

TOWN OF LYME  
Select Board Meeting  
August 20<sup>th</sup> 2015  
Town Office Conference Room

The following were present for part or all of the meeting: Susan J. MacKenzie (Chair), Patricia G. Jenks (member), Charles J. Smith (member), and Dina Cutting (Administrative Assistant). Ryan Morse (L & M Contractors LLC), Charles Hirschberg & Brian Vincent (CLD Engineering).

1. Chair MacKenzie opened the meeting at 8:00AM
2. Jenks moved to approve the minutes of August 13<sup>th</sup> 2015. Seconded by Smith. Voted unanimously in favor.
3. Matters arising:
  - GMC: Noted was with this truck down the Highway Department will be short a truck for winter plow/sand.
  - Cutting reported she was still waiting for the date confirmation for the shredding and the meeting with Virtual Town Hall.
  - 2 complaints were distributed: Cutting Hill Lane, washout & Conditions of River Road, MacKenzie will communicate with the resident who called.
4. Goose Pond Road-L & M contractors & CLD Engineering: The board reviewed various items concerning the Goose Pond Road project. Discussed options of top coat for road. It was the sense of the board to not put asphalt on this road as the finish after the repairs. Some new information concerning the pros & cons of asphalt vs. dirt and comparing the costs were reviewed and discussed. It was decided this section will not be paved during this phase of the project. It was decided to increase the hard pack in order to allow for wear and tear over the immediate future grading. This will be considered a test road for the possibility of turning a number of paved roads back to dirt roads. The hard pack bid amount will need to increase from the base bid, with the deduction for the asphalt the saving potential could be about \$50,000. Mr. Morse then asked if the board would consider closing the road during construction. This will save roughly \$9,600.00 for traffic control & flagging. The board was in support of this. MacKenzie will notify the school bus company and school administration of this action. If the board would consider not requiring a bond for this project this could be a potential savings. This will be discussed further. Mr. Morse will submit paper work with listed changes concerning the items discussed at this meeting. The target date of September 28<sup>th</sup>, 2015 start date was decided. And the end of the project date will be November 15<sup>th</sup>, 2015. L & M will put signs up to warn people of the coming construction and that the road will be closed to through traffic. The Select Board will notify the residents on this road of the start date and traffic cautions. There was a brief discussion concerning material. The job was bid with the material being hauled away and is the bidder's material. CLD is working on an estimate to oversee this project, CLD will be the contact for any engineering question concerning this project.
5. Slump: CLD will be meeting with Jim Kennedy to review survey completed by land owner of the property that may be needed to re-route River Road. This could potentially be useful for soil information etc.
6. Hewes Brook Bridge: The board reviewed with CLD the issues associated with the repair of this bridge. CLD is working with AIT to try and come up with a design for Bridge in a back pack to work. It was clear that this bridge project will not be done in 2015, but CLD

TOWN OF LYME  
Select Board Meeting  
August 20<sup>th</sup> 2015  
Town Office Conference Room

would like to move ahead with the permitting. This way once the bridge design is addressed the project can move ahead with no holdups.

7. O'Hara dam: The board had written a letter to DES stating this fire pond would be beneficial and that they supported this dam being replaced. Now the Dam bureau is telling the O'Hara's that after 5 years of disrepair they do not allow you to put the dams back in, this is an emerging wet lands.
8. No public comment at this time
9. The payroll manifest was reviewed.
10. A manifest in the amount of \$359,536.79 (\$300,000 school appropriation) was reviewed and approved.
11. Grading: The board reviewed the agreement concerning Rowell Grading. This is for up to 100 hours at \$120.00 per hour. Cutting will send this to Rowell for his review and signature. Once he sends in the necessary paperwork i.e. insurance certificate and W-9 he will be all set for fall grading.
12. Transfer Station: MacKenzie would like to come up with a guideline for accepting Styrofoam at the Transfer Station and what the charges may be.
13. Committees and Commissions:
  - Planning & zoning: Loch Lyme Lodge has requested a re-hearing. The Planning Board will be addressing this at the next meeting.
  - Recreation commission: October 3<sup>rd</sup>, 2015 will be the 2<sup>nd</sup> annual Plot Hill Plod.
14. Ongoing:
  - Evaluation for Highway Department employees has been completed.
  - The Snowmobile club would like to have material added to build up the trail at the Highway garage. This will make it safer to travel. The pile of "junk" material behind the salt shed will be moved to that location.
  - River Committee: MacKenzie noted frustration with these meetings.
  - Coffee Hour: MacKenzie had concerns expressed regarding the Common trees. Again a resident mentioned that the Town should take over the back side of the common, turn it to 1 lane and make parking available. Union Street grate is clogged again. MacKenzie noted she would like to see the property owner take responsibility for cleaning the leaves from this storm grate.
  - Milfoil treatment on Post Pond will take place Wednesday September 2, 2015. The pond will be posted and restricted for 48 hours. This will be publicized on both the town web page and Lyme listserv.
  - Mutual Aid agreement. Cutting noted she had not heard back from any of the emergency departments she had sent this to for feedback. The sense of the board was to sign this agreement noting wording changes. Smith

TOWN OF LYME  
Select Board Meeting  
August 20<sup>th</sup> 2015  
Town Office Conference Room

moved to have the Chair of the board sign this document. Seconded by Jenks. Voted unanimously in favor.

- Letter from Don Penfield to the Select Board. After a brief discussion Smith moved to not answer this letter. Seconded by Jenks. The board feels a response will not change the situation. The Smith's now have until September 28<sup>th</sup>, 2015 to complete the cleanup prior to the court date. The motion was voted unanimously in favor.
- Smith noted he will be attending the Monday morning Highway Department meetings. This will create a quorum of the board so these meetings are to be posted from now until further notice.

15. At 10:47AM Smith moved to enter non-public session under RSA 91-A: 3 II (a) for the purpose of evaluations. Seconded by Jenks. Voted unanimously by a roll call vote. Cutting left the meeting at this time.

16. At 11:08 the board moved to enter public session having reviewed the evaluation. Smith set up a tentative date of Tuesday August 25<sup>th</sup>, 2015 at 10:00AM to meet with Cutting to review job duties. Jenks noted she would be attending this meeting. This will create a quorum of the board so this meeting will be posted. Cutting left the meeting at this time.

Respectfully Submitted

Dina Cutting

August 20-2015-Non-Public Sessions

The following were present for part or all of the meeting: Susan J. MacKenzie (Chair), Patricia G. Jenks (member), Charles J. Smith (member), Dina Cutting (Administrative Assistant).

1. At 10:47 AM Smith moved to enter non-public session under RSA 91-A: 3 II (a) for the purpose of evaluations. Seconded by Jenks. Voted unanimously by a roll call vote.
2. At 11:08 AM Board returned to public session having discussed personnel evaluations.
3. At 11:09 AM Mackenzie moved to enter non-public session under RSA 91-A:3 II (a) for the purpose of discussing a personnel matter.
4. At 12:15: AM Board returned to public session having discussed a personnel issue.
5. Meeting adjourned at 12:15 AM

Respectfully Submitted

C. Jay Smith