

TOWN OF LYME
Select Board Meeting
August 7th, 2014
Town Office Conference Room
Approved: August 14th, 2014

The following were present for part or all of the meeting: Charles J. Smith (Chair), Susan J. MacKenzie (member), Patricia G. Jenks (member), Shaun O'Keefe (Police Chief), Fred Stearns (Road Agent), Steve Williams, Russell Stearns & Scott Bailey (Road Crew members) & Dina Cutting (Administrative Assistant)

1. Chair Smith called the meeting to order at 8:00AM.
2. Chair Smith opened the Public Hearing to hear public comments concerning a grant to fund the purchase of 2 radar speed monitoring signs by the Lyme Police Department. The amount of the grant is \$5,000.00 (five thousand dollars).
There were no public comments offered. The board discussed the placement of the speed monitors. This will be confirmed at a later date. The monitors are solar powered with battery backup, 10 year warranty on the batteries. Chief O'Keefe will contact Mark Bollinger to investigate the best placement for solarization of the monitors.
At this time Smith moved to accept a grant in the amount of \$5,000.00 for 2 speed monitoring signs. Seconded by MacKenzie and voted unanimously in favor. This grant was supplied by The Lyme Foundation.
3. At 8:10AM the public hearing was closed.
4. Smith moved to approve the minutes of July 31st, 2014 regular meeting. Seconded by MacKenzie. Voted unanimously in favor.
5. Smith moved to approve the non-public minutes of the July 31st, 2014 meeting. Seconded by MacKenzie. Voted unanimously in favor.
6. Matters arising:
 - MacKenzie noted the Foundation had expressed interest in helping address the swim dock for long-distance swimmers. Cutting will gather financial information and pass it to Laszlo Bardos. Cutting reminded the board that there needed to be someone responsible for checking this dock, and the safety of it. Further discussion is needed.
 - MacKenzie reported on the 1st coffee hour discussion. Bob Coyle discussed the park & ride and trying to work an arrangement out with the State to make it larger. Mr. Coyle is willing to clear trees and do some work to this area. Mr. Coyle did point out that Wayne Pike had no problem paving over the states property for parking on his property side and putting up signage to not allow others to park there. The board discussed the various issues; Pike has used this part of the park & ride for quite some time now, there is a floating easement to be considered, the Town needs to get the State to address these issues. MacKenzie will investigate with Nate Miller & Dan Brand to see where the draft letter to DOT is.
7. At 8:15AM the Road Crew members joined the meeting.
 - Stearns handed Smith the up-to-date Capital Reserve Fund pricing for the new truck. The town owns 2-1 Ton Trucks and 4-6 Ton trucks. Stearns reviewed what and where each truck plows for the Town.
 - Stearns and the highway crew described the benefits of having an extra truck.
 - Discussed summer work hours
 - Stearns reviewed a property owner wish's concerning maintenance to the end of their driveway. The board will write a letter to the property owner.

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- Smith will create a draft document for review concerning culverts i.e. maintenance and repairs for property owners.
 - The need for a part-time worker for the winter season is evident. Cutting to get advertisement draft to Stearns for review.
 - MacKenzie reviewed the reason why the River Road grant was turned down for the Town. The Town is going to need to have this information if the town is going to apply for any more grants. Because the grant funding is necessary to enable work to be funded by other sources rather than just taxes this information will become very important. Followed was a discussion on computerized spreadsheets with information for each road and what is done to each road. The sense of the board was to have 1 Highway crew member volunteer to be trained in the excel program to enter this information for the Highway Department. The trucks need to be followed with spreadsheets to reflect what had been done and when pertaining to maintenance and repairs. Cutting will train and give support for this.
 - Delivery of sand and gravel was discussed.
 - The evaluation forms are new so make sure you give feedback give your ideas and thoughts on this system.
8. Matters arising cont.
- Cell phone booster-Still collecting information
 - Records Committee-Cutting has researched this. The Records Committee is different than what our office needs right now. The office needs to have professionals come in and re-organize files and filing system to allow of maximum space usage. Cutting will continue to investigate options for re-organization and records committee and come to the board with a plan and a proposal.
 - Lyme Inn will be under new ownership.
 - Blackmount will take the tractor. The highway department will deliver it next week.
9. Public Comment: None
10. Manifests: None
11. Administrative matters:
- Permit to remove manufactured home from Franklin Hill Road was signed.
 - Robinson property: The Conservation Commission will be sending a letter to the board; once this letter arrives the Select Board will write a letter stating they do not feel this is a violation of the easement and get that to the Robinsons. It is the Boards understanding that the Robinsons will be moving forward from this point.
 - Notice of intent to cuts were reviewed and signed for the following:
 1. Loch Lyme Lodge-Map 408 Lot 22
 2. James Kelsey-Map 401 Lot13.2
 3. Brian & Josephine Rich-Map 420 Lot 28
 - Budget schedule review: Mackenzie feels the Select Board needs to be more involved in the Highway Departments budget building process. The draft schedule of meetings was approved by all. Department heads will be meeting with the Select Board at the following meetings to review their proposed budget

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figures- September 25th or October 2nd, 2014.

12. Committees & Commissions:

- Conservation Commission-The Bridge over Grant Brook from Chaffee to Recreation area has been completed.
- School has had some issues with permit to DES concerning Playground redesign. DES has requested more information.
- Milfoil funding has been approved for disbursement to Town.

13. Hewes Brook Bridge was discussed. MacKenzie has photos taken last week to document the deterioration of the bridge. The board discussed trying to reduce the amount of salt used on River Road to slow the deterioration. MacKenzie will bring this bridge up at the River subcommittee and discuss it with Jim Kennedy for some ideas concerning the repairs.

14. The Class V Roads Committee will be discussing with CLD grinding of various roads. This will need to go to bid soon.

15. Ongoing business-

- Concerns about dogs being left in houses and garbage attracting bears were discussed.

16. At 10:03AM MacKenzie moved to enter non-public session under authority of RSA 91-A: 3 II (c). "Reputation" Seconded by Jenks and voted unanimously by a roll call vote. Present for the non-public session were, Smith, MacKenzie, Jenks & Cutting

17. At 10:13 the board returned to public session referring this matter to the Town Attorney for advice.

18. At 10:14AM MacKenzie moved to enter non-public session under authority of RSA 91-A: 3 II (c). "Reputation" Seconded by Jenks and voted unanimously by a roll call vote. Present for the non-public session were, Smith, MacKenzie, Jenks & Cutting

19. At 10:17 the board returned to public session.

20. MacKenzie asked if the Police cruiser needed to travel back and forth from Plainfield. Some concerns of wear and tear on the vehicle, gas and mileage had come from community members. This will be discussed with the Chief of Police at a later date.

21. There being no further business at 10:24 Smith moved to adjourn. Seconded by MacKenzie. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting