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**TO:** File  
**FROM:** Daniel Monette  
**DATE:** 7/9/2015  
**RE:** Town of Lyme  
Goose Pond Road  
CLD Reference No.: 14-0208

**SUBJECT: PREBID MEETING** Goose Pond Road Reconstruction Phase I

**LOCATION:** Lyme Town Offices @ 2 p.m.

<b>ATTENDEES:</b>	Name	Company
	Daniel Monette	CLD Consulting Engineers
	Brian Vincent	CLD Consulting Engineers
	Sue MacKenzie	Board of Selectman
	Alyssa Stevens	K.A. Stevens & Son
	Tim StPierre	B.V.R. Construction
	Fred Kidder	G&N Excavating, Inc.
	Rick Garand	Pike Industries
	Raymond Nott	Nott's Excavating
	Glenn Lavoie	Winterset
	Ryan Morse	L&M Service Contractors
	Wesley Manson	Thomas Hersey Construction

## **MEETING MINUTES**

Purpose of Meeting:

### **1. Presented Goose Pond Road Project to Potential Bidders**

#### Questions from Bidders:

1. Are there dump locations for removed unsuitable material or existing materials that do not meet spec.? Does the Town have any locations in mind?
  - One resident did express interest in obtaining fill from the construction project during a previous project meeting. If this is the case the Landowner and/or Contractor would be responsible for any and all permitting requirements for asphalt contaminated fill. CLD will contact the Landowner to see if they would be open to Contractors approaching them with requests.

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- Select Board Member Sue MacKenzie mentioned that she would look into potential stockpile areas the Town may be interested in. She later replied that according to the Lyme Road Agent, The Town will take only the first 9 inches if it is not going to be reused on the road to be trucked to Pico road and used there.
2. Who will be conducting Compaction Testing?
    - Compaction testing will be coordinated through the Contractor and paid for by the Town of Lyme. It will be conducted by a third party Agency (probably S.W. Cole).
  3. Will submittals for select materials be sent to the third party testing agency as well?
    - No, all submittals shall be sent to CLD.
  4. Who will be responsible for detours and construction sign layout?
    - The Contractor will submit a traffic control plan with any detour routes and sign packages illustrated and marked with footages for approval by CLD.
  5. Will electronic message boards be required?
    - No, not unless the Contractor submits a plan requiring them.
    - Select Board Member Sue MacKenzie mentioned that the town may position a sign to notify residents of potential construction delays and to close the road to through traffic prior to beginning construction.

**Bids will be due on July 29<sup>th</sup> at the Lyme Town Office Building by 2:00 p.m.**  
**All further questions must be submitted in writing, last day for questions being July 27<sup>th</sup>.**

DLM

cc: Project File 14-0208  
attachments: Sign in Sheet, Agenda





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## **AGENDA:**

**DATE:** 7/9/15

**PROJECT:** TOWN OF LYME NEW HAMPSHIRE  
GOOSE POND ROAD RECONSTRUCTION PHASE I  
CLD Reference No. 14-0208

- Select Board Meeting – Topic: Goose Pond Road Mandatory Pre-Bid Meeting
- General Project Overview
  - ~1,700 LF of road reconstruction
  - Ending at the Intersection with Baker Hill
  - 20 foot wide with paved aprons on all driveways
  - Underdrain on the uphill side where shown
  - Culvert installation
  - Select materials
- Itemized Bid: Engineer's Probable Estimated Cost: \$350,000
  - Bids Due July 29<sup>th</sup> at 2:00 p.m.
- Construction Schedule
  - August-October 2015 --- Spring 2016 Finish Paving
  - 90 days substantial completion
  - 120 days final completion
- Access Issues
  - Maintain Emergency Access – Notify Police and Fire daily
  - Maintain Resident Access at all times i.e. temporary compacted gravel ramps
- Traffic Control
  - Flaggers
  - Contractor to submit Construction Sign Package
  - Contractor to submit detour routes if proposed

Pre-Bid Agenda

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- Construction Staging Area
  - Contractor shall locate staging area if additional space is required – needs to be approved by the Town. If on private property: Town needs a written signed consent from the owner as well as a restoration plan agreed upon by the Contractor.
  
- Construction Entrances
  - Two shown – One may not be required
  
- Excess Material Disposal – Resident has requested fill – Contractor to make contact and arrangements – Otherwise offsite
  
- Paving Plan
  - Contractor to pave base course in the fall of 2015
  
- Winter Shut-down
  - Erosion control – Everything stabilized
  - Contractor to request date from Engineer/Town
  
- Requests by the Town
  
- Questions