

TOWN OF LYME
Select Board Meeting
April 28th, 2016
8:00AM
Town Office conference Room
Approved: May 12th, 2016

The following people were present for part or all of the meeting: Select Board members: Susan J. MacKenzie (Chair), Charles J. Smith & Patty Jenks. Highway Department: Steve Williams, Scott Bailey & Greg Jenks. Police Chief, Shaun O'Keefe. Administrative Assistant, Dina Cutting. Member of the public: Rusty Keith.

- 1) At 8:00 AM MacKenzie called the meeting to order.
- 2) Highway: The highway department reviewed the following topics:
 - Hammond Trucking-Williams talked with them, roads will be unposted from mud season as of Friday April 29th, 2016.
 - Road side mowing-The Board voted at last week's meeting to accept the bid from Orcutt mowing.
 - The board and Highway department decided to interview 2 of the candidates for the Highway opening.
 - Mackenzie noted the need for cameras on the Edgell Bridge. This needs to be investigated. Over weight trucks continue to travel over this bridge.
 - Gravel purchase. Williams will wait until the grader comes to do the fall grading to see what funds he has left for gravel.
 - Culverts and calcium chloride were briefly discussed.
 - FEMA- need to continue with gathering information on location and condition.
 - York rake: There is an old, unused York rake at the highway garage which could be disposed of. Greg Jenks will remove this from the Town property
 - Williams requested a credit card for the Highway department. The Highway department will be issued a cash card in the amount of \$500.00 to be used to purchase parts when the Town does not have an account with a vendor.
- 3) At 8:30AM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Jenks. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Patricia Jenks, Jay Smith, Peter Tausonavitch and Dina Cutting.
At 8:40AM MacKenzie moved to enter public session having voted to defer tax deeding until August 1st, 2016. Seconded by Smith. Voted unanimously in favor. MacKenzie moved to seal the minutes of this non-public session for 1 year from this date at which time they will be reviewed. Seconded by Smith and voted unanimously in favor.
- 4) Jenks moved to approve the public and non-public minutes of April 21st, 2016. Seconded by Smith. Voted unanimously in favor with changes noted
- 5) Matters arising & new business:
 - Transfer Station: Need temp-part time worker. If the two people who have been consistently volunteering would like to be compensated for the time they work the Board would support this.
 - Thebodo is investigating alternate storage options (for green trash bags). The building being used now will have a new tenant in it and this may not work for them.
 - Board is invited to the May 7th Community Care green up day breakfast at the school.
 - The board discussed town related meeting and information being posted on the web calendar. It was noted this is being done by Community care.
- 6) Public Comment: Mr. Keith asked for an update on River Road.

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- 7) Manifests in the amount of \$70,352.95 and over seer welfare \$1,414.77 were reviewed and approved.
- 8) The board approved the request from the Treasurer, Peter Swart to begin the paperwork for the Tax Anticipation Note at Mascoma Savings Bank for the amount of \$3,000,000.00.
- 9) Current Use: Roby, David added 1.93 acres into Current Use to map 403 Lot 9
- 10) Report of wood cuts were reviewed and approved:
 - a. Smarts Mt Realty LLC-\$2,425.05
 - b. Pratt, Chris-\$31.16
 - c. Nichols, William-\$780.23
- 11) Intent to cuts were approved for:
 - a. Nichols, William- Map 409 Lot 72
 - b. Nichols, William-Map 414 Lot 44
- 12) Committee & Commission:
 - Heritage Commission: Jenks reported the commission will be asking community members to sign a release concerning photographs of their properties. The board's sense is to have the Towns attorney review this document. There was some concern noted with the mixing of the Historians and the Heritage Commission involving purchasing of property. The board will look into this.
 - Recreation Commission: The Commission discussed baseball and decided to rent the playing field to an out of town team on days that will not affect the Recreational programs.
 - Coffee Hour: MacKenzie noted the following:
 - ✓ Community members upset about the lack of progress on the Smith property clean up. After a brief discussion and concern about confusion and misunderstanding of information, the board noted they will not be discussing this pending case at Coffee hours. All information will be released at Select Board meetings with all Board members present.
- 14) At 9:30AM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Jenks. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Patricia Jenks, Jay Smith, Wayne Tullar and Dina Cutting.

At 9:37AM MacKenzie moved to enter public session having voted to defer tax deeding for 30 days and waive all interest and fees. Seconded by Smith. Voted unanimously in favor. MacKenzie moved to seal the minutes of this non-public session for 1 year from this date at which time they will be reviewed. Seconded by Smith and voted unanimously in favor.
- 15) Committee & Commission cont. :
 - Tax Advisory Committee-They discussed reverse mortgages, deferral liens, tax billing 2 times a year. The committee also discussed an Economic Development initiative, after a lengthy discussion it was felt that since the Planning and Zoning boards are also looking into this area, it would be wise for the Tax Committee members to attend those meetings to see how we can best coordinate efforts. There is lots of information being gathered by Committee members. MacKenzie

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felt this was a great discussion.

- 16) Smith: The Saturday inspection was good. The board set new goals and deadlines- MacKenzie will draft a letter for the Smiths, the letter will contain the agreed upon parameters for the next expected goals. The board members will review and the letter will be sent as soon as possible.
- 17) Letter from Town of North Haverhill concerning Eversource work station will not be responded to at this time.
- 18) Pathways proposal for Hidden Valley section of River Road was reviewed and signed. Smith moved to have the Chair of the Board sign this proposal, Seconded by Jenks voted unanimously in favor.
- 19) The Lyme Foundation request was reviewed and there was some confusion about the requirements placed on the board. Further f/u was needed.
- 20) MacKenzie moved to accept Terri. Hay's letter of resignation with regret. Seconded by Jenks. Voted unanimously in favor.
- 21) There was a brief discussion of the Park & Ride and Wayne Pike's tenant parking in the Park & Ride. According to Smith, the Planning Board reviewed this issue and determined Mr. Pike had the required 14 spaces. If this needed more discussion it could be put on next week's agenda.
- 22) At 10:25AM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Jenks. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Patricia Jenks, Jay Smith, Shaun O'Keefe and Dina Cutting.
At 10:45AM MacKenzie moved to enter public session having voted to interview a candidate for the interim Tax Collector. Seconded by Smith. Voted unanimously in favor. MacKenzie moved to seal the minutes of this non-public session for 1 year from this date at which time they will be reviewed. Seconded by Smith and voted unanimously in favor.
- 23) At 10:45AM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Jenks. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Patricia Jenks, Jay Smith, Terri Hay
- 24) At 11:45 MacKenzie moved to enter public session having conducted an exit interview and made a decision to rewrite the Administrative Assistant and Assessing Clerks job descriptions. Seconded by Jenks.
- 25) Cutting reported Mitchell and Bates would be sending the notice to Mr. Roby to start the eminent domain process.
- 26) At 12:09PM Smith moved to adjourn. Seconded by Jenks. Voted unanimously in favor.

Respectfully Submitted:

Dina Cutting