

TOWN OF LYME
Select Board Meeting
July 30, 2015
Town Office Conference Room
8:00AM

Approved: August 6, 2015

The following were present for all or part of this Select Board meeting:

- Susan J. MacKenzie (Chair), Patricia G. Jenks (member), C. Jay Smith (member), Dina Cutting (Administrative Assistant). Rod Finley (Pathways Engineering LLC)
1. MacKenzie called the meeting to order at 8:00AM.
 2. Rod Finley, Pathways Engineering LLC: The Board and Rod reviewed the South River road construction project. MacKenzie noted the board was looking to get thing going in hopes to be able to address this section of River Road in 2016. The board reviewed information and second opinion information with Rod concerning the large culvert on this project and different was to address the bank stabilization. MacKenzie feels DES will be more willing to work with the Town on a fix closer to the older fixes by Hallett and Kent. The Board reviewed Pathways Engineering proposal on the cost estimate to get this project to the bid ready stage. Rod reviewed the monitoring and process involved with a SWIP and the cost associated with this requirement. The board and Rod reviewed briefly the Hewes Brook Bridge project. Rod did note that there were sections of this proposal that included some “what if” areas, and there is possible savings in them. The proposal for design, permitting and bid ready documents is \$24,400.00. The board will review the proposal and get back to Pathways.
 3. Jenks moved to approve the minutes of the June 23, 2015, public and Non-Public session, and June 29 meeting Goose Pond Road construction bid opening. All minutes were seconded by Smith and approved unanimously.
 4. Communications: Questions about the agendas being posted on the web page. Resident stickers and how is this going to work for people who live in another town and bring Lyme residents trash and recycling to the transfer station? It was noted if someone is doing a good deed for a Lyme resident we can find a way to make this work but if they are doing it as a business and being paid then this will need to be discussed further. It was also noted commercial companies should not be using the Transfer station to get rid of construction debris. The Transfer Station is for residential trash and recycling.
 5. Matters arising & new business:
 - The van is gone from the park and ride. The Board is waiting for the state to put signage up.
 - GMC highway dept. truck is running and will be brought to the shop to have an oil pan put on it.
 - Pike house plumbing and septic issues are all fixed.
 - Highway Generator: Is this hooked up and running yet?
 - The board will need an up- to- date budget review for the highway department in order to plan budgeting for possible fall grading being sub-contracted.
 - The Highway department will be using concrete headers whenever possible.
 - MacKenzie will ask Bill Hoehl the Transfer Station supervisor to get the signs out for Lyme residents to use the Transfer Station only.
 - Jenks has entered everything on the Highway computer tracking system up to the last 2 weeks. Cutting will make sure the highway department gets copies of all bill amounts.
 - Medication drop box: MacKenzie will discuss this with Chief O’Keefe.
 - Shredding event: Cutting reported 13 interested residents and 3 businesses. Two of the 3 businesses have high number of boxes to be shredded. Cutting will gather info geared towards the number of boxes and work on a date. MacKenzie moved to authorize a shredding event at the cost of \$850.00 with the understanding there will be charges to the residents who bring shredding and revenue will go to offset this amount. Seconded by

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Jenks. Voted unanimously in favor.

