hopes to find someone with hay rides and/or pony rides.

Tents: "Those Guys" are providing at least one and Matt & James are securing the others from the same vendor used last year.

Portapotties: Sarah C

Infrastructure: Matt Brown

Decorations: Laurie Wadsworth

Music: James Graham

Food: Patty reported that Jeff Snelling has committed to being the BBQ chef and will attend a meeting when requested. Shaun suggested the best place for the grills would be across from the Lyme Store and would need to be cordoned off with a 10-foot buffer, accessed only to committee personnel. A tented prep area would be ideal. Previously a number of ideas about the supper had been discussed. It was the sense of this meeting to set the meal up as follows:

- local premium beef for hamburger patties & all beef hotdogs for the BBQ grill.

- Sarah S & James G will approach the chef at Lyme School to see if he has any interest in providing insight and/or help

- Sarah S will reach out to local farms for products in which to use for the meal such as salad greens and beef hoping for an in-kind purchase.

- Shaun and Patty will work on a plan for logistics and menu; a subcommittee will be formed to manage all.

- Rather than potluck side dishes, to preserve quantity and quality control, a specific menu will be designed and donations will be sought for the meal. Information for this will be provided at the next meeting.

- It was also the sense of the meeting to accept a nominal fee for the meal. This will help offset costs and be kept at a reasonable amount so all can participate and enjoy.

Treasurer: Darin Knaus kindly offered to provide service as our treasurer. The starting amount for expenses in 2016, voted at town meeting is \$5378.00. James will provide Darin with the history of the 2015 income/expenses.

The next meeting is scheduled for May 2, 2016 at 7:30 pm in the town offices. Progress reports and sub-committee info will be appreciated.

Respectfully Submitted,

Patty Jenks

