

TOWN OF LYME  
Select Board Meeting  
June 4<sup>th</sup>, 2015  
Town Office Conference Room  
Approved: June 11<sup>th</sup>, 2015

The following were present for all or part of this meeting: Susan MacKenzie-Chair, C. Jay Smith-member, Patricia Jenks-member and Shaun O'Keefe-Police Chief

1. Chair MacKenzie called this meeting to order at 8:03am.
2. The regular and non-public minutes of meetings held May 28, 2015 were approved with minor revisions.
3. Matters Arising & New Business:
  - regarding the complaint of the condition on a logging operation done last year; Steve Sherman DRED requests information so he can do a following through on this. Jenks will get him the information.
  - The Senate Finance Committee has already voted, so further communication regarding the state budget is futile at this time.
  - MacKenzie reached out to Nadine Peterson regarding assistance with funding the River Road repairs. Ms. Peterson expressed interest in consulting on this and suggested contacting the project manager at FERC (Federal Energy Resource Committee).
  - Jenks reported that the Conservation Commission alternate appointment is in the works. The appointee has registered to vote and the Supervisors of the Checklist will meet in a timely fashion to get her officially added to the checklist to enable her as a voting member of the Commission.
  - The Library paving proposal from Blaktop Paving is \$10,475.00. Based on a previous Select Board commitment, MacKenzie made the motion and Smith seconded it that the Town of Lyme split 50/50 the cost of this repair. Five Thousand two hundred thirty- two dollars and fifty cents (\$5,232.50) will be taken from the Town Building Major Maintenance and Repair Trust Fund to help accomplish this asset improvement.
  - Smith heard from the neighbors of the resuscitated Basswood tree on the small common. They report it has leafed out well and looks good. They are doing fundraising to offset costs of maintaining the tree, as promised. Smith has provided them with the current costs to date information of \$1200.00.
  - A timecard was turned in from the Highway Department for a person who is not technically an employee of the town. While the Road Agent has the authority to hire help as needed, he needs to be sure the appropriate paperwork has been filled out and filed in with the Human Resources administrator. MacKenzie will address this during her meeting with the Agent on Friday.
  - In the unanticipated and unfortunate absence of the Administrative Assistant, it again becomes clear there needs to be a formal, clear and informed plan for taking care of business during times such as these. Payroll is not a concern as both the current Treasurer and Town Clerk can do that, however getting bills paid in a timely fashion, running manifests and general accounting remain a mystery which make for inefficient

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operations. Once things have resolved themselves and the AA is able to return to work and catch up, this will be addressed.

-An appointment for Tara McGovern to join the Independence Day Committee was signed. Another was signed for Sarah Crockett who was unable to locate the original.

4. Administrative Matters: The Select Board meeting scheduled for June 25<sup>th</sup> has been rescheduled to Wednesday June 24, 2015 at 2pm.

5. The Communications Workshop to be held Tuesday June 9<sup>th</sup> will be at Dowd's Country Inn beginning at 8am. This is a mandatory meeting for employees of Office Administration (BOS, Zoning Adm, Assessing Clerk, Assessor, AA, Town Clerk & Deputy Town Clerk), Highway Department and Police Department. The \$25 per person costs will be taken from each departments meetings & education budget line item. MacKenzie will confirm with the Dowd's staff.

6. Committees & Commissions:

-Smith reported the Conservation Commission did a site visit at Loch Lyme Lodge, a property on Market Street and the property on Dorchester Road where a house was recently removed. The wildlife viewing station on the Chaffee Wildlife Sanctuary is in progress, as is trail maintenance.

-Jenks reported that the Independence Day Committee is making strong and positive progress with planning and follow-through toward a successful event on July 4<sup>th</sup>.

-Smith reported no visitors at the most recent coffee hour.

-Smith reported the Planning Board reviewed a potential Cottage Industry situation. The consensus of the Planning Board was this particular situation did not meet the criteria for Cottage Industry and no further action was necessary.

-MacKenzie reported on a Roads Committee meeting. A new proposal for the Hewes Brook bridge project was received and reviewed by the committee. They continue to research that option.

"The Slump" on River Road continues to be a serious topic of discussion and remediation effort. The collective opinion is that soils condition is a grave concern. Vibrations from traffic are more concerning than the actual weights. It remains the opinion to maintain restrictions, possibly considering the further restriction to local traffic only, if necessary. Closing the road must be considered as a possibility and only if it becomes very clear that public safety is imminently at risk. The engineers are still trying to figure out how to get test pits done which will enable an informed decision about how best to proceed with repairs/rerouting. The problem, as they see it is the inability to get a piece of heavy equipment safely in place to do the pits without compromising the upper bank stability or the equipment and operator. They are going to reach out further to find out if this is possible.

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MacKenzie has a meeting later this afternoon with the property owner to take a look at the situation and discuss options he might be able to help with. Smith is putting together a timeline and will keep it current for reference purposes.

MacKenzie meets with the engineers, DES, and possibly FEMA Monday June 8<sup>th</sup>. Wayne Bates has generously offered the use of his party barge for viewing opportunities from the river.

The Road Committee discussed the pros and cons of a bond issue to address the needs of overall road rehab and pavement preservation in town. This bond would be of significance and a qualified assessment of all roads needs to be completed before moving ahead on this.

7. A memo and application for Use of the Recreation Area Facility was discussed. The Administrative Assistant had referred this to Bob Thebodo who is in charge of the Beach operations. The Board will get more information from Mr. Thebodo. Perimeters need to be established to make sure the courts etc. are still available to those not participating in the Friday night events and if extra personnel are needed there are budget concerns.
8. The cell phone booster installation has been completed. People are happily chatting and fidgeting with phones in the building.
9. The Board suspended this meeting to confer with counsel regarding a legal matter at 9:55. Present for the phone conference were MacKenzie, Smith & Jenks.
10. The phone conference with legal counsel ended at 10:14.
11. A manifest for Overseer of Public Welfare was signed.
12. The Administrative Assistant will be asked to present payroll manifests in addition to the regular payables manifests.
13. This meeting was adjourned at 10:30 am.

Respectfully Submitted,

Patty Jenks-recorder pro-tem