

TOWN OF LYME
Select Board Meeting
January 4, 2018
8:00 AM
Town Office Conference Room
Approved: January 11, 2018

The following people were present for part or all of the meeting: Select Board members: Charles J. Smith, Chair, Susan J. MacKenzie and Bradford E. Keith Highway Department: Steve Williams, Scott Bailey, Cole Williams & David Tyler. Planning & Zoning: David Robbins. Administrative Assistant: Dina Cutting.

Smith called the meeting to order at 8:00AM.

1. Highway: Williams reviewed the problems with various turnarounds. The locations will be researched and reported back to the board as to the options for making them safe. Williams noted this would be one of his priorities for the summer of 2018. Cutting Hill Lane is an issue with skiers parking there. This does not allow enough room for the trucks to turn around. The Smithers will be consulted as they are the property owners. Orfordville Road: 12 trees need to be removed for safety reasons. The Planning board will be notified to hold a public Hearing to address the scenic road requirements. Bids for gravel and sand will be advertised on the web and mailed to the list of vendors to be supplied by Williams. The amounts will reflect the total gravel used, mud season included, and 4,000 yards of sand. Add to bid RFP documentation for testing be provided to the Town.
Backhoe has hydraulic leaks. Williams is concerned that the smashing of glass at the Transfer Station is causing this problem.
Loader specs will be sent to the list provided by Williams for bids.
2. MacKenzie moved to accept the minutes of the December 30th 2017 meeting. Seconded by Keith. Changes were offered. Motion voted unanimously in favor with amendments noted.
3. Matters arising:
 - The board reviewed the abatement court schedule re: LPP77 LLC.
 - Solar assessments and exemptions: The solar exemption was voted in favor at Town Meeting 2008, article 20. In order to comply with the rules the Town must assess these structures. Then residents will have the opportunity to apply for the solar exemption. Robbins will provide a list from permits issued. An announcement will be put on the Town web page and posted. The board will give 1 year for these residents to complete this task.
 - The Select Board members will attend the court hearing at Grafton County court house on Monday January 8th, 2018 at 1:30PM. This will be posted by Cutting.
 - FEMA- Further request for information have been received by Cutting. This is a lot of documentation. The board requested a copy of the

worksheet for all projects. The Capital reserve fund work sheet will be sent to all board members also.

4. 9:00- Bids for the Grant Brook project were opened- Amounts as followed:

- Nott's Excavating, Inc. - \$248,539.00
- United Construction Corp - \$275,490.00
- L & M Service Contractors - \$260,000.00
- K. A. Stevens & Sons Construction, Inc. - \$338,177.00 plus \$12,000.00 guard rail option.

The bids will be reviewed by the board members over the following week.

Williams will call references for each company. The bids will be discussed at the next regular meeting January 11th, 2018

5. Matters arising cont.:

- KENO-Keith has discussed this with various business in town and there is no interest in having KENO at any establishment.

6. Public Comment: None at this time.

7. Manifest: No manifest.

8. Reviewed draft warrant articles for 2018:

- The discussed a short term loan options for funding of emergency road repairs in the future. In order for this to take place it would take a vote of the Town. After discussion various pros and cons it was the sense of the board to if the Town has the need in the future for additional funding due to emergency road situations they would need to hold a special Town meeting for the funds to be discussed and approved by the Town at that time. Once the amount is confirmed these FEMA funds will need a public hearing to accept the unanticipated funds.

9. Lyme Center Academy Building bids for repairs and painting:

- Painting: The board reviewed 2 bids-High Meadow Builders, LLC- \$20,300.00 and Steven Arnold - \$8,460.00. The Town Building Maintenance Committee recommended Steven Arnold for this job. At this time Mackenzie moved to accept the bid of \$8,460.00 from Steven Arnold. Seconded by Keith. Voted unanimously in favor.
- Steeple repair: The board reviewed 2 bids-High Meadow Builders, LLC- \$13,033.00 and Steven Arnold - \$5,480.00. The Town Building Maintenance Committee recommended Steven Arnold for this job. At this time Mackenzie moved to accept the bid of \$5,480.00 from Steven Arnold. Seconded by Keith. Voted unanimously in favor.
- The rot discovered on the lower east side of the Lyme Center Academy building will be addressed in the spring with additional funding needed.

10. Police Special Revenue Funds for Special Detail pay: Cutting reviewed this accounting procedure. When an officer works a special detail for events and/or another town these funds should be an in and out. The private parties are charged a fees for this service. The Special Revenue Fund will allow the pay to be allocated to and from this fund instead of the operating budget.

11. 10:00AM-Planning and Zoning: Robbins reviewed the warrant articles the Planning Board will be presenting for vote at 2018 Town Meeting. The public hearing has been notices to meet the requirement because of a change to one of the articles. There is 1

petitioned article- this article was submitted to address Brett Ryan's problem at the Route 10 site.

The new septic procedure document is almost ready for review.

The board reviewed the decision to not increase the planning and zoning budget for 2018 to accommodate the build out analysis of the Common area. There should be ample funding already in the proposed budget. Concerns were noted that a lack of septic and water information may make this study difficult to do. Robbins noted some information was better than none.

Work concerning senior housing was discussed. Robbins encouraged members to come to the public hearing and meetings to share their ideas and concerns.

The zoning board being too restrictive and slowing development, a need for an organized approach to development were noted. Tax base concerns and having the planning & zoning boards and Select Board working together on these issues would be beneficial. Current Use, Conservation easements and sub division of properties and how this effects the tax base was discussed. It was the sense of the board that the Town should not be bending over backwards to have current use land put into conservation easements. The town has amply protected property in town.

Robbins requested he be allowed to take 1 hour each day at lunch in order to transport his son to work. The office staff will work this out.

MacKenzie noted the office staff need to plan vacation time ahead so we do not have 2 or people out at the same time and no office coverage.

12. At 10:40AM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Keith. Voted unanimously by a roll call vote. Present for this non-public was Jay Smith, Susan MacKenzie, Bradford Keith, and Dina Cutting. Matters which if discussed in public would likely affect adversely the reputation of any person. A request to forgive interest on a property tax bill was reviewed. This resident has had a medical emergency in the past few months that has kept them from working.

At 10:50AM the board moved to enter public session. Seconded by Smith. Voted unanimously in favor. Mackenzie moved to allow this resident to make 3 payments for the 2017 taxes with no interest and fees as long as the total is paid by July 1, 2018.

Seconded by Keith. Voted unanimously in favor.

13. Committee & Commissions:

- Keith reviewed his Coffee hour discussions.
- Conservation Commission: Once the Milfoil report is reviewed and the need for further treatment is confirmed the Conservation Commission will be notified. The Board is in hopes the Commission will approve a contribution towards these needed funds in order to keep this from adding to the funds to be raised by taxes.

14. Reviewed draft warrant articles for 2018 cont.: The board reviewed the Land Use Change Tax funding. It was felt the Conservation Commission holds ample funding at this time. The board discussed the LUCT funds be split 50% to the Town Building Maintenance fund and 50% to the Recreation Facility Capital Reserve fund. Depending on the LUCT amount for given years, this will help alleviate the need for additional funds to be raised by taxes for these 2 Capital Reserve Funds. Further discussion will take place on this topic.

15. There being no further business to come before the board the meeting was adjourned at 10:55AM

Respectfully Submitted,

Dina Cutting