

TOWN OF LYME  
Select Board Meeting  
May 28<sup>st</sup> 2015  
Town Office Conference Room  
Approved: June 4<sup>th</sup>, 2015

The following people were present for all or part of this Select Board meeting: Susan J. MacKenzie- Chair, C. Jay Smith- member, Patricia G. Jenks- member, Steve Rich-public

1. Chair MacKenzie called this meeting to order at 8:00 am.
2. Jenks moved to approve the minutes for meeting held May 21, 2015. Smith seconded the motion and minutes were approved as presented.
3. Matters Arising & New Business:
  - Concerning the request for sweeping Market Street of winter sand, MacKenzie asked the State DOT if they were able to help with this while they are in town with their equipment. Sadly, they aren't allowed to do this for municipalities.
  - MacKenzie will confirm a location for the conference to be held June 9<sup>th</sup>.
  - Mackenzie received information from Blaktop Paving that another representative will be attending the Park & Ride meeting. It was implied they might be able to take a look at the Library lot at that time.
  - There was a brief discussion concerning a memo the Board received from an employee challenging overtime restrictions and the appropriateness of that type of communication.
  - A request to Rick Evans to research a logging operation on Bliss Lane resulted in his recommendation to consult with Steve Sherman, DRED, State of New Hampshire.
  - The person recommended for appointment to the Conservation Commission is not yet a registered voter. Jenks will advise Blake Allison, Conservation Commission Chairperson.
  - Regarding the recent River Road restrictions: The school buses have been rerouted. Landowner Paul Hodes responded to a letter from the Board favorably and will be meeting MacKenzie on Thursday June 4<sup>th</sup> to discuss options. MacKenzie communicated with the farm owners in that area and posted an infomercial on Listserv.
  - Jenks reviewed the communications received from the Overseer of Public Welfare and from the Town Treasurer regarding manifests and payroll. There is clearly a miscommunication, misunderstanding or both to be resolved. According to Smith this has been an on-going issue.
  - Aaron Rich's outreach on Listserv on behalf of the early Transfer Station closing because of the severe storm on Wednesday afternoon/early evening was appreciated. It leads to the question of whether or not the Transfer Station Supervisor or person in charge during open Transfer Station hours has the ability to access and use the Highway computer for future communication efforts under emergency situations. MacKenzie will check.
  - A response from Senator Pierce was reviewed. He encourages the Board to contact the members of the Senate Finance Committee about our concerns.

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-A timeline of most recent activity of the River Road Slump activity was established. Smith will create a from-the-beginning timeline with all activity listed as was done for the north end of River Road project done on 2013.

\*5/21/15-River Road from property # 278 to East Thetford Road was restricted to 3 ton weight limit, passenger cars only, no busses, no commercial vehicles.

\*5/26/15-Received message from CLD Engineering advising to close road due to instability issues.

\*5/26/15-Recommendation from CLD discussed by Board. Decision to get 2<sup>nd</sup> opinion from NH DOT and NH DES and keep open as restricted with monitoring of conditions. Should significant changes occur, the road will be closed.

\*5/28/15-Review of conditions and decision to stick with current plan.

\*5/29/15-Meeting scheduled with Alan Hanscom of NH DOT-to view from river & road

\*6/2/15-Meet and inspect with engineer, DES and possibly FEMA reps the entire length of River Road.

\*6/4/15-Meet with land owner at 4pm to view from river & road

MacKenzie has started a file of Slump activity and would like copies of all relevant minutes included. Smith will create the complete timeline.

4. Committees & Commissions:

-Jenks reported a Heritage Commission meeting at which three new alternate members were welcomed. The survey is in its final editing stage. Heritage Commission recommends contacting Nadine Peterson to ask about help from the State Historical Asset Funds for River Road.

-MacKenzie reported on Coffee Hour-An Independence Day Committee member came to discuss the event; comments were made concerning the Common Use & parking (it was noted that the people being the most vocal about this is are not ones that actually attended the Public Hearing); and a landowner who received a letter concerning deliberate blocking of a town culvert indicated they are not compromising the culvert. The Highway Department has been instructed to open the culvert and monitor activity in that area.

5. On-Going Business:

-At the request of the Treasurer the TAN (Tax Anticipation Notice) application was signed

-On June 1<sup>st</sup> Jenks will publish the advance tax payment notice on listserv and ask Dave Robbins who is managing the website to include it there.

-A Sympathy card was signed to the Family of Marcelis Parsons

-Highway generator-Works in progress

-Website: Waiting for information on Grant request

-Wage & Benefit Survey-On-going efforts to be sure town employees are fairly and equitably compensated according to the state wage & benefit survey standards continues.

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June 18<sup>th</sup>, following the regular meeting of the Select Board, there will be an afternoon session to work exclusively on this matter.

-The Town Clerk assistant position has been advertised with some results. Cut off for an application is June 15<sup>th</sup>.

-There is a Park & Ride meeting scheduled with the state DOT on May 29<sup>th</sup> at noon. All principals are asked to attend including the asphalt vendors.

-The cell phone booster has been re-installed on the Clerk's end of the town offices (out of the insulated closet). Another booster will be installed (at WaveCom expense) on the Select Board side. Arrangements being made between WaveCom & Smith.

6. Public Comments: Steve Rich expressed concern that large delivery trucks have been using the restricted area of River Road. Jenks will contact property owners and vendors Rich witnessed on the road to alert them to the need for immediate compliance of the restriction. It's possible utility trucks are also there following the storm last night. Lyme Police will be copied on the communication.
7. Smith made the motion to enter non-public session under NH RSA 91-A:3 II e (legal matters) at 9:35am.
8. Return to public session at 10:17am
9. Smith made the motion to seal the minutes of the non-public session. Seconded by MacKenzie. Board Voted 3 – 0 to seal the minutes.
10. This meeting was adjourned at 10:20 am.

Respectfully Submitted,

Patty Jenks-recorder pro-tem