- NH Public Works Mutual Aid and Assistant Agreement: The board members, Chief O’Keefe, Chief Hinsley, & Fred Stearns all need an opportunity to review and comment prior to the board signing this document. They will be asked to have this done by Thursday August 6th, 2015.
 - Transfer station: Now that recycling is for Lyme Residents only, one concern is people who are from out of town bringing Lyme resident’s trash in. The board felt if someone is “helping out a resident” they could make accommodations for this but if it is a person that is in business and making a profit from this then they will need to revisit this. A Board member was notified a Lyme resident is stopping people to rummage through boxes and bags of recyclables prior to being put in to the bins. Cutting will notify Hoehl, Transfer Station Supervisor to request this person stop. Community members have also noted a group of people “hanging out” at the transfer station in front of the bins. This makes it difficult to get in and do the recycling and get out for other people. For the first couple of weeks of the new *Lyme Resident Only* policy a Board member will be at the Transfer Station to help with this transition.
6. Public Comments: none at this time
 7. Payroll Manifest was reviewed. Over Seer of Welfare manifest was reviewed and signed. The Board has various questions and concerns pertaining to welfare payments. Cutting will ask Grandine, Over Seer of Welfare, to come to a meeting in the near future to discuss costs and payments made for expended periods of time.
 8. Virtual Town Hall redesign and conversion service agreement: Some clarification will be made. Robbins and Smith will be working with Virtual Town Hall to make upgrade.
 9. An estimate for an extension cord was reviewed. The only way for the Town Offices to have running water in a power outage is for a specialized extension cord to be hooked up from the generator to the water pump in the basement of the Pike house. The board requested Cutting get an estimate for a generator that will power the Pike house in this event. The board will review the costs and logistics once information is available.
 10. Library Parking lot: The final cost was \$10,475.00. This is a 50%-50% split between the Library and the Town. Town’s payment will be \$5,237.50.
 11. Waste Zero: Small bags for the Transfer Station will be ordered.
 12. Committee and Commission reports:
 - Heritage Commission: Looking at funding signs welcoming people to the Town of Lyme and Lyme Center. The comprehensive data book for historical properties has been selling well out of the Town Clerks Office.
 - Planning Board: Mark Bolinger came to discuss solar options for Lyme. The Planning Board is still discussing agricultural soil regulations and how to make the ordinances clearer.
 - Coffee Hour: MacKenzie noted community members asking that signage be used at the beginning of the road where there is road maintenance or construction being done by the Town. If the sign is half way up a road and then they cannot get through and they had a choice of going around another way it is frustrating for the drivers. The Board noted the Highway Crew was doing much better at marking and warning signs for construction areas. MacKenzie will ask them about posting the signs at the beginning of the roadway. It was pointed out that many people ignore the signs and travel through where the crew is trying to work anyway, regardless of early advisories. A community member expressed displeasure with the adult swim docks having to be paid for by individual residents. They

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feel it should be paid for out of town taxes.

- Recreation Commission: The 2nd Annual Plot Hill Plod will be held on October 3rd, 2015 this year. Recreation Commission in the midst of planning and organizing this event.

13. Ongoing:

- River Road: The board reviewed the possibility of moving a section of River Road to address the Slump area failure. CLD will most likely want to do some test pits in the area to be considered. The land owner has given permission for the Town to go on the land and is anxious to hear what they find and is will to work to find a solution to the dilemma.
- MacKenzie met with the South River Road residents that were concerned because of the amount of dust impacting their lives as the result of an asphalt section of River Road being removed in preparation for road repairs. A cost comparison has been done comparing calcium chloride treatments to a thin coat of asphalt to be laid until the construction project can be completed. MacKenzie will communicate the results to the land owners.
- Cutting Hill Lane: Still working to come up with possible solutions to the water problem affecting the road. A landowner does not like the present set up (they'd like the road back to the way it was 20 years ago), but the highway crew is not certain there is anything else that will work to divert the water and not affect other landowners.
- MacKenzie noted that the information from AIT for the Hewes Brook Bridge came in and it accommodates the DES permit requirements.
- MacKenzie reported the joint Budget Committee and Select Board meeting of Wednesday evening went well. The Budget Committee announced the name of the resident who will be taking the empty 3 year seat for the Budget Committee. Brotman will contact Wilkes McClave of his new seat.
- Cutting noted she had contacted BMSI and they would like some feedback on why the program did not meet the needs of the Highway department. Cutting sent Jenks and Williams e-mail address and phone number so they can communicate this to them.
- Smith case was briefly discussed.
- TransCanada: Town council has asked if the board would consider granting a continuance for TransCanada. The VT case has ended and they are waiting for the judge's decision. If VT settles it may help NH settle and or help with mediation towards a settlement. It may take another 6 month or more to wait for the decision and they mediate, but it could potentially save funds. One stipulation for Lyme is that the interest on any abatement that may be made not have additional interest charges because of this continuance. MacKenzie moved to grant a continuance to TransCanada with the understanding that no additional interest be accumulated from the time of the continuance to the settlement date. Seconded by Smith. Voted unanimously in favor.

14. At 10:16AM there being no further business Smith moved to adjourn. Seconded by Jenks. Voted unanimously in favor.

Respectfully Submitted,
Dina Cutting