

TOWN OF LYME  
Select Board Meeting  
February 5<sup>th</sup>, 2015  
Town Office Conference Room  
Approved: February 12<sup>th</sup>, 2015

The following were present for part or all of the meeting: Charles J. Smith (Chair), Susan J. MacKenzie (member), and Patricia G. Jenks (member) & Dina Cutting (Administrative Assistant).

1. Chair Smith opened the meeting at 8:00AM. Due to the weather, the highway crew did not attend this meeting.
2. MacKenzie moved to approve minutes of the January 29<sup>th</sup>, 2015 meeting. Seconded by Jenks. Voted unanimously in favor.
3. Matters arising:
  - Compactor fix: waiting for parts to come in so a confirmation date can be made.
  - Jenks will send draft of survey questions. Board would like to get this out soon.
  - MacKenzie thinks she has located a 2<sup>nd</sup> large basswood tree. Someone should check to see if this one is large enough to be a “champion tree”. This one is located in a spot that will not pose a danger to others. It was suggested that Bob Thedebo could take a look.
  - People have been expressing concern over PSNH and the way the tree trimmers are cutting the trees. Logs and branches have been left on lawns of people who have no means to get rid of them.
  - Jenks reported a community member would like to start thinking about a 4<sup>th</sup> of July celebration. It was not clear if the Independence Day Committee had been disbanded. Previously two other community members had approached the Select board office with ideas of having a music celebration, food and a parade on 4<sup>th</sup> of July, located on the Common. It was the sense of the board to have these various people get together and discuss the possibilities and then come to the board. Jenks will ask the person who contacted her to reach out to the other interested parties to see if they can come up with a plan to present to the Select Board.
  - Property owner called Jenks with a concern about the increase in their tax bill. Cutting explained that the office has been researching this for this landowner. The property owner will need to fill out the abatement form prior to March 1<sup>st</sup>, 2015 in order to meet the State of NH deadline for abatement appeals. Then they will meet with Diana Calder (assessor) and discuss the property assessment.
4. No Public comments at this time.
5. There was no Manifest at this time.
6. Vachon Clukay auditing engagement letter was reviewed and signed.
7. River Road Settlement “Slump” area: The board reviewed the River Road Settlement Analysis and Project Design estimates for River Road information from CLD Engineering. Smith moved to have CLD send a contract agreement for the town’s attorney to review. Seconded by Jenks. Voted unanimously in favor. CLD and Willis Consultants will be 2 separate contractors. The board discussed the need for Willis’s analysis before this project can move forward. The board discussed the need to keep up with regular maintenance as these new projects are going on. The board is committed to pavement preservation.
8. Art on the Common: The board reviewed Mr. Celone’s response to the question pertaining to liability and protecting the town from being held responsible concerning various issues with “Art on the Common”. It was the sense of the Board to have Chair Smith write a letter to Mr. Celone to clarify issues and to invite Mr. Celone to develop a system to be used along with a contract to be signed by the artists addressing the issues raised by the Town attorney.
9. David Robbins, Planning and Zoning Administrator will be setting up a conference with the Zoning Board and the Town attorney.
10. The board reviewed the Department of Revenue Administration letter presenting the equalization ratio for the 2014 Tax year. It was determined to be 96.4%. This ratio is used to equalize the

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modified local assessed valuation for all land, buildings and manufactured housing in the town of Lyme.

11. The board reviewed the MS-737 and signed the Warrant for 2015 Town Meeting.
12. Committees & Commissions:
  - Conservation Commission: MacKenzie informed the board the last CC meeting was canceled due to the storm. They will be meeting on February 9<sup>th</sup>, 2015.
  - Budget committee: All board members were present for the Budget Committee meeting.
  - Heritage Committee: Did the question of the Heritage Committee having a fund for donations get answered? Cutting will check into this.
13. Ongoing business:
  - Reminder to get a motion sensor light for the front of the building.
  - Deadline for applications for Assistant in Town Clerks office is Feb 17<sup>th</sup>, 2015.
  - Public Hearing for Milfoil Grant will take place on February 19<sup>th</sup>, 2015 @ 8:00AM Town Office Conference Room.
14. At 9:41AM MacKenzie moved to enter non-public session under authority of RSA 91-A: 3 II (c). "Reputation" Seconded by Jenks and voted unanimously by a roll call vote. Present for the non-public session were, Smith, MacKenzie, Jenks & Cutting.
15. At 9:55AM the Board returned to public session.
16. There being no further business MacKenzie moved to adjourn at 10:02AM AM. Seconded by Smith. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting