

TOWN OF LYME  
Select Board Meeting  
March 19, 2015  
Town Office Conference Room

The following were present for part or all or parts of this Select Board meeting:  
Susan J. MacKenzie (Chair), Patricia G. Jenks (member), Charles J. Smith (member), Dina Cutting (Administrative Assistant).

1. Chair MacKenzie opened the meeting at 8:00AM.
2. Jenks moved to approve the minutes of March 12<sup>th</sup>, 2015. Seconded by Smith. Voted unanimously in favor.
3. Matters arising & New business:
  - Independence Day Committee: The members that expressed interest are anxious to get going and plan this event. With that in mind Jenks moved to appoint Matt Brown, James Graham, Mary Ellen Corliss and Sarah Crockett to the Independence Day Committee for 3 year terms. Seconded by MacKenzie. Jenks will be the Select Board rep for this committee. Motion voted unanimously in favor. Appointments will be prepared and the Board will sign them as soon as possible.
  - The Board reviewed the list of various community members interested in serving on committees and commissions. The Board will wait until the committees and commissions come back to the Board with their recommendations.
  - The Board would like Matt Thebodo available for the meeting with UVLS concerning hazardous waste day.
  - Park & Ride: MacKenzie stated it was felt placement of the environmental trailer in the park and ride would not interfere with the revamping of the parking lot. It will be better to do it sooner rather than later. MacKenzie will arrange a public forum to discuss various issue involving the park and ride.
  - Wage and benefits review. The board discussed information needed concerning these position wage reviews. Need to find 3 towns that can be used for wage comparisons. Information will be readied to review and discuss at the regular Select Board meeting of April 2<sup>nd</sup>, 2015.
  - The Board discussed the request to retract a letter written to a community member. The sense of the board was to not retract the original letter but to write a letter of apology for the tone of the original letter.
  - Coffee hour times were reviewed
  - Emergency Management Director has requested letter head in order to submit a grant proposal previously approved by the board. MacKenzie moved to have the EMD, Margaret Caudill-Slosberg write a letter requesting the grant. Seconded by Smith. Voted unanimously in favor.
  - The Conservation Commission requested the Board review the Chaffee Wildlife Sanctuary management policy and let them know if the proposed wildlife blind would be a conflict according to the management policy. The Board agreed it was not a Select Board authority to make this determination, but that they did not see any conflict with this project.
  - The Fire Station roof leak was discussed. Concerns over ice and snow build up at this facility were expressed. The Board would like to request the Fire Chief find someone to be responsible for removal of snow and ice at the Fire Station during the winter months. This building is a public building and it must be safe for all to use and precautionary measures taken concerning roof snow and ice buildup.
  - Smith will go and look at a generator for sale to see if it is adequate for the Highway Department facility.
4. Public Comments: none at this time

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5. Manifests : none
6. The Board reviewed the tax deeding list
7. A veterans disability credit was approved
8. The Board reviewed and signed the MS-232 report of appropriation voted at Town Meeting.
9. A cemetery lot was reviewed and signed-Killebrew, Paul and Joyce
10. Committee & Commissions:
  - Coffee hour: Jenks reported 2 community members would like to know where the Milfoil treatment funds are reported in the Town Report. Cutting commented because they are a grant it does not show up in the operating budget. She will make sure next year there is a report on the Treasurers page. Some concerns were noted from a public hearing of the Conservation Commission. Not a big enough room for the public hearing and some people felt because there were 3 topics to discuss things were rushed along. Smith will bring this to the Conservation Commissions next meeting.
  - Planning Board: Working on possible changes regarding agricultural soils. Held an informal meeting concerning a sub-division of property.
  - Roads Committee: MacKenzie reported the “bridge in a back pack” project for the Hewes Brook Bridge was big enough that the Roads Committee feels there should be some professional assistance along the way. The committee recommended to the board that CLD be put on as a consultant to this project. Smith noted he is concerned about potential cost of demolition etc. MacKenzie moved to hire CLD on an hourly basis to help with this bridge project. Seconded by Jenks. Smith noted concern and that he would like to see some potential numbers on this project. Motion voted unanimously in favor.
11. Review on going items:
  - MacKenzie briefly reviewed the River Road slump project.
  - Draft Common Use Policy was reviewed and discussed. The sense of the Board was to hold a public meeting on April 8<sup>th</sup>, 2015 at 7:00PM to hear community member’s feelings on this policy and the use of the common. This will be posted on the web site and on the Lyme list serve.
  - Various charges for committees and commissions need to be reviewed. The sense of the Board was to review the Building Committee charge on April 16<sup>th</sup> and the Energy Committees charge on April 23<sup>rd</sup>. Cutting will notify the chairs of both committees.
  - The Board reviewed more survey results. Based on the results so far the transfer station hours should stay as they are presently. The results will be finalized once the April 1<sup>st</sup> end date comes.
  - The court agreement with the Smiths was reviewed. It makes sense for the Board to wait until more snow is gone before taking new pictures. Once the pictures are taken it will be determine if the work has been completed and if not it will be reported to the Town Attorney.
  - MacKenzie will ask Chief O’Keefe where the Town employee photo ID’s are.
12. At 9:51AM MacKenzie moved to enter non-public session under authority of RSA 91-A: 3 II (a). “Personnel” Seconded by Jenks. Voted unanimously by a roll call vote. Present for the non-public session were, Smith, MacKenzie, Jenks & Cutting. The board discussed an employee resignation and other personnel matters.
13. At 10:27AM the Board returned to public session.
14. There being no further business Smith moved to adjourn at 10:27AM. Seconded by Jenks. Voted unanimously in favor.

Respectfully Submitted,  
Dina Cutting