

TOWN OF LYME
Select Board Meeting
September 3rd 2015
Town Office Conference Room
Approved: September 10, 2015

The following were present for part or all of the meeting: Susan J. MacKenzie (Chair), Patricia G. Jenks (member), Charles J. Smith (member), and Dina Cutting (Administrative Assistant), Chief Shaun O'Keefe.

1. Chair MacKenzie opened the meeting at 8:00AM
2. MacKenzie moved to approve the minutes of August 27th 2015 public & Non-public minutes. Seconded by Jenks. Voted unanimously in favor.
3. Matters arising:
 - Cutting reported there has been some difficulty in securing the shredding company. An attempt to make arrangement through a new company will be made.

New Business:

- Historians would like to have a table for public at the Transfer Station-It was noted there is a policy against group's selling items and/or just being in this general area for informational events because of safety concerns. Jenks will let them know this is not possible.
 - Park & Ride: Questions concerning the length of time a vehicle can be left in a park & ride was referred to Dennis Ford, NH DOT
 - The highway employees think the roller is too big. (The drum is too wide for our roads). Cutting will look into options for trade to smaller.
 - The highway employees will be working with the magnesium chloride product, it will take some time to get adjusted to the application of this new product.
 - Cutting reported an accident at Chase beach concerning the trapeze on the swing set. The child is fine and the swing has been repaired.
 - Streetlight shining on property owner's house located on Market Street. This was investigated by Eversource. It was reported there is no other option to address this issue but to remove the light. Chief O'Keefe noted this light is for safety reasons. When coming down Washburn Hill the road narrows in to a corner, the bridge is there and it turns from dirt to asphalt. This light needs to stay and illuminate this bridge for safety reasons.
 - Goose Pond Road: Informational letter for residents in this area will be sent.
 - Concerns from bus drivers for the Goose Pond Road route were noted. MacKenzie reiterated that she had contacted all parties needing information concerning the bus route changes for Goose Pond Road.
 - Chief O'Keefe reviewed an invoice for the charges to fix the ongoing problems with the shower area in the police station. It was the sense of the board that this problem was from when the building was built and never addressed. Jenks will write a letter explaining this to the contractor.
4. Public Comment: none at this time
 5. Payroll manifest was reviewed
 6. Manifest in the amount of \$59,734.49 was reviewed and signed.
 7. The purchase of a cemetery lot was approved.
 8. A Discretionary Preservation Easement Lien was released. Weins, Janine. The easement was not renewed in 2013.
 9. Committee & Commissions:

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- MacKenzie noted she would like to see the highway budget worksheet set up differently. Payroll & benefits should be all in one area, current worksheet is too confusing. Cutting noted account numbers are set by DRA. The worksheet is set up to go in numerical order. A different order can be created if requested.
- Planning Board: Loch Lyme Lodge was discussed.
- School Parking Committee: The committee members met and reviewed the current situation. The proposed plan is to make ten additional spaces. The school has the funds for this project. Once we have a formal plan we will hold a public meeting to review and discuss the proposal with the town.
- Roads committee: River Road slump was reviewed. Landowner does not want soils or trees disturbed. The landowner prefers that the road be fixed where it is and not moved to an alternate route. Gravel roads were discussed. The committee is investigating the possibilities of turning asphalt roads to dirt temporarily for easier, less costly maintenance until the town can afford to rebuild them properly. This will be brought to town meeting or discussion.

10. Ongoing:

- The extended time period is up on the Transfer Station grant for \$1,200.00 toward a new bin. Because the town is investigating *Zero Sort* and may not need multiple bins the grant may not be used. This needs to be decided soon. Cutting will see if the Town can get a second extension.
- Web page meeting went well. The Town should have some mockup sections to review soon.
- Wage & Benefits: Board still working on these.
- VT Generator estimates: Cutting waiting to hear from them.
- The Board was inquiring about Fred Stearns return to work. Cutting noted she calls and checks in with him weekly. The original return date is 9-12-2015. Highway employees coming to the next Select Board meeting, Cutting will see if Fred is able to come to this meeting.
- The highway employees found a tire company less expensive than the one being used. They will be ordering tires for the Backhoe. Next year's budget needs to address a trailer for hauling equipment.

11. At 9:45AM AM Mackenzie moved to enter non-public session under RSA 91-A:3 II (a) for the purpose of discussing a personnel matter. Seconded by Jenks. Voted unanimously by a roll call vote. Cutting left the meeting at this time.

Respectfully Submitted
Dina Cutting

The following were present for all or part of this Select Board meeting:

- Susan J. MacKenzie (Chair), Patricia G. Jenks (member), C. Jay Smith (member), Dina Cutting (Administrative Assistant).

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1. At 9:45AM AM Mackenzie moved to enter non-public session under RSA 91-A:3 II (a) for the purpose of discussing a personnel matter. Seconded by Jenks. Voted unanimously by a roll call vote. Cutting left the meeting at this time.
2. Discussed personnel issues and wages.
3. Meeting adjourned at 10:34 am.

Respectfully submitted:
C. Jay Smith