

TOWN OF LYME
Select Board Meeting
January 15th, 2015
Town Office Conference Room
Approved: January 22nd, 2015

The following were present for part or all of the meeting: Charles J. Smith (Chair), Susan J. MacKenzie (member), and Patricia G. Jenks (member), Police Chief Shaun O'Keefe, Dina Cutting (Administrative Assistant), Patricia Higgins (State Rep), Joanne Coburn (Tax Collector) & Andrea Colgan (Treasurer)
Community member: Bill Ackerly

1. Chair Smith opened the at 8:00AM
2. Jenks moved to approve minutes from the following meetings: Jan 8th and Jan 12th. Seconded by MacKenzie. Voted unanimously in favor.
3. Patricia Higgins is the State representative dealing with road issues. She discussed various issues with the board.
4. Public Comment: Mr. Ackerly thanked the board members for all their work.
5. Matters Arising:
 - Basswood Tree: This tree will be evaluated by people in the BIG TREE program at UNH. This could be a Champion tree. To address the immediate safety concerns Henderson Tree Service is trimming the dead limbs and assessing the decay. More to come on the tree.
 - Smith is still investigating lock options for cold weather/outdoor use at the Highway Garage access.
 - Park and Ride: MacKenzie requested clarification from Alan Hanscom, State of NH DOT about responsibilities and funding for the Park & Ride project. Although she hasn't heard back yet, it looks like the warrant article to enlarge this parking area will need to be for \$30,000.
6. The board reviewed and signed 2 manifests for the following amounts: \$1,369.42 and \$35,313.92.
7. At 8:30AM Joanne Coburn, Tax Collector, and Andrea Colgan, Treasurer joined the meeting. Various issues involving the town accepting credit cards were reviewed and discussed. The topic will be added to the town survey to get a sense of what the community is looking for. Jenks will set up a meeting with Interware Development Co, Inc. to review the procedure using their software and ask questions.
8. Cemetery lot for Anthony Vidal was approved.
9. BMSI-DPM program was discussed. The board signed the commitment for the software for 1 year. The highway department will be responsible for receiving further training and doing the data entry for this program.
10. MacKenzie noted that a report had been generated by Upper Valley Lake Sunapee Regional Committee for another town with a culvert inventory. This is a document that would be beneficial for Lyme to have. MacKenzie will inquire about the cost.
11. Robert Meyer was given permission, after meeting with the Road Agent to proceed with the boring under River Road to repair a well line.
12. The end of the year reports and the MS-61 was received from the Tax Collector.
13. Committees and Commission reports:
 - Jenks reported on Coffee hour. Margaret Caudill-Slosberg, Emergency Management Director for Lyme was available for discussions and questions.
 - Dave Celone asked the Select board to consider having some grading done on the common to level out where the ice skating rink is. He feels this would make set up and fill up much easier for the rink. The board discussed issues involving leveling this area and how it may affect the rest of the common landscaping. This group would need to come back to the board with professionally engineered plans to have this considered by the board.
 - Various people have expressed interest in having a coffee hour at the Town Office building instead of a local restaurant or business. The board will add this location

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into the rotation.

14. Franklin Hill Road: Smith reported the highway crew has taken care of the snow bank obstruction.
15. Police Chief Shaun O'Keefe: O'Keefe presented a letter from Doug Hackett Communications Coordinator for the Town of Hanover. Concerns were expressed with the radio in cruiser #1. This radio is now 15 years old and is out of production. Mr. Hackett recommended replacing this as soon as possible citing safety issues because of lack of ability to communicate timely and accurately.
 - ✓ MacKenzie moved to spend up to \$5,000 from the emergency equipment rebuild Capital Reserve Fund for replacement of the Police cruiser radio. Seconded by Smith. Motion voted unanimously in favor.
16. The sand and gravel bid request was completed and advertised in the Valley News, Web page and Lyme Listserve. The select board discussed road side mowing bid requests. The board felt an RFP with specific details pertaining to how the mowing is expected to be done should be written. Cutting will work with Stearns to get this done.
17. Filing period for elected officials begins on January 21st, 2015 and ends January 30th, 2015 at 5pm.
18. Goose Pond Road public meeting is scheduled for Tuesday January 20th, 2015 at 6pm.
19. The Records Committee is scheduled to meet Tuesday January 20th at 10am.
20. There being no further business Smith moved to adjourn at 10:40AM. Seconded by MacKenzie. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting