

TOWN OF LYME
Select Board Meeting
February 22nd, 2018
8:00 AM
Town Office Conference Room
Approved: March 1, 2018

The following people were present for part or all of the meeting: Select Board members: Charles J. Smith, Chair, Susan J. MacKenzie and Bradford E. Keith. Administrative Assistant: Dina Cutting. Road Agent: Steven Williams.
Community members: David & Barbara Roby, Kevin Sahr.

Smith called the meeting to order at 8:00AM.

1. Highway: Williams reviewed the possibility of bonding for roads. The timber trucks are not paying attention to the road postings. Williams is concerned with the road being damaged and costing the town additional funds to repair them. Cutting will bring information and draft documents to the next meeting. Questions were asked about the number of employees and sub-contracting for plowing services. Budget figures will be reviewed at the next meeting.
The board would like a review of the routes and who drives which one.
2. MacKenzie moved to accept the minutes of the February 15, 2018 meeting. Seconded by Keith. Changes were offered and the motion voted unanimously in favor with amendments noted.
3. Matters arising:
 - Keith reported on the HB 1210 bill. The executive committee voted to amend this bill. The committee recessed until the afternoon and then voted unanimously to amend and approve this bill and place it on the consent calendar. The new language asks the Assessing Standards Board to present a study by Nov. 1 looking at the impact of Current Use on rural municipalities and the appropriateness of applying CU assessment rates to Conservation restricted property.
 - It was reported that the school has notified the Board they had a planned a safety drill and Chief O'Keefe was not available. Keith noted he has not had a chance to follow through with this but will be setting up a meeting with Jeff and Shaun to confirm a plan.
 - New Coffee hour schedule was developed.
 - The information for Gary Phetteplace concerning his land will be reviewed with Todd and reported back at the next meeting.
4. Public Comment: None at this time.
5. Manifest: A manifest was reviewed and approved in the amount of \$22,405.70.
6. The board reviewed Town Meeting information. No need for a UVLSR member to come to the Town Meeting.
7. FERC Relicensing -Keith will send some information to Town Counsel.
8. The printer maintenance contract was reviewed and signed.

9. Appointments of Officer for Kathleen McGowan & Audrey Brown were reviewed and signed.
10. Notice from the State of NH DOT concerning paving the backside of the Lyme Common was reviewed.
11. Committee & Commissions:
 - Coffee hour: MacKenzie reported Mr. Kling was concerned about the posting of the roads and felt this was too early. MacKenzie has invited him to be part of the roads committee.
 - Roads Committee: Each committee member has been assigned a road project. They will be the “go to” person and keep things moving along. Any problems, issues or decisions must come back to the board. They will be meeting 2 times a month now. Right Angle Engineer was the only letter of interest that was consistent with the request. The letter of interest notes they will seek out grants and will require 4% of the final project cost as payment when the project is completed. After a brief discussion Keith moved to accept this letter of interest concerning 393 Dorchester Road this proposal is contingent on securing grant funding. Seconded by Smith. Voted unanimously in favor.
 - Community Development Committee: The report of this committee was discussed. Keith had concerns with this report going out to the public listed as the report to the Town. This committee is to be reporting to the Select Board. Keith also noted inaccurate information and figures as a concern. Keith noted he appreciated the work this committee was doing and wanted to encourage this but needed information to be factual if it appears to be approved by the Board. The sense of the board was to not send this out as a report to the Town. It was considered a public document but was a report to the Select Board. The report for the Town Report was revised and shortened. This committee will be hiring a consultant, at no cost to the town, to gather information for this committee.
12. Ongoing:
 - The board discussed sending out letters to all property owners that have a Conservation Easement on their property. Keith will share his list from the Conservation Commission and the mailing will be done as soon as possible. This letter is asking property owners to fill out and file a PA-60.
13. Baker Hill Road: Mr. & Mrs. Roby met with the board and Erin Darrow to discuss various issues involving the Baker Hill Road project. The following topics were reviewed:
 - The old Baker hill Road
 - Traffic counts
 - FEMA grants and what they may involve. HMGP Grants
 - Landowner permissions

Mr. Roby noted he had concerns about this project. There are no plans and it does not seem to be a point where the board knows how much this project will cost. He noted concern over landowner permissions and if the board can acquire them. He felt the Town would need to hear that the board was going to manage this project the best they can and if this much money was not need they would not spend it. He also noted he felt it was unrealistic to think engineering, permitting etc. will be done in time to get this project completed in 2018.

Guard rails re briefly discussed. The Roby's will consider paying for the upgrade of guard rails so they will not be the traditional metal ones. Right Angle will clarify what will be needed for right of ways and easements for this project. The letters for permission to use land abutting this project will be redone with additional information and sent to Cutting.

14. There being no further business to come before the board the meeting was adjourned at 10:15AM

Respectfully Submitted,
Dina Cutting