

Lyme Community Development Committee
Planning Board
Joint Meeting
4-23-18
Approved

Present: Nils Johnson, David Shafer, Mike Smith, Rich Brown, Earl Strout, Chris Ramsden
John Stadler, Eric Furstenberg, Vicki Smith, Tim Cook, David Roby Jr.
Public: Matt Stevens, Duncan Macintosh, Carola Lea

Meeting called to order at 7PM.

Discussed previous "Visioning" process.

This discussion might be premature until we gather some data first.

First step would be to hire a consultant to gather the necessary information and to find out what is possible.

Important for both groups to work together rather than going to the Town for information twice.

The LCDC's goal is to increase the tax base.

Planning Board's goal does include the tax issue. Board is concerned about impact of development. That would be included in the tradeoffs of development.

Spending should be looked at as well.

How do we want to go about hiring a consultant? What do we want them to do?

The LCDC has a draft RFP, we will be meeting 4-25-18 to formalize the RFP. Will send out the draft for comments. Will then put the finalized version on the NHMA and Planning and Zoning statewide web sites.

Concern expressed about timing and the process taking too long.

We will put it out 4-27-18 and ask for responses by May 15th.

Discussed RFP vs RFQ and procurement policy of the Town. In either case the Town reserves the right to decline any bid. The Select Board decides based on qualifications and not always the low bid.

The major concern is that the Town would reject the information if the process is flawed or questionable.

How is the consultant going to be decided upon? How well can they interact with us and the Town. Most important is the ability of the consultant to communicate with the Town.

Interview the top candidate and if we do not like them we bring in the next.

Visioning: Consultant would help guide us in the process.

One suggestion is to send a post card asking everyone in town how would they like to give us their feedback i.e.: meeting, listserv or a personnel visit or all of the above.

Request consultant give us a time frame for giving us information and when report will be completed.

Would the Lyme Foundation be willing to assist in this endeavor.

Meeting adjourned at 7:50 PM

LCDC will meet 4-25-18 to develop the RFP and send to the PB for review 4-26-18.

Respectfully submitted,
/s/ Susan J MacKenzie

