

TOWN OF LYME  
Select Board Meeting  
March 10th, 2016  
8:00AM

Town Office conference Room

Approved: March 17<sup>th</sup>, 2016

The following people were present for part or all of the meeting: Select Board members: Susan J. MacKenzie (Chair), Charles J. Smith & Patty Jenks, Highway department: Steve Williams. Police Chief: Shaun O'Keefe. Administrative Assistant, Dina Cutting. David Roby, Arend Tensen and Morton Bailey.

- 1) At 8:00 AM MacKenzie opened the meeting.
- 2) Highway: Williams reviewed the following topics:
  - Mud season is here
  - River Road fix
  - Swamp road trimming
  - Order the sprayer unit which was approved at town meeting.
  - Reviewed bids on the highway truck to be purchased this year. Williams will review bids and visit some companies.
  - Report for DES on the River Road emergency fix was discussed. It was the sense of the board that Pathways would need to do this report. Additional work took place so it will be a bigger project to submit. Cutting to confirm amount with Pathways.
  - A total price for the Hidden Valley fix will be calculated
  - Gravel & Sand bids were opened: The board will be revisiting this next week
  - Asphalt bids were opened: The board will be revisiting these next week.
- 3) Organizational meeting: Jenks noted it would be her turn to chair if the rotation continued. She expressed concern because of the amount of projects going on and keeping the momentum going that Sue's been the primary on. She suggested in view of the elections commitments for the rest of the year for the Clerk, it would make sense for MacKenzie to retain the Chairmanship for the year. Smith noted he would go along with this recommendation. All board members confirmed the present committee assignment could stay for 2016.
- 4) Fire Department: Chief Mundy, Deputy Chief Hinsley and Captain Rich came to review and discuss ideas on how the town can make sure safety checks are done on life safety items within the Town. This would be connected to the permitting system from Planning & Zoning. After a lengthy discussion concerning safety and inspection of furnaces, fire place inserts and other item that can cause fires if not properly installed the board will be investigating this further with the Fire Department and Planning and Zoning. The town should be ensure safe installations of potentially hazardous items if not properly installed. The Fire department will come back to the board with a prioritized list. From this the board, Planning and Zoning Admin, David Robbins will discuss this further and come up with a plan of action. The board had a brief discussion concerning regionalization.
- 5) Roby: The board had a brief discussion concerning the East Thetford Road property. The board would like to get this easement firmed up so this project can move forward. It was the sense of the board to state that they will not support any more studies of this area for financial reasons. If Mr. Roby wants further studies and or discussions with the engineer he will need to fund this time with the engineer.
- 6) Smith moved to approve the minutes of the March 3<sup>rd</sup> & 4<sup>th</sup>, 2016 meetings. Seconded by Jenks. Voted unanimously in favor.
- 7) Transfer Station was discussed and reviewed. The Wednesday hours will start next week and the Sunday will go back to regular times. The supervisor's position was reviewed. With the abrupt resignation of this position the board felt it was in the best interest of the Transfer Station to reappoint Matt Thebodo as the Supervisor. Jenks moved this and Smith seconded. Voted unanimously in favor. Jenks will put out a help wanted for volunteers until this

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attendant position is filled.

- 8) AED: Jenks will write a letter to Chief Mundy and Karen Keene Fast Squad to address the boards concerns about these community AED maintenance.
- 9) Ice Rink on the common: This needs to be formalized. If the ice skating rink on the common is to happen each year it needs to be an organized group with someone in charge. A common use form will need to be filled out each year. The responsible person will be in charge. The approval will be conditional.
- 10) The Board will draft a letter addressing the skating rink issue, following the advisory vote at 2016 Town Meeting.
- 11) Discussed the number of town reports left over. Cutting will find out what the minimum number that can be ordered is.
- 12) Chief O'Keefe had obtained quotes for the new police cruiser. The lowest bid came from MHQ Headquarters in -----Massachusetts at \$27,925.00 for the basic cruiser; \$34,900.00 as a total police issue package. Additional costs will include approximately \$4,000 for the computer and \$3,500.00 for the camera. Jenks made the motion that upon Chief O'Keefe's recommendation the order be placed for the package & installations. Smith seconded and the motion passed unanimously. It was the sense of the Board to retain the 2010 cruiser, have it dismantled from its police duties and put it in service as an accessory vehicle for town employees to be used attending classes, getting parts or other town related duties. The logistics of this will be investigated.
- 13) The Manifest for the amount of \$79,468.04 was signed.
- 14) Cutting reported that the Fairpoint representative who has been so helpful with the phone/light poles on the north end of River Road was also helping to sort out a legal issue involving an incident of a couple of years ago. According to the Fairpoint rep, they are opening a "formal complaint" on the Town's behalf to investigate why a third party is requesting money on behalf of Fairpoint.
- 15) The CAI (mappers) agreement was signed.
- 16) Committees & Commissions: Smith reported attending a Conservation Commission meeting. They were unhappy with the parking lot warrant article presented at Town Meeting. The Board would like the Commission to work on dealing with invasive species such as "Knot Weed" (sp?) on the river when they're working near Hewes Brook.
- 17) At 11:00 am David Roby Sr. and Arend Tensen arrived for their scheduled meeting. Roby started the discussion by complimenting the condition of Goose Pond Road rebuilt section and apologizing for his remarks made about the effort at an earlier meeting.
- 18) Moving on to the issue at hand, he indicated he was dissatisfied by the current findings and recommendations made by the engineers regarding the proposed rerouting of River Road away from the current so-called Slump #1. He and Tensen both felt there might be another option and Roby requested to be allowed to have further discussion with CLD Engineers at his own expense. MacKenzie explained that she felt all options had been explored and the one they were interested in was a concern because of the steep grades it presented.

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- 19)** Continuing the discussion, Roby felt that there well may be information on the studies and proposals he was not aware of. MacKenzie assured him that she'd sent him everything she had that had been given to her by the engineers and that all minutes of the meetings held were readily available. Jenks provided both gentlemen with copies of the February 11, 2016 Select Board meeting when CLD Engineering reps presented the proposals for the 2 (what they felt) were the most viable options to be considered.
- 20)** After further discussion and efforts to clarify, it was agreed the Board had no objections to Mr. Roby approaching CLD at his own expense. To avoid unnecessary delays, it was stated by the Board that if CLD was agreeable, this effort be completed by the end of 2 weeks from today. Roby will keep the Board posted on his progress.
- 21)** Before ending the discussion, Roby asked about considering the following:
- Monitoring the conditions carefully
  - Insulate the Town from liability, but find a way to continue using the road as is (consider Class 6 or discontinued)
  - The appraisal obtained by the Town is one he considers seriously flawed. He feels if the road is installed in the proposed area it will compromise the conservation easement he is working toward. He feels the appraisal should be much higher for the beautiful property that it is.
- Mr. Roby and Mr. Tensen were thanked for their time and left the meeting at 11:50am.
- 22)** MacKenzie signed a contract revision for Pathways Consulting for the south end of River Road repairs.
- 23)** This meeting was adjourned at 12:05PM.

Respectfully Submitted:

Dina Cutting/Patty Jenks