

TOWN OF LYME
Select Board Meeting
February 12th, 2015
Town Office Conference Room
Approved: February 19th, 2015

The following were present for part or all of the meeting: Charles J. Smith (Chair), Susan J. MacKenzie (member), and Patricia G. Jenks (member), Fred Stearns (Road Agent), Chief Shaun O'Keefe, & Dina Cutting (Administrative Assistant).

1. Chair Smith opened the meeting at 8:00AM.
2. Sand & Gravel bids: Stearns and the board reviewed the sand and gravel bids. Based on quality and ability to deliver when needed, MacKenzie made the motion based on Stearns recommendation to accept the bid for sand and gravel from Chief Crushing & Excavation, Inc. Seconded by Jenks. Voted unanimously in favor. Stearns noted he would like to try some manufactured sand and material from another local pit for comparison purposes in the future. The board discussed the benefits of having sand and gravel trucked in. This saves fuel and wear and tear on the town trucks. The board is trying to push out the trucks before replacement one more year in order to build up the heavy equipment fund.
 - Some costly repairs were done to the loader at the end of 2014; in addition to that it needs a new gas pedal which has been ordered.
 - Park & Ride changes: If the warrant article passes the agreement with the state of NH will be for the highway crew to do the winter maintenance on the Park & Ride.
 - Cutting noted concerns had been expressed about the ice buildup in front of the Fire Station doors needed attention. The highway crew will remove this build up later in the day to allow the safe exit of the fire trucks.
 - Transfer Station Compactor repairs were reviewed and discussed. The highway crew will help remove the top wooden section in order to remove and replace the new rotor phase equipment. The repair mechanic ran into trouble taking apart the broken equipment. The only way to remove this part is to get a welder to complete this work. Cutting will find pricing on a welder and make arrangements with Atlantic Recycling to come back and continue with this repair.
3. MacKenzie moved to approve minutes of the February 5th, 2015 meeting. Seconded by Jenks. Voted unanimously in favor.
4. Matters arising:
 - Due to heavy time commitments by the board members the Coffee hour meetings will stop until after town meeting.
 - The board members reviewed the draft memorandum of understanding to the State of NH for the park & ride maintenance. It was the sense of the board to have MacKenzie send this to Allan Hanscom (NHDOT) for his review.
 - The board signed the Emergency Management Grant forms for reimbursement from the table top drill.
 - The board signed the return of posting for the warrant of the 2015 Town Meeting. Kevin Peterson will be asked to attend the February 26th, 2015 meeting to review the warrant. Jenks will ask Peterson if he will moderate little town meeting.
5. River Road Slump: Contracts for engineering: Willis Engineering contract in the amount of \$4,000.00 for slump analysis was signed. Same language as last contract. The board reviewed recommendations from CLD and town council. This had not been approved by either party as of this meeting. In the spirit of saving time it was the sense of the board to have Cutting bring this contract to town counsel and CLD and once language was agreed upon by both parties the board could sign it. MacKenzie move to have the board sign this contract as soon as it is acceptable to the town council. Seconded by Smith. Voted unanimously in favor.
6. No Public comments at this time.
7. A manifest in the amount of \$482,567.96 (\$400,000 school appropriation) was reviewed and

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8. Committees & Commissions:

- Building Committee: Jenks reported concerns of who is overseeing and maintaining various flags and flag poles in town were expressed. The committee briefly discussed this. The consensus of the Select board was the following.

Common Flag pole: Rick Pond has offered to take on this responsibility. The town will supply the flag, light bulbs and other material needed and Mr. Pond will make sure it all works.

Cemetery Flag poles: Cemetery Commission and the Sexton responsibility.

Post Pond Flag pole: Chief O'Keefe will oversee and maintain this flag pole. The Town will supply the flag, light bulbs and other material needed. The rope on this flag pole needs to be repaired when it warms up a bit.

- Coffee Hour: MacKenzie was asked about removing the snow in the Churches parking lot by the horse sheds. It was clarified this was the Churches responsibility. Using the Legion for Church parking was briefly discussed. It would be the Legions responsibility to work with the Church on this. The town has no responsibility and does not own any of this property. (Legion Commander) O'Keefe will look into what the insurance policy allows.
- Various 4th of July celebrations were discussed. The past committee memberships have all gone by their appointment dates. Various community members have ideas for a celebration. Jenks will contact the community members to see if they can get together, consolidate and organize some kind of parade and celebration. Cutting recommended the board revisit the committee charge and then move forward with finding new appointments for this committee.
- Planning Board: Smith reported there was a Public Hearing for scenic road tree trimming scheduled for this evening. Fire Chief had reported to Jenks about being approached for approval on a proposed Planning/Zoning project. He was unable to confirm or deny agreement on the proposal as he had not been provided with any engineered plans. The Chiefs job is to make sure any new driveway is safe for emergency vehicle access.
- The Select board survey was briefly discussed. The board will wait until the Interware software workshop has happened at the next regular select board meeting.
- Conservation commission: 2/9/15 a public hearing was held for the contribution to the "Whipple Hill" conservation easement, it was decided that if public access was given to the east side of the property the commission would contribute \$30,000 if no public access the commission would only contribute \$15,000. Crossroads Academy plans for Solar panels (PV) were reviewed, discussed and approved. The trails committee is moving ahead with plans for a wildlife viewing platform for the Chaffee Wildlife Refuge; however there will be no permanent footings.

9. Ongoing business:

- The board reviewed 2 letters to a community member. It was the sense of the board to send a letter reminding a community member of the rules for Common use and that a "to use the common form" must be filled out prior to planning and advertising events on the common. It was also noted that the common is not to be plowed.
- The board would like to invite Dave Celone to come in and discuss the Art on the Common idea.
- Smith property condition was reviewed.
- Town web site review and update still gathering information on this.
- Assistant Town Clerk: Jenks has had a few applications; Feb. 17th is the final day for

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accepting applications. Jenks decided not to post this ad on the list serve at this time.

- Matt Thebodo is looking into zero-sort for Lyme. Still in the early stages and waiting on NRRA for information.
10. There being no further business MacKenzie moved to adjourn at 10:15AM AM. Seconded by Smith. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting