

TOWN OF LYME
Select Board Meeting
January 25th, 2018
8:00 AM
Town Office Conference Room
Approved: February 1st, 2018

The following people were present for part or all of the meeting: Select Board members: Charles J. Smith, Chair, Susan J. MacKenzie and Bradford E. Keith. Administrative Assistant: Dina Cutting.

Smith called the meeting to order at 8:00AM.

1. Keith moved to accept the minutes of the January 18, 2018 meeting. Seconded by MacKenzie. Changes were offered. Motion voted unanimously in favor with changes noted.
2. Matters arising:
 - RFP for grants pertaining to road repairs was developed and reviewed by the board. MacKenzie will supply list of names and Cutting will send it out.
 - The default budget for Lyme would be the 2017 operating budget.
 - River Road Alternate route: The board is open to any and all new suggestions concerning the River Road reroute. If there is a new plan that is safe, cost effective and will get this road open the Select Board is willing to consider it.
 - Erin Darrow, Right Angle engineering will bring Dennis Thomson to a February board meeting to discuss the possibility of a different route for River Road reroute. Date to be determined.
 - Common Ice rink- Need to clarify who is the responsible party for this?
 - Hewes Brook Bridge concerns: There is an ice jam and the engineer, Right Angle Engineering is concerned this will damage and/or take out the bridge. Erin Darrow and MacKenzie will be meeting with DES next week to confirm the replacement plans and permits. In the meantime Erin Darrow will be checking the ice jam periodically. Town of Enfield is working on a lease agreement for the Town's use of a temporary bridge. This will be in place in case there are any issues with the bridge between now and the replacement of the bridge.
 - Baker Hill Road: The estimate for this fix should be submitted to the board at next week's meeting. It will depend on the DES response to culvert placement at next week's meeting.
3. Public Comment: None at this time.
4. Manifest: Manifests in the amount of \$813,619.65 (\$800,000 school appropriation), \$2,350. Overseer welfare for the 2018 operating budget and \$2,806.67 and \$578.49 for the final 2017 operating budget were reviewed and approved by the board.
5. How public meetings are advertised and posted was discussed. The Lyme Listserve is a vital tool to get the word out. Posting of public meetings and Public Hearing on the list

serve would be helpful in reaching more people in the community. In an effort to reach as many people as possible MacKenzie moved to allow posting of public meetings and public hearing on the Lyme Listserve. Seconded by Smith. Voted unanimously in favor.

6. 2018 proposed draft warrant articles were discussed and voted:

- The board discussed the change in the operating budget. Keith moved to approved article # 6 in the amount of \$2,248,027 as the Town Operating Budget for 2018. Seconded by MacKenzie. Voted unanimously in favor.
- # 7- previously voted in the amount of \$90,000
- # 8- previously voted in the amount of \$469,500
- # 9- discuss the change “to vote 100% of funds to go in to a Land Use Change Tax Fund. MacKenzie moved to approve this article was written today. Seconded by Keith. The board discussed this change. Keith expressed frustration that the funds could not go directly into the Towns choice of Capital Reserve funds. The town will have the opportunity to vote the following year to place the funds into a Capital Reserve fund of their choice of allocate it for spending to a specific item by vote at a Town Meeting. Voted unanimously in favor. Voted unanimously in favor.

LAND USE CHANGE TAX FUND

ARTICLE 9. To see if the Town will vote pursuant to RSA 79-A:25 to rescind the 1993 vote that directed that one hundred (100) percent of funds collected through the Land Use Change Tax be deposited in the Conservation Fund, and further to vote one hundred percent (100%) of these fund be place into a Land Use Change Fund. (Majority vote required.) (Recommended by the Select Board by a vote of 3-0

The board reviewed the proposals for the loader. It was felt at this time the figure of \$155,000 should be left in this article for the purchase of the loader. This will be reviewed with Williams in the coming days.

