

TOWN OF LYME  
Select Board Meeting  
December 28<sup>th</sup>, 2017  
8:00 AM  
Town Office Conference Room  
Approved: January 4<sup>th</sup>, 2018

The following people were present for part or all of the meeting: Select Board members: Charles J. Smith, Chair, Susan J. MacKenzie and Bradford E. Keith. Fire Chief Mundy, & Captain Rich, and Administrative Assistant: Dina Cutting.

Smith called the meeting to order at 8:00AM.

1. Public Hearing:

The Select Board will be holding a public hearing to review and discuss a donation of APX4000 Single Band VHF Portable – Ruggedized Radios to the Lyme Fire Fighters in accordance with RSA 31:95-b and the town of Lyme Gift & Grant Policy.

The cost of these Fire Department radios and accessories will be \$14,945.81 and will be covered 100% by a private donation.

The Fire personal reviewed this donation and equipment for the hearing. Smith opened the discussion for public comment, there being no public in attendance Smith closed the public discussion. At this time Keith moved to accept the donation of VHF radios for the Fire Department. Seconded by MacKenzie. Voted unanimously in favor.

The Public Hearing was closed at 8:10AM

2. The board and Fire personnel reviewed the upcoming Fire Truck purchase. Various scenarios were presented and discussed. The Fire Department would like to consider an all-wheel drive fire truck for the next purchase. Minimizing the size of the Fast Squad vehicle is a direction the Fire and Fast Squad would like to go. Considering recycling Police cruisers through the Fast Squad. The Town-Highway vehicle and the Fire-Fast can rotate receiving the police cruisers as they are replaced. Ability to get more places in town, cost but more importantly this is an easier and safer vehicles size for all to be driving. This idea was well received and needs more thought and planning put into it. It was noted the Fire Department would like to have a safety driving class for all Fire Fighters. Cutting to look into this.
3. The building Committee reviewed bids for the Lyme Center Academy Building- The board will consider these recommendations at the next meeting.
4. MacKenzie moved to accept the minutes of the December 21<sup>st</sup>, 2017 meeting. Seconded by Keith. Changes were offered. Motion voted unanimously in favor with amendments noted.
5. New Business:
- KENO-Cutting gave Keith copies of information to present to the establishments in town that hold a liquor license and would be authorized to have KENO at their business.
  - Keith noted the article in the Valley News concerning Land barons.
  - Joe DiBernardo- The board would like to follow his recommendation of having an opinion presented for the land line between Dartmouth College and the Town on

Holt's Ledge. If a survey is need in the future the cost was estimated at \$4,000-\$5,000. The opinion will be \$1,800 to \$2,500 depending on the information they need to review.

- Communications information- The board would like to stay up to date on Communications concerning fiber and cell service for the Town. Valley Net and Steve Campbell were suggested as contacts for this information.
6. Public Comment: None at this time.
  7. Manifest: Manifests in the amounts of \$7,062.65 and \$21,989.00 were reviewed and approved.
  8. The board reviewed and signed the encumbrance of \$15,300.00 for Rowell Grading. 2017 work to be completed in 2018. Smith moved to encumber these funds. Seconded by Keith. Voted unanimously in favor.
  9. Planning Board analysis proposal- The board reviewed and discussed various concern with the added funds to perform this analysis. The Select Board, Community Development Committee and various department roles were considered. After consideration MacKenzie moved to add \$1,100.00 to the 2018 proposed Planning & Zoning department budget. Seconded by Keith for discussion purposes. The board reviewed concerns of getting true information for septic and water, Phase I and Phase II of this study. It was noted that without the knowledge of septic and water in the Common area an accurate study will not be possible. Again Keith noted a study of the ag soils would be beneficial to future planning. Concerns of sub-division and other procedures were noted. The board reviewed the 2017 Planning and Zoning expenditures and balance left. At this time the board feels there is enough funding in the Planning & Zoning proposed 2018 budget to fund this study if the Planning Board move forward with it. The motion to approve the \$1,100.00 was voted down 3-0.
  10. The board reviewed and approved the chart of 2018 employee rates. 2018 employee wage rates will go into effect on 1-1-2018. Cutting will produce new rates and benefits sheets for all employees.
  11. The estimate for the highway repeater was reviewed. This work to start as soon as possible in 2017. The board approved this work and moved to carryover the funding to purchase and install a repeater at the highway garage at the cost of \$13,172.75. MacKenzie moved to start this project and carry over the funding in the amount of \$13,172.75 to 2018. Seconded by Smith. Voted unanimously in favor.
  12. The board reviewed the request to fill out a 2017 Census of Government, Survey of Local Government Finances. The board felt this was not possible at this time, given the amount of time, up to 6 hours to fill the survey out. The office staff will not do this survey.
  13. The board reviewed the July 2017 storm costs and the Berway River Road project. The expenses for these costs were applied to the Emergency Highway Repair Capital Reserve Fund and the Carry over Block Grant Funds. With an estimate of over \$100,000 left in the 2017 operating budget the board considered applying the July storm costs to the 2017 operating budget expenses. The board discuss options and considered having funds go into the undesignated fund balance or using operating budget funds. It was felt the most beneficial option would be to apply the expenses to the 2017 operating budget using up to \$100,000 to cover some of the 2017 July storm costs. Keith moved to apply up to \$100,000 to the Block Grant carryover funds from the 2017 operating budget. For the

coverage of expenses from the July storm. Seconded by Smith. Voted unanimously in favor.

14. The board reviewed draft warrant articles. Add the Upper Valley Lake Sunapee Regional Planning grant "Culvert Inventory". 50% Town and 50% DOT funding. Estimated cost of total project is \$21,000.00.

15. Committee & Commissions:

- MacKenzie reported having a ride-a-long with Scott Bailey during the last snow storm.

16. There being no further business to come before the board the meeting was adjourned at 10:25AM

Respectfully Submitted,

Dina Cutting