

TOWN OF LYME
Select Board Meeting
April 18, 2018
8:30 AM
Town Office Conference Room
Approved: April 26, 2018

The following people were present for part or all of the meeting: Select Board members: Susan MacKenzie, Bradford Keith and Kevin Sahr. Administrative Assistant, Dina Cutting.

1. At 8:30AM MacKenzie moved to enter non-public session in accordance with RSA 91A: II (I) consideration of legal advice provided by legal counsel in writing. Seconded by Keith. Voted unanimously in favor by a roll call vote. Present at this meeting was: Susan MacKenzie, Bradford Keith, Kevin Sahr, Dina Cutting.
2. At 10:25AM MacKenzie moved to enter public session. Seconded by Keith. Voted unanimously in favor.
3. Keith moved to seal the minutes on this non-public session. Seconded by MacKenzie. Voted unanimously in favor.
4. The board reviewed and discussed the Highway Forman job description.
5. The board reviewed the responsibilities per RSA for the Road Agent.
6. The board feels it is important that the Road Agent and the Highway Forman are defined as separate jobs. There are areas that overlap and or complement each other.
7. The board wants to foster a positive working relationship with the Road Agent.

There being no further business to come before the board at this meeting MacKenzie moved to adjourn at 10:55AM seconded by Sahr. Voted unanimously in favor.

Respectfully Submitted,
Dina Cutting