

Lyme Planning Board Minutes

7/26/2018

Board Members and Staff Present: John Stadler, Chair; Tim Cook, Vice Chair, Rusty Keith Select Board Representative; Vicki Smith, Member; David Roby Jr., Alternate; David Robbins, Planning and Zoning Administrator.

Board Members Absent: Eric Furstenberg, Member; Amber Boland, Alternate;

Members of the Public Present: Rich Brown

Item 1: Acceptance of minutes from 7/12/2018

Rusty moved to approve the minutes as amended.

Tim seconded the motion.

John called for a vote and the motion passed unanimously.

Item 2 and 3: Master Plan Housing Chapter and Zoning Ordinance - Senior Housing Section. Work is progressing on the build-out analysis with the Regional Planning Commission and Reliance is continuing their study of Lyme's economic future.

Item 4: New Business.

Lyme Foundation Grant Application.

John asked the Board to review a grant application for the Lyme Foundation to provide funding for two additional public forums for the Reliance's study of Lyme's economic future.

John thanked Vicki for providing the initial draft. Rusty was un-sure if the Planning Board should submit the grant application or if it had to be the Select Board. The Planning Board discussed the issue and concluded that Rusty stated he would check with Dina to find out the correct procedure.

Energy Committee, update to the Energy Chapter of the Master Plan.

John asked the Planning and Zoning Administrator if he had been contacted by the Energy Committee in reference to updating the Energy Chapter of the Master Plan. He had not.

Site Plan Review Time Limits.

The Board discussed setting time limits for the completion of work approved by Site Plan Review. Vicki noted that sect 13.1 of the Site Plan Review Regulations requires that all construction be completed within two years. In addition, the Board can set conditions in the final decision as to when specific items must be completed.

The Planning and Zoning Administrator asked that the time limit and any conditional time limits be clearly explained to the applicant at the time of the approval.

Respectfully Submitted,

David A. Robbins.

Lyme Planning and Zoning Administrator.