

TOWN OF LYME  
Select Board Meeting  
February 8<sup>th</sup>, 2018  
8:00 AM

Town Office Conference Room

Approved: February 15, 2018

The following people were present for part or all of the meeting: Select Board members: Charles J. Smith, Chair, Susan J. MacKenzie and Bradford E. Keith. Administrative Assistant: Dina Cutting.

Community members: Karen Henry, Kevin Sahr, Michael Whitman, Karen Henry, Hoyt & Marianne Alverson, Robert Barnum, Pam Jenkins, Stephen Rich, Mike Smith, Harold Swartz, Carol Barr, Donald Graham, Arend Tensen and David Roby.

Smith called the meeting to order at 8:00AM.

1. Mackenzie moved to accept the minutes of the February 1, 2018 meeting. Seconded by Keith. Changes were offered and the motion voted unanimously in favor with amendments noted.
2. Matters arising:
  - Mackenzie suggested the permits be submit for the Hewes Brook Bridge and Baker Hill Road #1 project. Meeting with DES prior does not seem to be showing any forward motion so in the spirit of getting things moving the board agreed to have Right Angle Engineer send these permits to DES.
  - House Bill 1210: Keith reviewed the hearing. This bill will be voted by the executive session on February 20<sup>th</sup>, 2018. From there it will go to the Senate.
3. New Buisness:
  - The board is waiting for the information pertaining to Holt's ledge ownership. Cutting will communicate with Mr. DiBernardo.
  - The board reviewed the draft Select Board report for Town Report. Additional information was offered. Each Board member will send changes to Cutting.
  - MacKenzie review the references for Mr. Thompson. They were all favorable.
4. 8:30AM: Mr. Tenson & Mr. Roby joined the meeting. The board reviewed the possible change in location for the re-route of River Road. This is contingent on further soil testing, and borings. Erin Darrow and Dennis Thompson are confident this new plan will work. After a lengthy discussion of the new location Mr. Tensen agreed that this location would be more agreeable. Mr. Tensen committed to the following: 1) Allowing the engineer to take further soil samples, boring and other necessary tests to confirm feasibility of this site for the rerouting the River Road. 2) Mr. Tensen announced he would donate the estimated 1.5 acres of land needed for this reroute. And noted there would be no need for further emanate domain procedures.  
The board confirmed the Mr. Tensen could discuss this new location and plans with the Town's Engineer, Erin Darrow after the plan is known to be feasible.  
The community members present at this meeting thanked Mr. Tensen.

5. The estimate for the preliminary design and testing from Right Angle Engineering was reviewed and discussed. The board felt at this time Task 1 and Task 2 could be considered. Task 3 would be considered only if the testing showed this as a viable option. After a lengthy discussion Keith moved to accept Task 1 and Task 2 in the cost range of \$17,000 to \$25,000. Seconded by Smith. The board noted this work needed to be done as soon as possible. Motion voted unanimously in favor.
6. Matthew Thebodo-Transfer Station: Thebodo reviewed the Transfer station policy book. A discussion of closing due to inclement weather took place. The Transfer Station should have closed because of the snow storm on Wednesday due to safety reasons. The policy book will be up dated. The investigation into a new location for the Transfer Station was reviewed. MacKenzie has been gathering information to update community members at Town Meeting. It was clear at this time a location consisting of 1 acre needs to be identified. Thebodo will remove snow banks and make room for more parking. The board would like the tenant at the Pike house to park both of their vehicles in the parking area allotted for the rental house. Cutting to notify them.
7. 9:30AM: Legal phone conference-the board meet via phone conference with town counsel, Walter Mitchell and Steven Whitley of Mitchell Municipal Services.
8. The board reviewed and signed a letter for property owners who have installed solar system. They will be required to fill out an exemption form in order to receive the solar exemption. The board must follow the state statues referring to exemptions.
9. The board reviewed and signed the multiyear contract with George Sansoucy, PE, LLC for the Towns utility appraisals.
10. A supplemental intent to cut for Evarts-Map 415 Lot 22 was reviewed and signed.
11. Reclassification of land in a conservation easement- Because it is incumbent upon the Select Board to reclassify land previously in current use 79-A that has been encumbered with a permanent conservation easement to 79-B classification. 79-A:7,VI. (d) stipulates that the LUCT will not be assessed as a result of this change. The board will be sending a letter to property owners who have easements on their land and requesting they file a PA-60 with the town. Keith will draft a letter to be sent to the property owners to explain this requirement.
12. 2018 Warrant: The board reviewed the warrant. Keith noted he would like Smiths vote as a Select Board member on the 4 articles for zoning ordinance changes. Smith noted he voted as a representative of the board and voted how he thought the board felt on these articles. These votes are noted in the Planning Board vote. He requested these vote be documented as is in the Town warrant. The board continued the discussion on all articles, all articles had been previously voted, and the warrant was signed at the conclusion of this discussion. Moderator, Kevin Peterson will be meeting with the board to review the warrant prior to town meeting.
13. Public Comment: None at this time.
14. Manifest: No manifest
15. Committee & Commissions:
  - o Coffee hour- MacKenzie noted various community members at her coffee hour: Gary Phettaplace- Unhappy with the amount of Land Use Change Tax charged to Nancy Wray and unhappy with the amount of time it took office staff to communicate and answer questions concerning this complaint. Cutting reviewed

the past communication and various e-mails to Mr. Phettaplace who is not the owner of this property in question.

- Baker Hill # 1 and information for the grant process from the Emergency Director.
  - Rich Brown inquired if any new news concerning CLyme and Holt's ledge had been reported.
  - Steven Campbell discussed DSL and Valley Net, this is shaping up nicely and Steve will keep the board apprised of changes.
  - Peter Tenney asked about the Bret Ryan project on Route 10.
16. Mackenzie noted the board needed to discuss the possible change in over-time policy for the Highway Department. Cutting noted the entire personal policy needed to be reviewed. Cutting will prepare a review document for the meeting of February 22, 2018.
17. There being no further business to come before the board the meeting was adjourned at 10:15AM

Respectfully Submitted,  
Dina Cutting