

TOWN OF LYME
Select Board Meeting
December 14th, 2017
8:00 AM
Town Office Conference Room
Approved: December 21, 2017

The following people were present for part or all of the meeting: Select Board members: Charles J. Smith, Chair, Susan J. MacKenzie and Bradford E. Keith. Police Chief: Chief O'Keefe, Transfer Station Supervisor, Matthew Thebodo, and Administrative Assistant: Dina Cutting. Public members: Pat Pippin, Liz Pippin, Bob Coyle.

Smith called the meeting to order at 8:00AM.

1. Utility Club: Pat and Liz Pippin- The plan that was proposed prior to this meeting was reviewed. Keith reviewed the Select Boards position of not wanting ~~anything~~ further electrical fixtures on the Common. Keith explained his willingness to meet with the contractor to obtain more detailed information for the board to consider. The Utility Club has been considered for a grant for the cost of adding additional electric outlets to the Common. They cannot move ahead with this until they receive the blessing of the Board. This would benefit any entity that uses the Common. They have also looked at having a switch installed to turn everything off when not in use so no additional charges will be incurred. It will be the responsibility of the Utility Club to perform any maintenance or repairs to the electrical service in the future. Having these additional outlets will allow the extension cords to be around the edge of the Common thus making it safer. Liz Pippin will get more information, estimate and a plan for the board to review.
2. Mackenzie moved to approve the minutes of the December 7th, 2017 meeting. Seconded by Keith. Changes were reviewed and accepted. The minutes were voted unanimously in favor as amended.
3. Matters arising & New business:
 - The Select Board discussed local ag soils and how this may be an excessively limiting factor to increasing tax base inventory. The board would like to request the ag soils in the ordinances revert back to the original less restrictive delineations. The select Board will bring this request to the Planning Board meeting.
 - Street Lights at the School are out. Cutting to e-mail Dennis Ford.
 - Highway cell phone booster- Cutting has contacted Harvey Brotman.
 - 2 surveyors will be submitting an estimate for the Canaan Ledge Lane property.
 - MacKenzie and Cutting to meet with Dartmouth College Wednesday December 20th, 2017
 - Vacation and overtime: In order for an employee to receive over time it is a State of NH Labor law that you must have 40 hours of worked time before you receive over time. Now that previously open positions have been filled the employees will be able to use their vacation time.
 - Keith to contact WaveCom about cell phone capability in Lyme.

4. Highway:
 - Williams to get a price from Tim Goodwin on a radio repeater.
 - Sand and gravel cannot be stock piled as originally requested. Running out of time.
 - Williams reviewed the 2020 vehicle schedule replacement. This will be a Ton Truck.
5. Transfer Station: Thebodo reviewed the increase in the Hazardous Waste pick up day. There was a 65% increase in vehicles through the satellite collection day. The board reviewed the 2018 proposed amount and it will not be enough. MacKenzie moved to increase this line to \$4,000. Seconded by Keith. Voted unanimously in favor. Thebodo reviewed recycling. This is going to be a cost increase. Paper and cardboard are difficult to get rid of. Thebodo will gather information from NRRA on this.
6. Smith requested a review of the CLD bid process concerning the Grant Brook Area project. He was concerned about the cost of having CLD doing all the administrative aspects. MacKenzie and Keith had previously voted to have this done when he was out ill. Reviewed the bid process and noted the pre-bid meeting was Friday December 15th at 9:00AM. This will be put on the Town web site also.
7. Equalization ratio: The board reviewed this information required from the DRA. In the future the board will review this with Todd Haywood in advance. The paperwork presumes the board has reviewed multiple sales history reports which this board has not seen.
8. Land Use Change Tax: Map 407 Lot 100 Nancy Wray. \$5,400.00
9. The board is waiting to hear back from Walter Mitchel concerning the upcoming Emanate Domain hearing and the abatement with LPP 77, LLC.
10. Intent to cut reviewed and approved: Cling, Ernst & Fiona Map 401 Lot 3 Preston Road
11. Public Comment: No public at this time.
12. Manifest: The board reviewed and approved a manifest in the amount of \$19,823.92.
13. At 9:30AM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Smith. Voted unanimously by a roll call vote. Present for this non-public was Jay Smith, Susan MacKenzie, Bradford Keith, Bob Coyle and Dina Cutting. Matters which if discussed in public would likely affect adversely the reputation of any person.

At 9:45AM the board moved to enter public session. Having voted to waive interest and fees on a tax bill. Seconded by Keith. Voted unanimously in favor. MacKenzie moved to seal the minutes of this non-public session for 1 year from this date at which time they will be reviewed. Seconded by Smith and voted unanimously in favor.
14. Pike House rental: This rent will be increased according to the lease by the Department of Labor's Consumer Price Index (CPI) or \$25.00 will be included in the 2018 rental agreement. Cutting will review and confirm if there is a need to provide for property tax consideration in the terms of this lease.
15. At 10:00AM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Smith. Voted unanimously by a roll call vote. Present for this non-public was Jay Smith, Susan

MacKenzie, Bradford Keith, and Dina Cutting. Matters which if discussed in public would likely affect adversely the reputation of any person.

At 10:35AM the board moved to enter public session. Having voted to waive interest and fees on 2 property tax bills and have information sent to a property owner concerning a municipal lien. Seconded by Smith. Voted unanimously in favor. MacKenzie moved to seal the minutes of this non-public session for 1 year from this date at which time they will be reviewed. Seconded by Smith and voted unanimously in favor.

16. Committee & Commissions:

- MacKenzie reviewed the Community Development Committee and discussed organizational issues. Chair Nils Johnson has been holding discussions to collect information on various topics and will come back to the committee at a later date with this information.
- Communications: Keith will be working on gathering the information on Cell service enhancement.
- Coffee hour: River Road was discussed
- Keith noted a Conn River Conservancy meeting took place attended by Ross McIntyre, John Mudge and Great River Hydro. The board would like information on this meeting.
- Keith reported the drawing from the “as built” Berway project will cost \$250.00. It was the sense of the board to get this drawing in order to have accurate information on file.
- Hearing for Tensen-River Road will be Monday January 8th, 2018 @ 1:30AM. Reminder the board wishes to meet with Walter Mitchell prior to this hearing.

17. There being no more business to come before the board the meeting was adjourned at 11:05AM

Respectfully Submitted,

Dina Cutting