

TOWN OF LYME
Select Board Meeting
February 15th, 2018
8:00 AM
Town Office Conference Room

The following people were present for part or all of the meeting: Select Board members: Charles J. Smith, Chair, Susan J. MacKenzie and Bradford E. Keith. Administrative Assistant: Dina Cutting. Police Chief: Shaun O'Keefe
Town Moderator: Kevin Paterson, Town Clerk: Patty Jenks.
Community members: David Roby and Kevin Sahr.

Smith called the meeting to order at 8:00AM.

1. The Select Board and Moderator reviewed the various warrant articles for the 2018 warrant. Town Clerk, Patty Jenk reviewed set up dates and times for Town Meeting. Set up Monday March 12th, 2018 @ 5:00pm. Kevin Peterson will arrange the boy scouts, assistant moderator coverage and food for counters.
2. Keith moved to accept the minutes of the February 8, 2018 meeting. Seconded by MacKenzie. Changes were offered and the motion voted unanimously in favor with amendments noted.
3. Matters arising:
 - Mackenzie reviewed an e-mail from Erin Darrow, engineer for the River Road and Baker Hill Road projects. Mr. Roby and Mr. Tensen have both approached her with various requests concerning Baker Hill (Roby) and River Road (Tensen). These requests are specific to the plans and cost of project and must go through the Select Board for consideration and/or approval. Cutting will set up a meeting in the near future to discuss these items with each one of them.
 - Cutting to check and see if CLD supplied as built drawing for Berway project.
4. Police Department:
 - Chief O'Keefe informed the board that the gas pump at the highway garage has not been working correctly. It has been serviced by Dead River but keeps breaking down. Cutting to notify Dead River and request an estimate on the replacement of this to enable the Police Department to get gasoline for the vehicles.
 - Road posting concerns: Chief O'Keefe reported Asplundh Tree service is not abiding by the road posting regulations. It is the boards understanding that this cutting and trimming is being done by the power company. Chief O'Keefe will contact the power company and report this. In order to protect our roads the board supports the Road agent in keeping people off the roads during this time period.
 - Chief O'Keefe reported concerns and frustration with the schools and lack of active drills, exercises pertaining to active shooter drills and or requesting any involvement of the Police Departments and area services.

The Lyme Police department does not know what any of the school emergency protocol is. The police department works regularly with Crossroads to practice these drills and the Lyme School should be doing the same. After a concerned discussion the board noted as much as this concerns them they felt it was not the Select Boards place to request the school do these drills. These kinds of concerns need to come from the parents of the school children, the community and the School Board.

- Chief O’Keefe noted 2 accidents have been reported on the class VI section of Shoe Strap Road. It is clear someone is plowing this road.
5. MacKenzie noted at this time she had set up a meeting with a property owner at 11:00AM to discuss the assessment of his property. The board will continue this meeting to allow board members be present.
 6. Public Comment: None at this time.
 7. Manifest: Manifests were reviewed and approved in the amounts of \$516,386.78 (\$450,000 is School) & \$3,490.30 from a 2017 invoice not paid.
 8. The Select board review and approved their report for the 2018 Town Report.
 9. The board briefly discussed the letters of interest from Right Angle, Pathways Engineering and CLD/Fuss & O’Neill concerning 393 Dorchester Road. The letters will be reviewed by the Roads Committee and come back to the board with a recommendation.
 10. The board approved the appointment of Emily Cooke as a Ballot Clerk.
 11. The board reviewed the DRA letter concerning the contract for the Town Utility appraiser George Sansoc. The DRA suggested the Town add in a penalty for any late submissions of work. The board does not wish to do this.
 12. The Town received a letter honoring Patrick Caldwell as a member of the U.S. Olympic team. Keith moved to put this letter in the 2017 Town Report. Seconded by Smith. Voted unanimously in favor.
 13. Committee & Commissions:
 - Building Committee: Keith reviewed the list of projects to be completed in the spring. Thebodo will be cleaning the wood pellet stove at the Highway garage and making sure a mask is worn at all times. Harnesses and ropes will be purchased for Thebodo’s use as the Maintenance employee for safety of projects involving climbing.
 - Coffee hour- Keith apologized for missing last week’s coffee hour. The upcoming schedule was reviewed.
 - MacKenzie noted various community members at her coffee hour: Gary Phetteplace- Unhappy with assessment of land. MacKenzie noted Mr. Phetteplace had commented at her coffee hour that he would file an abatement. She set a meeting up with Mr. Phetteplace and would like Keith there as he understands these issues.
 14. Ongoing:
 - Keith and O’Keefe will go to present the certificate to Fred Philips for the Boston Post cane.
 - The board reviewed the letter for the PA-60 requirement. The letter was approved and will be sent to property owners.

- The amended permit for Hews Brook Bridge will be sent in without any more meetings with DES.
15. Mr. Roby asked the board to review the following items with him:
- Have the easements for Utility Company's been added to the Tax base? Keith replied that utility property (easements) are included in the town valuation. Georgy Sansoc is the Towns Utility appraiser.
 - Mr. Roby would like to know more about the Grant Brook project. Mr. Roby requested the board not spend this money on the Grant Brook project. Wait and investigate other options that are not as expensive. MacKenzie reviewed the deteriorating condition of the bank and road and stated that this was a critical area and the risk of failure is real. Keith pointed out that this has been put out to bid and a contract awarded pending approval at Town Meeting.
 - Wait until the re-route of River Road is done and then do Grant Brook.
 - The board reviewed various topics of road repair.
16. At 10:15 Rusty moved to recess this meeting until Mr. Phetteplace arrives. Seconded by MacKenzie. Voted unanimously. At this time Cutting left the meeting.

Respectfully Submitted,
Dina Cutting

Present for this meeting was: Charles J. Smith, Susan Mackenzie, Bradford Keith and Gary Phetteplace.

Gary Phetteplace arrived at 10:30 to discuss the assessment on his property. He believes the assessment cards are wrong and does not understand how the figures were derived. He is looking for a correction to avoid filing an abatement on the assessment. After a discussion of his concerns and the history of the land the Board agreed to get more information and to get back to him in a timely manner with its decision.
Meeting adjourned at 11:28.

C. Jay Smith