

TOWN OF LYME
Select Board Meeting
December 21st, 2017
8:00 AM
Town Office Conference Room
Approved: December 28th, 2017

The following people were present for part or all of the meeting: Select Board members: Charles J. Smith, Chair, Susan J. MacKenzie and Bradford E. Keith. Police Chief: Chief O'Keefe, Road agent: Steven Williams, and Administrative Assistant: Dina Cutting.

Smith called the meeting to order at 8:00AM.

1. Roads: Williams reported on the following items:

- The board discussed the contract of services for grading, ditching and road maintenance etc. for the 2017 operating budget. This work was not finished due to the July 2017 storm. The funds for this will be allocated ~~paid~~ from the 2017 operating budget.
- 2010 International will need a new transmission. This will be roughly \$12,000.
- Williams requested the board review tracking records from the Highway vehicles. He would like the Board to consider replacement of vehicles sooner than what has been practiced.
- Pinnacle Road culvert: The location of the culvert was discussed. It is angled so the water does not have a straight shot through it. The side has deteriorated and material is washing out from under the roadway. This needs to be replaced. The board will notice the property owner that this problem needs to be addressed in early spring at the property owner's expenses.
- Williams again noted turn arounds in various locations that are dangerous. The board requested Williams come up with a list of all turnarounds that need to be addressed.
- Repeater: The estimate for a repeater to improve road crew communications is \$13,700.00. Chief O'Keefe reviewed the estimate from Goodwin. This work can be done as soon as possible after acquiring a frequency. Mackenzie moved to approve the estimate of up to \$13,700 for a repeater to be installed at the Highway Garage. Seconded by Keith. The board reviewed the 2017 expenditures. O'Keefe noted the police Budget will have funding left to cover this expense. After careful consideration the motion was voted 2 in favor with 1 opposed (Smith). This motion carries. Chief O'Keefe will notify Goodwin communications to forward a contract for this work to be done in 2017.

Police: Smith noted that Casale had not been taking the cruiser home? O'Keefe reported Casale has not been placed on "on call status" yet. There is no need to take a vehicle home unless you are on call.

2. Mackenzie moved to approve the minutes of the December 14th, 2017 meeting. Seconded by Keith. Changes were reviewed and accepted. The minutes were voted unanimously in favor as amended.
3. Matters arising & New business:
 - Request to the Planning Board: The board noted concerns with a comment that the Planning board is too busy to address the boards concerns regarding relaxing the local agricultural soils restrictions. Keith also noted concern regarding the subdivision approved waiving required stipulations to create two non-conforming lots based on the promise of a conservation easement by a party other than the property owner.
 - Upper Valley Lake Sunapee – 2018 HHW collection contract was reviewed.
 - MacKenize reviewed a proposal for a survey from Joe Banardo in the amount of \$1,800-\$2,500 on the town owned lot on Canaan Ledge Lane abutting Holt's Ledge. This lot was never surveyed in the original subdivision survey. The board would like to confirm this estimate is for a survey and not just an opinion from the surveyor. Cutting to confirm this.
4. New Business:
 - The possibility of KENO taking place in Lyme was discussed. This would help fund all day Kindergarten, it is not a revenue source for the Town in general. This question can be put on the warrant. No decision was made on this topic.
 - The board noted the TAN interest amount was significantly over budget.
 - Pre-payment of property taxes were reviewed and discussed. The board will continue with its past practice of accepting payment for 1 year in advance.
5. Public Comment: None at this time.
6. Manifest: Manifests in the amounts of \$46,489.30 and \$490,350.00 ("to Capital Reserve and Trust Funds") were reviewed and approved.
7. The Pike House lease was reviewed. It is noted it now meets the state law concerning tax exempt rental property taxation. The board will sign this lease and Cutting will notice the tenant.
8. Keith moved to have Chair Smith sign the Upper Valley HHW collection contract for 2018. Seconded by MacKenize. Voted unanimously in favor.
9. An intent to cut was reviewed and approved: Smith, Jean-Map 403 Lot 33-Britton Lane.
10. Build out analysis of the Common district: Planning Board is requesting a 2018 budget increase in the operating budget of \$1,500.00 for an analysis of the Common district. This request was discussed. The board members have not seen the draft of the proposed articles referred to in this proposal. Keith moved to table this until the next meeting. Seconded by MacKenzie. The board members will review information in section 674 and discuss this at the next Board meeting. Voted unanimously in favor.
11. Dowd's Inn-Parking lot lighting: The board reviewed the Planning Boards request to enforce the requirement for sharp cutoff lighting and the petition submitted by Dowd's Inn. The petition noted "keeping the existing parking lot lighting". After much information gathering and consideration the board's opinion is that the present lighting in the parking lot meets the requirement of "dark sky" lighting. The board has not received complaints from any neighbors concerning this lighting. Smith will write a letter to the Planning Board stating no further action is necessary.

12. The Select Board office will be closing at 12:00on Friday December 22, 2017.
13. Committee & Commissions:
- MacKenzie reviewed the River Committee meeting. Erosion studies and sampling of soils were discussed.
 - Mackenzie is receiving calls that grants and funding is available through Trout unlimited, and Fish and Wildlife groups for repairs to various areas from the July 2017 storm. Dorchester Road and grant brook culverts would be candidates. MacKenzie will check into this information.
14. At 10:40AM MacKenzie moved to enter non-public session in accordance with RSA 91-A:3 II (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Seconded by Smith. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Bradford Keith, Jay Smith, and Dina Cutting. The board discussed a communication from Steven Whitley concerning a legal matter.
At 10:47AM PM the board moved to enter public session having discussed a legal matter.
15. At 10:47AM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Keith. Voted unanimously by a roll call vote. Present for this non-public was Jay Smith, Susan MacKenzie, Bradford Keith, and Dina Cutting. Matters which if discussed in public would likely affect adversely the reputation of any person. The sense of the board was to wait until a later date to consider this hardship abatement. Cutting will review this information with the property owner.
At 10:58AM the board moved to enter public session. Seconded by Smith. Voted unanimously in favor.
16. There being no more business to come before the board the meeting was adjourned at 10:58AM

Respectfully Submitted,

Dina Cutting