

TOWN OF LYME
Select Board Meeting
April 19, 2018
8:00 AM
Town Office Conference Room
Approved: April 26th, 2018

The following people were present for part or all of the meeting: Select Board members: Susan MacKenzie, Bradford Keith and Kevin Sahr. Police Chief: Shaun O'Keefe. Administrative Assistant, Dina Cutting. Steven Williams and Attorney Colin Robinson.

1. At 8:00AM Chair Mackenzie called this meeting to order.
2. At 8:00AM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (c) matters which if discussed in public, would likely affect adversely the reputation of any person. Seconded by Keith. Voted unanimously in favor by a roll call vote. Present for this session were Select Board members: Susan MacKenzie, Bradford Keith and Kevin Sahr. Administrative Assistant, Dina Cutting. Steven Williams and Attorney Colin Robinson
3. At 8:45AM MacKenzie moved to enter public session. Seconded by Keith. Voted unanimously in favor.
4. Keith moved to seal the minutes on this non-public session. Seconded by MacKenzie. Voted unanimously in favor. Attorney Robinson left the meeting at this time.
5. Highway: Williams discussed the road side mowing. The highway department will rent a tractor(s) and mow the necessary section for the 2018 year. This will allow extra funding for much needed culvert replacements. Williams requested the board move into non-public session for an employee review.
At 9:00AM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Seconded by Keith. Voted unanimously in favor by a roll call vote. Present for the session were board members, MacKenzie, Keith and Sahr. Administrative Assistant, Cutting and Road Agent Williams.
At 9:04AM MacKenzie moved to enter public session. Seconded by Keith. Voted unanimously in favor.
Keith moved to seal the minutes on this non-public session. Seconded by MacKenzie. Voted unanimously in favor.
6. The board reviewed various roads with Williams.
 - Pinnacle: At Mulvihill's driveway- this needs a letter from the Planning Board to require the driveway culvert be fixed.
 - Turnarounds: These need to be researched. Williams wants to address these turnarounds before next winter.
 - River Road: various sections were reviewed and discussed.
 - Pony Hill Road: This may need a temporary bridge. If this section of the road gets worse. This will be an expensive fix and needs to be added to the

list of roads the Roads committee is working on. Cutting will ask Erin Darrow about Enfield's temporary bridge that may be for sale.

7. Japanese knot weed will need to be dug up at the Hewes brook location. This fill will need to go into the pit, covered for an extended period of time. William's to make sure this is taken care of properly in order to prevent spreading this weed.
8. MacKenzie moved to approve the non-public minutes of April 12th, 2018. Seconded by Sahr. Voted unanimously in favor.
9. MacKenzie moved to approve the public minutes of April 12th, 2018. Seconded by Sahr. The minutes were reviewed and changes were offered. Voted unanimously in favor with amendments noted
10. Police: Chief O'Keefe reviewed the past month call list.

- Ticket scanning equipment-The department is waiting for the new equipment to be user ready.
- Skiway is closed for the season.
- Greens cross country skiing in Dorchester is still open. Community members on the Dorchester Road have been concerned about the high volume of traffic. The board requested Williams get them figures for the past 2 year's maintenance during the spring skiing season.
- School is having a new security system installed over April vacation. Chief O'Keefe reviewed the various improvements from the new system. Concerns over school drop off and pick up were noted again as a safety issue that needs to be addressed. The highway safety committee will again review this concern.

11. Matters arising:

- Road side mowing- it was the sense of the board to not put this out to bid for 2018 and allow the Highway Foreman to manage with rental tractors operated by our employees.
- River Road: The memorandum of understanding has been sent to Mr. Tensen's attorney.
- Paving of section north and south of the River Road slump that are damaged because of lack of maintenance and/or damage from construction when the repairs happen will be included in this project.
- Keith is working on a letter to FERC.
- Followed was a discussion concerning the Roads Committee and its roles and responsibilities. The project managers should be working with the engineer to have the project ready to come before the board with a recommendation on the needs of the various projects. If a project managers needs time with the engineer they can go to Mackenzie and get this approved.

12. New Business:

- Firstlight: The board will review the contract for equipment in the closet. This originally was FastRoads. It was noted if Firstlight is selling this service to other people from this portal the Town should be getting some kind of compensation for the use of the closet and electricity.
- Keith was called away from the meeting at this time.
- April 26th 2018 8:00AM the Selectboard meeting will start at the Hewes Brook site. It will resume at the Town Office as close to 9:30AM as possible.

- The board supported Green up day and the Transfer Station will accept Blue green up bags on Sunday May 6th and Wednesday May 9th.
13. Public Comment: none at this time
 14. Manifest: none
 15. Lyme Community Development Charge: The draft charge was reviewed. Changes were noted. The board signed this charge.
 16. State Bridge Report: Some issues with the bridges need to be reviewed and considered. Matt Stevens from the Conservation Commission has offered to help review these. MacKenzie noted with all the upcoming road and bridge projects it made sense to have MacKenzie be the Conservation Commission representative for the Select Board. Mackenzie will discuss this with Keith and Sahr supported this.
 17. Roads Committee will be working on the 10 year road plan. They should have a draft ready for the board soon.
 18. Shared e-mail: The board has decided to not have a shared e-mail at the recommendation of NH Municipal legal team. The board will discuss best practice at a later meeting.
 19. At this time Sahr moved to accept the Road Agent responsibilities as listed in the Town of Lyme document. Seconded by Mackenzie. Voted unanimously in favor.

There being no further business to come before the board at this meeting MacKenzie moved to adjourn at 11:30AM seconded by Sahr. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting