

TOWN OF LYME
Select Board Meeting
December 7th, 2017
8:00 AM
Town Office Conference Room
Approved: December 14, 2017

The following people were present for part or all of the meeting: Select Board members: Charles J. Smith, Chair, Susan J. MacKenzie and Bradford E. Keith. Road Agent: Steven Williams and Administrative Assistant: Dina Cutting.

Smith called the meeting to order at 8:00AM.

At 8:00AM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Smith. Voted unanimously by a roll call vote. Present for this non-public was Jay Smith, Susan MacKenzie, Bradford Keith, Steve Williams and Dina Cutting. The board discussed matter involving a supplier.

At 8:10AM MacKenzie moved to enter public session. Seconded by Keith.

1. Highway: The board reviewed and discussed the following items:
 - Williams will secure a stock pile of material within the 2017 budget.
 - Fire hydrant cleaned out at Post Pond.
 - Lyme Center Academy ramp has been removed.
 - Culvert at the Lyme Center Academy building needs to be cleaned out. Williams will call DOT to ask them to come and take care of this.
 - Grant Brook: Pre-bid meeting December 15th, 2017 at 9:00AM. Bids will be due back on January 3rd to be reviewed and considered at the Jan 4th Select Board meeting. Williams needs to think about what to do with extra fill and guard rails for this meeting. CLD sent this bid information out to 10 different companies.
 - Erosion control has been placed at the Grant Brook site.
 - Boat Landing road and the Recreation area parking lot need fill it is in bad shape. This is a Town owned area, the highway department will be taking care of this.
2. Mackenzie moved to approve the minutes of the November 30th, 2017 meeting. Seconded by Keith. Changes were reviewed and accepted. The minutes were voted unanimously in favor as amended.
3. Matters arising & New business:
 - Culvert at Mulvihill's driveway was discussed again.
 - MacKenzie recommended a meeting with Dartmouth to discuss future issues and concerns the board has with the Holt' Ledge area. A meeting will be set up in the future. Cutting to schedule.
 - Dowd's lighting: The lights in the parking lot qualify as dark sky lighting. In the site review it noted the light should not disturb the neighbors. Ms. Dowd will be coming to the board with further information on this matter.

4. New business:

The board would like to meet with Walter Mitchel concerning the upcoming Eminent Domain hearing and the abatement with LPP 77, LLC. Cutting to schedule.
5. Public Comment: No public at this time.
6. A manifest in the amount of \$1,101,081.14 (\$400,000 School appropriation and \$658,195.00 Grafton County Tax) was reviewed and approved.
7. The 2018 proposed budget was increased by \$2,500.00. Mackenzie moved to approve this 2018 budget. Seconded by Keith. Voted unanimously in favor.
8. Class VI Road work: Robbins returned a request to the Select Board stating the Board needed to address this not the Planning and Zoning Boards. The board reviewed a request to use Mud Turtle Pond Road off Whipple hill for a potential driveway. In order for the potential property owner to move forward he needs to know if the board is willing to allow the use of a section as a driveway. After reviewing the procedure, it was noted this needs to go to the Planning Board for consideration and comment per RSA. Robbins will be at this meeting at 10:00AM, discuss this more at that time.
9. Equalization Ratio: Rusty noted he had not reviewed this document. This will be addressed at the next meeting.
10. Intent to Cut: Intent was reviewed and approved for Map 407 Lot 100 Green, Danny and Kathryn.
11. Committee & Commissions:
 - The Army Corps of Engineers reviewed the site, they will have a design by March and will go to the public for bid in June. The roads committee will be getting the soil nailing company to meet with this group.
 - MacKenzie reviewed the following projects:
 - ✓ Grant Brook
 - ✓ Baker Hill # 1-The town should be saving some funds on this project. The Engineer believes this project will cost less now.
 - ✓ Car Top Boat launch-Trees have been taken down for the bridge project
 - ✓ Roads Committee-The discussion involved the Wilder Dam and erosion along the river banks.
12. Planning & Zoning: Robbins reviewed the Class VI road use request. The Planning Board must hold a public hearing on this and then the Planning Board's opinion goes to the Select Board. Once this has been done the Select Board can then discuss and vote on the use of the Class VI road for a driveway. Maintenance and up keep would be the property owns responsibility.

The Board discuss office procedure and responsibility for changes that occur to properties in Lyme generating from Planning & Zoning Board approvals. Because the board is requiring Robbins be responsible for these mapping changes, the information will come back to Robbins so he can double check to make sure they were done accurately on the Tax map up-date each year. Robbins will check to make sure the town web site notification for "news and announcements" is not working correctly. The board reviewed the court case, a petitioned warrant article, and septic approval system protocol. Robbins will write up a procedure for the board to review and approve, this will include an

increased fee of \$75.00. Smith moved to accept the new fee of \$75.00. Seconded by Keith. Voted unanimously in favor.

13. Equalization Ratio: Material from Todd Haywood was noted. Keith had not had time to review the material. This will be addressed at the next meeting. Cutting suggested Haywood come to a regular Select Board meeting to address question on forms having to do with assessment that way these form will not be held up. The board agreed to this.
14. Land Use Change Tax: This was tabled until the next meeting.
15. Committees and Commissions:
 - Facilities Committee: The board will wait until after the holidays to re visit this and get the 2 committees going.
16. There being no more business to come before the board the meeting was adjourned at 10:55AM

Respectfully Submitted,

Dina Cutting