

TOWN OF LYME
Independence Day Committee
May 16, 2016
Town Offices

Present: James Graham, Laurie Wadsworth, Sarah Crockett, Sarah Shipton, Patty Jenks

This meeting was called to order at 6:00 pm. The minutes from the meeting held May 2, 2016 were approved as submitted.

1. General operating outline is established: Beginning at 2:00 pm:
2:00-3:00 pm- Open Mike & kids games including dunk tank, ice cream & ball games
3:30-Parade set up on east end of common
4:00-Parade
4:30-5:00-Dan Freihofer & James Graham-music & variety
5:00-5:30-Speeches & Historians
5:30-6:00-Dan & James while serving BBQ starts
6:00-6:30-BBQ & music
6:30-8:30-Music & dancing with "Toast"
2. **On or before May 23rd, report to James on progress with assignments:**
 - *Sarah C: Porta potties, kid's activities & ice cream truck.
 - *Sarah S: Talk with LCS about possibility of securing ice cream & cones, measure round tables donated by Dowd's, line up chafing dishes and traffic control volunteers.
 - *Laurie: Talk with Jeff Valence about assorted issues, check with Historians to secure their level of involvement, ideas to help Sarah with kid's activities, call horse & wagon people.
 - *James: Talk with Jack Elliott, stay in touch with music people & follow through with fundraising communications.
 - *Patty: Get information from S. O'Keefe on his donations efforts, continue organizing BBQ, order dunk tank and find someone to pick it up.
 - *Darin: Follow up on ordering glasses; suggest just 100 to start.

Next meeting to be held on June 1, 2016 at 7:30 pm in town offices. Meetings after that will probably be held weekly. Look for Police & Fire input after June 1st.

Respectfully Submitted,

Patty Jenks