

Lyme Planning Board Minutes
July/28/2016
Draft

Board Members and Staff Present: John Stadler, Chair; Tim Cook, Vice Chair; C Jay Smith, Select Board Representative; Vicki Smith, Member; Eric Furstenberg, Member; David Robbins, Planning and Zoning Administrator.

Board Members Absent: Freda Swan, Alternate; Amber Boland, Alternate

Members of the Public Present: None

Item 1: Public Hearing – Hazard Mitigation Master Plan Chapter.

John opened the public hearing noting that there were no members of the public present. He asked the Board if they had any comments. There were none. The Planning and Zoning Administrator noted that he had not received any comments from Town Department heads or any members of the public.

John moved to adopt the Hazard Mitigation Chapter as Chapter 12 of the Lyme Master Plan.

Eric seconded the motion.

John called for a vote and the motion passed unanimously.

Item 2: Acceptance of minutes from July/14/2016

John moved to accept the minutes as amended.

Tim seconded the motion.

John called for a vote and the motion passed unanimously.

Item 3: Housing

The Board discussed finalizing and formatting the data used to create the Workforce housing report in order to provide public access. Eric will review and tabulate the numbers and provide the data to the Planning Administrator. John will provide a secondary review of the final data. Eric and John will also finalize the overall housing data.

Rental issues. The Board decided to make no decisions in regards to issues with rental properties until the Board receives feedback from members of the community. The Board has scheduled a public forum for October 13th, 2016 to discuss this with the community.

Item 4: Zoning Amendments

The New Hampshire Municipal Association legal services counsel Steven Buckley agreed that Lyme's existing size for a detached Accessory Dwelling Unit of 750 square

feet is consistent with the new state law. John said he would work on new language for section 4.42 (f) in order to clarify issues regarding subdivision.

Item 5: New Business

Business hours during Site Plan Review. Jay noted that there are three businesses in the Lyme Common District that serve liquor. All there have different operating hours. Two were limited by Site Plan Review and the third had no local restrictions put in place during its review. The Select Board has requested that the Planning Board add operating hours to Site Plan Review. The Select Board is responsible for signing a business's liquor license, part of which is serving hours. Having hours set during Site Plan Review will help the Select Board when approving a business's license.

The Board decided that they would add this to the list of changes they will be considering along with lighting and parking.

The meeting adjourned at 8:49pm

Respectfully Submitted

David A. Robbins

Lyme Planning and Zoning Administrator.