

TOWN OF LYME  
Select Board Meeting  
November 30<sup>th</sup>, 2017  
8:00 AM  
Town Office Conference Room  
Approved: December 7<sup>th</sup>, 2017

The following people were present for part or all of the meeting: Select Board members: Charles J. Smith, Chair, Susan J. MacKenzie and Bradford E. Keith. Road Agent: Steven Williams, Fire Chief: Michael Mundy and Administrative Assistant: Dina Cutting.  
Chaos Computing: Harvey Brotman

Smith called the meeting to order at 8:00AM.

1. Highway: The board reviewed and discussed the following items:
  - New Highway employee David Tyler
  - Uniforms
  - Remove the requirement that the applicant live within 30 minutes of Lyme in the ad.
  - The agreement for the pre-buy on Calcium Chloride has been processed.
  - Stock piling material-waiting to confirm the last 700 yards of winter sand and looking for a company to purchase gravel from. This will take place before 12-31-2017.
  - Erosion control needs to be put down at Grant Brook project.
  - Baker Hill needs the concrete barriers as soon as possible. The temporary barriers keep getting knocked over. Chief O'Keefe has confirmed Wednesday December 6<sup>th</sup> as the date this will happen.
  - Flint Hill culvert. Williams will consider what needs to be done at this location.
  - Safety is the most important thing for the Town employees and everyone needs to make sure they are following safety procedures.
  - The spot paving needs to be tied into the older paving before it starts to get damaged.
  - The board discussed various areas needing paving. It was noted a project needs to be chosen and completed. The board needs to decide where to focus the limited funds available.
  - Mulvihill culvert and driveway was noted as a problem and is washing out a newly repaired area of the road. This needs to be addressed as soon as possible. Williams and Keith will look into this.
  - Williams requested a bid spec sheet for the loader. Williams will give cutting the information needed for this.
  - Chief Mundy requested the Highway finish dredging the area by the hydrant at Post Pond. This will be done in the next week.
  - Cement ramp at Lyme Center Academy Building. Williams will arrange for JJ Blake to come and haul this away.

2. Fire Department: Chief Mundy reviewed the plan for purchase of Motorola radios via anonymous donation. A public hearing will be posted for the Select Board to accept this donation. The new communications equipment and radios will benefit mutual aid between Hanover, Lyme and area towns.

The plan to purchase a new Fire truck in 2018 was reviewed and discussed. The Fire Department has decided a 4 wheel drive truck will be more beneficial to the Town. This will increase the purchase amount. At present there is not adequate funding in the Capital Reserve fund for this purchase. After a brief discussion Mundy noted the Fire Department could put off the purchase until 2020. It is important to have the 4 wheel drive and Mundy felt it was better to wait and purchase the vehicle they needed. Mundy will touch base with the Board to plan this funding in the future.

Fire Station plans: After reviewing the committee charge Mundy stated he felt the Fire Station and the Transfer Station should be separate committees. The board reviewed and discussed this issue. Mackenzie will plan on a January meeting to discuss and review with interested community members then the group will make a recommendation to the board as to the best committee setup.
3. Harvey Brotman: Harvey reviewed the Town computer system and how it works, security, online, remote access and what the difference is. Individual e-mail addresses for the Select Board were reviewed and discussed. Because of possible right to know issues it was felt each Select Board member should have their own e-mail through the Town g mail account. Cutting will set this up. Brotman reviewed the proposed lap top and its specs. After careful consideration MacKenzie moved to purchase the lap top as stated by Brotman. Seconded by Keith. Motion voted unanimously in favor.
4. Keith moved to approve the minutes of the November 16<sup>th</sup>, 2017 meeting. Seconded by MacKenize. Changes were reviewed and accepted. The minutes were voted unanimously in favor as amended.
5. Matters arising & New business:
  - Mackenzie would like to set up a meeting to discuss the use of Holt's ledge with Dartmouth College. The board discussed the need of a survey. It is the sense of the Board that no matter who owns Holt's ledge the bolts will need to be managed and this can be discussed at the present time. The board will revisit this at the next meeting.
  - Abatement Lyme Historians: The computer had a coding issue and the exempt property for the Lyme Historians did not get pick up. This generated a tax bill for an incorrect amount. Smith moved to approve an abatement in the amount of \$12,733.09. Seconded by Mackenzie. Voted unanimously in favor.
  - Cutting noted she would make sure all engineering bills would come to the board meetings to be signed.
  - MacKenzie noted Hewes Brook Bridge needs an amended permit.
  - Mackenzie reviewed and signed 2 CLD bills.
6. Public Comment: No public at this time.
7. A manifest in the amount of \$103,981.84 was reviewed and approved.
8. Walter Swift resignation. At this time Smith moved to accept Walter Swift's resignation from the Zoning Board with regret. Seconded by Keith. Voted unanimously in favor. The Board would like to thank him for all his time and effort on this Board.

9. Solar exemption: Todd Haywood, Town Assessor recommended the Board put on the 2018 warrant an article that will address the solar energy systems defined by RSA 72:61. Currently Lyme is not assessing the value of the photovoltaic energy systems. This is contrary to what the state suggests. The NH boards of tax and land appeals has stated that municipalities cannot pick and choose what they are going to assess. According to what is referred to as the “Stoddard decision” you must consider all aspects contributing to value. The PV systems that are being installed are done at an average cost of \$3,000 per kilowatt of generation capacity. These systems have value in excess of \$10,000 depending on how many kilowatts. Once the assessed values are added the town would have the chance at the 2018 town meeting to discuss and consider the solar exemptions.
10. The need for a conference calling phone was discussed. This will be ordered as soon as possible.
11. Zoning amendment petition: The board received a petition to amend Zoning Ordinance section 3.22 “Commercial District”. This petitioned article will appear on the warrant for the March 2018 Town meeting and has been given to the Zoning Board for consideration.
12. The board reviewed the proposed 2018 budget, the 2017 budget and FEMA funding.
13. Mackenzie noted that the Baker Hill # 1 project was looking like the cost could be lower than originally anticipated.
14. Committee & Commissions:
  - Recreation Commission: Smith reviewed the following topics: Basketball rims, winter soccer in the gym, Ski lesson and the possibility of tennis lesson for youth in the summer months.
  - Coffee hour: A resident was inquiring about the lights at Dowd’s Inn.
  - Heritage Commission: The façade easement was discussed. East Thetford Bridge and the need for a pedestrian path was discussed.
  - Community Development Committee: Keith noted he covered for Mackenzie at an information gathering session. It is anticipated that this information will be reviewed at the next public meeting. Mackenzie will catch up with Nils and see what kinds of information he is gathering for this Committee.
  - Coffee Hour: Community members attended to just visit.
  - Dowds Inn lighting: The Owner is obtaining a petition from neighbors stating that the current lights do not bother them. Once this is received the board can address this issue.
15. There being no more business to come before the board the meeting was adjourned at 11:35AM

Respectfully Submitted,

Dina Cutting