

TOWN OF LYME

Independence Day Committee

Minutes

March 21, 2016

7:45pm

Present: James Graham, Matt Brown, Laurie Wadsworth, Sarah Shipton, Patty Jenks-BOS rep

This organizational meeting started with a brief recap of the 2015 event, including suggestions for the July 2, 2016 event.

1. More committee members are needed. James and Patty will reach out to people who have previously expressed interest.
2. The Town voted that the Committee should have \$5378.00 toward expenses this year. Fundraising for 2017 needs to happen.
3. To relieve people of too much responsibility and stress, sub committees can be formed. Those would include, but are not limited to:
 - Parade
 - Potluck BBQ
 - Music & Entertainment
 - Safety & Parking
 - Decorating & hospitality
 - Clean up
 - Infrastructure (staging, tables, chairs etc)
 - Tents
 - Fundraising Committee
3. Matt Brown has the leftover decorations etc in his barn. The t-shirts are in the town vault.
4. Matt will step down from the IDC to facilitate the Horse Shed Craft event, which will run from 10-3. However he will remain in the wings to consult and provide any help needed.
5. Patty will contact the Fire Department & Police Department to alert them of date & times and enlist help. She will also submit the request for the Parade Permit. Matt will contact "Those Guys" for tents and other help.
6. Sarah Shipton has reached out to some business around the Common to invite their interest & participation. Those include The Historians, Lyme Country Store, Dowd's, Martha Diebold, Stella's, Lyme H&H, Ledyard Bank, Mascoma Bank, Long River Studio, Lyme Inn.
7. Matt and James feel there should be a "treasurer" who will keep track of accounting issues and item sales the day of the event.
8. The type of potluck was discussed. Shaun O'Keefe had mentioned last year that a BBQ could be quite successful and the Committee would like to follow through with that concept. We'll move in that direction and the Food Sub-Committee will work toward that end as soon as it's established.

9. Matt will investigate to see if both Churches would be interested in hosting a union service on the Sunday following the event as was done last year.

10. The logistics of the 2015 parking was discussed and felt to be quite adequate. The Parking Sub-Committee will obtain permission from those willing to allow parking last year.

11. Members are encouraged to invite anyone interested to become involved in a way that is manageable for them. Many hands will help make lighter work this year. Last years' team is to be commended for hosting such a terrific event with so few helping.

12. The next meeting is scheduled for April 4th at 7:30pm in the Town Offices.

Respectfully Submitted,

Patty Jenks