- # 10- Jay moved to approve article 10. Seconded by Keith. The amount to be funded from the Heavy Equipment Capital Reserve Fund was confirmed as \$155,000. Voted unanimously in favor.
- # 11- previously voted in the amount of \$18,081
- # 12- previously voted in the amount of \$248,539
- # 13- The board discussed the repairs need for the Baker Hill Road site. Right Angle Engineers is working on confirming this estimate. At this time it was the sense of the board to put \$200,000 in this article for this project. Keith moved to approve article 13 in the amount of \$200,000 for the Baker Hill Road site. Seconded by MacKenzie. Voted unanimously in favor.
- # 14- previously voted in the amount of \$21,000
- # 15- previously voted in the amount of \$16,486
- # 16- Municipal Transportation Capital Reserve fund- monies do not need to be voted into this fund. Article 22 of the 2017 warrant

passed this and the funds automatically go into this Capital Reserve Fund, there is no need to vote to transfer them.

- New # 16- previously voted in the amount of \$7,584.00
- # 17- Milfoil treatment: The conservation Commission previously voted to fund up to \$9,587 in July of 2017. This will allow the \$6,223 to be covered by those funds. The article will read \$6,223 to be funded by the Conservation Commission. There will be no funds raised by taxation for this article. Keith moved to approve article 17 as written today. Seconded by MacKenzie. Voted unanimously in favor.

MILFOIL TREATMENT FOR POST POND

ARTICLE 17. To see if the Town will vote to raise and appropriate the sum of twenty six thousand seven hundred eighty-five dollars (**\$26,785.00**) for milfoil treatment of Post Pond, with six thousand six hundred ninety-six dollars (\$6,696.00) to be funded through a grant from the New Hampshire Department of Environmental Services; a withdrawal of thirteen thousand eight hundred sixty-six dollars (\$13,866.00) from the unassigned fund balance and six thousand two hundred twenty-three dollars (\$6,223.00) to be funded by the Conservation Commission. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the milfoil problem is resolved or by December 31, 2023, whichever is sooner.

- # 18- Police Special Detail- With the possibility of funds remaining in the revolving fund after all special detail is paid it was recommended by town counsel the board add in “for the purpose of Police Special Details and equipment”. Keith moved to approve article 18 as written today. Seconded by MacKenzie.

POLICE SPECIAL DETAIL REVOLVING FUND

ARTICLE 18. To see if the town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of Police Special Details and equipment. All revenues received from fees, charges, or other income derived from the police working a special detail will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town’s general fund balance. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created.

- # 19- previously voted
- # 20- previously voted

7. Committee & Commissions:

- Coffee Hours: Question on the equipment purchased for brining and if it is being used. The difference between brining and using calcium chloride was discussed.

The equipment purchased for brining is being used for the application of calcium Chloride.

Pedestrian walk way- while cars are waiting to drop kids off at the school it is creating an unsafe walkway for pedestrians. The cars are parking in the pedestrian walk way. Keith to discuss with Chief O'Keefe.

It was suggested the Select Board give a time frame on how long the "Festival of Trees" remain on the common. Keith will address this.

- Recreation Commission- Smith reported the Commission discussed the following: What do they do for game and practices if school is canceled due to bad weather. No decision was made, the Commission will review this when they do a general policy review. The Commission will be charging a non-refundable administrative fee, if a parent decides to pull their child from a sport after it has started they will not receive a refund. This will be changed in for the next sport and put in the general policies. Ski season was discussed, started out a bit rough but is going okay now. The commission gave a BIG thank you to the 2 volunteers who transport the skis out to the Skiway each Thursday.
8. At 10:15AM Smith moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Keith. Voted unanimously by a roll call vote. Present for this non-public was Jay Smith, Susan MacKenzie, Bradford Keith, and Dina Cutting. Matters which if discussed in public would likely affect adversely the reputation of any person. The board reviewed the documentation provided concerning a hardship abatement.
At 10:30AM the board moved to enter public session having voted to deny the application for hardship abatement.
 9. Tax anticipation notice- The board would like to see the draw down schedule. Cutting will get this information.
 10. FEMA- Cutting reviewed information supplied to FEMA concerning the July storm. The confirmation of funding will not be for some time. The towns that submitted for funding due to the March 2017 storm have just been confirmed this week. The Town does not expect to hear about the July storm funding for some time.
 11. FERC- Keith discussed the response from FERC concerning the Wilder project no. 1892. The board briefly discussed this. Keith will reach out to Town Counsel and set up a time for a phone conference with the entire board on this matter.
 12. There being no further business to come before the board the meeting was adjourned at 10:55AM

Respectfully Submitted,
Dina Cutting