

TOWN OF LYME  
Select Board Meeting  
April 2, 2015  
Town Office Conference Room  
Approved: April 9<sup>th</sup>, 2015

The following were present for part or all or parts of this Select Board meeting:

Susan J. MacKenzie (Chair), Patricia G. Jenks (member), Charles J. Smith (member), Chief O'Keefe, Dina Cutting (Administrative Assistant), William LaBombard (Sexton), Michael Hinsley (Cemetery Trustee), Steve Campbell & Simon Carr (FastRoads rep.)

1. Chair MacKenzie opened the meeting at 8:00AM.
2. The Select Board, Hinsley & LaBombard briefly discussed the Cemetery shed at the Highland Cemetery and what is kept in this shed at present. LaBombard explained that years ago the Select Board had this shed built to house equipment used for mowing and maintaining the Parks & Cemeteries and to perform burials. Because the scope of work has changed, some of the equipment isn't stored there anymore, but the small excavator, other small implements, some of which are LaBombard's personal property, and the cemetery maps are still kept there. Hinsley pointed out the shed is town property and could be used by any department if needed and there is space available. MacKenzie requested to set a time to meet LaBombard at this shed to view it. It was the sense of the Board to continue using this building to house equipment used for Cemetery activity, with available space used by others as necessary.
3. Jenks moved to approve the minutes of March 26<sup>th</sup>, 2015. Seconded by Smith. MacKenzie offered changes. Voted unanimously in favor with changes noted.
4. Matters arising & New business:
  - Independence Day Committee: MacKenzie moved to approve the application to the Lyme Foundation for \$3,500 for startup funds for the Independence Day Committee. Seconded by Smith. Jenks reviewed some ideas and plans from the Committee's meeting. The board voted unanimously in favor. Cutting will mail this grant in.
  - Minor changes to the School Parking Study Committee charge in order to not restrict this committee and enable them to work these problems out with the most flexibility. The charge was signed by all board members.
  - Paving downtown areas all at the same time in order to get the best price was discussed. MacKenzie will communicate with Allan Hanscom from State of NH DOT. The state will be using AllState for paving the Park & Ride. Once the plan is determined for the Library & School parking lots the board will discuss cost sharing and getting a bid for this project.
  - BMSI: The Company is working on getting this program for the Highway Dept. up and running.
  - Park & Ride: MacKenzie discussed with Bob Coyle that there needs to be a plan in place to address the traffic flow around the Stella's/Post Office/Bank building during
    - construction.
    - Public Comment: It was noted that the Stella's parking lot should be lined again.
5. Manifest: None
6. Cell phone booster for Town Office building: The board reviewed what is needed. Smith moved to spend up to \$700.00 to have a cell phone booster installed at the Town Offices as long as it will address multi cell phone carriers. Seconded by Jenks. Smith will investigate the usage. Voted unanimously in favor.
7. FastRoads: Simon Carr and Steve Campbell reviewed the FastRoads program. 2007 funding was approved to join West Central, a consortium of Upper Valley towns to investigate the options of fiber. In 2009 the Town authorized the Select Board to enter into an agreement to develop Broad Band. 2010 Carol Monroe, Julia Griffin, Jesse Levine & Steve Snider all came up with the concept of FastRoads; again a consortium of Upper Valley Towns; that would fund the installation of a "back bone" structure for the eventual installation of fiber to all households in the associated

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communities. The first to receive it would be hospitals, municipalities, schools etc... At the present time the cost would be about 3 million dollars to run fiber through the whole town. There is a group of community members interested in helping to make this happen. They are developing a business plan. FastRoads is very interested in this possible plan and Lyme would be a model for other communities to learn from and follow.

The board reviewed with Carr the arrangement concerning the equipment located in the conference room closet. Concerns of the loud noises it makes were noted. Campbell informed the Board the company would be putting in a quieter model and also adding sound-proofing to this closet. The board also discussed the phone and DSL arrangement at present with Fairpoint. When this contract is up the Board will investigate all options including using the hub for fiber. Steve and Simon were thanked for the background information they provided and for taking the time to attend this meeting.

8. Dan Brand and Rob Meyers were appointed to the School Parking Study committee.
9. The board reviewed an abatement application for Map 409 Lot 7. The assessor's recommendation was approved and the abatement was granted.
10. Map 401 Lot 13.2-Kelsey: application to put 30.17 acres into current use. The board reviewed and signed this application.
11. Agreement with George Sansoucy for general services for public utility property assessment's was reviewed and signed.
12. Chair MacKenzie reviewed and read a resignation from Russell Stearns of the Highway Department. MacKenzie moved to accept, with regret the resignation of Russell Stearns. Seconded by Smith. Voted unanimously in favor.
13. Cutting will advertise for this position as soon as possible.
14. No bids on the roadside mowing as of date. Put advertisement's back out.
15. Committee & Commissions:
  - Independence Day: Jenks reviewed the first organizational meeting of this committee. They have music, crafts, parade, games, food ideas being talked about and figuring out what will work the best. This group will break up into sub-groups to cover all areas of this celebration. The Police Department needs to be involved soon. Discussion of raising funds and using an online fundraising tool called "go fund me". Cutting will check into this to see if it is something the Town can use. The next meeting is April 20<sup>th</sup> @ 7:30PM.
  - Planning Board: They are addressing agricultural soil questions concerning proposed changes to the ordinance. Some discussion concerning the school parking lots possible construction and what is necessary according to Planning & Zoning regulations were discussed.
  - Safety Committee: no accident reports. The inspection of Town buildings were assigned to various people. School parking safety was discussed. Drop off and pick up are of great concern. The Safety committee is asking the Select Board to address this concern with the school. The Board has asked Chief O'Keefe to make some videos of the morning and afternoon drop off so these can be played to the School Board. MacKenzie will request a meeting with the School Board.
  - Highway Safety Committee: Flashing speed signs seem to be working. The Highway Safety Committee would like to see another set of these in Lyme Center. Need to look for funding and/or put it in next year's budget. The board asked what else could be done to slow speeding vehicles down. Chief O'Keefe will send some listserve reminders out in the near future.
16. Wage & Benefits review: The Board members need more time to gather information.
17. Appointments for Shepard, Recreation Commission and Pippin for Independence Day Committee

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were signed.

18. Jenks presented a spreadsheet with the survey results. MacKenzie will make a summary to be posted on the town web page.
19. Virtual Town Hall: no new information, the Board had a brief discussion and the sense was to have Visual Town Hall and the Board meet to review what they do, how they do it, ways to update the site and cost associated with this. Cutting will set this meeting up.
20. At 10:19AM MacKenzie moved to enter non-public session under authority of RSA 91-A: 3 II (c). "Reputation" Seconded by Smith. Voted unanimously by a roll call vote. Present for the non-public session were, Smith, MacKenzie, Jenks & Cutting.  
At 10:37 AM the board returned to public session having discussed contractual issues.
21. At 10:37AM Smith moved to enter non-public session under authority of RSA 91-A: 3 II (c). "Reputation" Seconded by Jenks. Voted unanimously by a roll call vote. Present for the non-public session were, Smith, MacKenzie, Jenks & Cutting. The board discussed 2 Elderly exemptions and 1 hardship abatement.  
At 11:00AM the board returned to public session having voted to grant 1 Elderly exemption at this time.
22. There being no further business Jenks moved to adjourn at 11:00AM. Seconded by Smith. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting