

TOWN OF LYME
Select Board Meeting
May 24th, 2018
8:00 AM
Town Office Conference Room
Approved: June 7, 2018

The following people were present for part or all of the meeting: Select Board members: Susan MacKenzie, Bradford Keith and Kevin Sahr. Police Chief O'Keefe. Administrative Assistant, Dina Cutting. Assessor, Todd Haywood. Community member Chris Pratt.

1. The meeting was called to order at 8:07AM
2. The board reviewed the abatement appeal process with Chris Pratt. The abatements are being reviewed at 10:00AM, the board invited Chris to come back at that time.
3. The board requested an update on Cole Williams CDL licensing.
4. Hewes Brook Bridge contract: Mr. Emery came to the office and noted he would be contacting his attorney. Once he has reviewed this document and discussed this he will get back to the board on this matter. Due to the June to September no cutting the dates on this contract will need to be adjusted.
5. At 8:20AM Mackenzie moved to enter non-public under RSA 91-A:3 (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Seconded by Keith. Voted unanimously in favor by a roll call vote. Present for this session was MacKenzie, Keith, Sahr, Chief O'Keefe and Cutting. The board had a lengthy discussion which if discussed in public may affect the reputation of a person or persons.
At 8:45AM Mackenzie moved to enter public session. Seconded by Keith. Voted unanimously in favor.
6. The concerns about mowing and spring clean-up were reviewed and discussed. Cutting noted LaBombard had met with the mowers the day before and brought them around to all locations Cemetery and Town so they were aware of every place they were expected to mow. The board discussed the spring clean-up expectations. These will be very specific in the next RFP. Matt Thebodo will be asked to complete the spring clean-up involving racking and seeding areas damaged by plowing.
7. The board reviewed some conflicts with work being done at the Lyme Center Academy. Sahr will meet with the 2 parties to help facilitate a good working arrangement between these 2 dedicated community members.
8. Chief Mundy: The board and Mundy reviewed the following topics:
 - 2019 Fire Truck numbers
 - Fire station replacement planning for 2021 and Potential costs associated with this replacement. Discussed potential lot line adjustments to help with this project.
 - Storm clean up and the volunteer group that provided coverage for this kind of event.

9. Tax Collector: Woodard review options for the town to take credit card payments for Property Tax bills. Questions were asked and answered involving this option. After careful consideration, Sahr moved to not offer credit card payments for taxes at this time. The board does not have enough information to warrant a change at this time. Seconded by Keith. Voted unanimously in favor.
10. Todd Haywood, Assessor: The board and Haywood reviewed the following topics:
- Pratt, Christopher & Melissa- Haywood reviewed the request for abatement. After discussion Mackenzie moved to approve the abatement in the amount of \$55,000 to the assessed value. Seconded by Sahr. Voted unanimously in favor. The board thanked Chris for coming to review this request.
 - Drew, Richard & Delores- Haywood reviewed the abatement request. After a brief discussion Mackenzie moved to approve the recommended amount of \$11,000 for the assessed value. Seconded by Keith. Voted unanimously in favor.
 - Toensing, Trent & Mary-Ellen- The board reviewed the application for 79B-PA60 form. The attached map indicated that this lot was not part of the original conservation easement. It was noted this application missed the April 15th, 2018 deadline. The board would like to gather further information and review this application further. This will be reviewed at a later date.
 - Tax Exempt properties: The board reviewed the list of applications for tax exemptions. Some concerns were noted, Haywood recommended that some properties may not qualify any longer. The board reviewed the town attorney's advice and will revisit this at a later date.
11. At 10:45AM Mackenzie moved to enter non-public under RSA 91-A:3 (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Seconded by Keith. Voted unanimously in favor by a roll call vote. Present for this session was MacKenzie, Keith, Sahr. The board had a lengthy discussion which if discussed in public may affect the reputation of a person or persons.
- At 11:07AM Mackenzie moved to enter public session. Seconded by Keith. Voted unanimously in favor. The minutes to this non-public session were sealed by a vote of 3-0
12. The board discussed various projects with Erin Darrow or Right Angle Engineer LLC_
- Hewes Brook Bridge-Some vegetation has been cut. No tree cutting between June and September because of the protection of the long ear bats.
 - Town counsel and Erin are working on the wording for one section of this contract.
 - Dorchester Road Grant application- Erin reviewed the documents. This is just the application to see if this project will qualify for funding from FEMA.
 - The contact person on this grant application will be Cutting.

- Sahr moved to have Chair MacKenzie sign this application. Seconded by Keith. Voted unanimously in favor.
 - The Baker Hill project was briefly discussed.
13. The manifest in the amount of \$ 50,491.54 was reviewed and signed.
 14. Public comment: none at this time.
 15. Tax Anticipation Note: The board reviewed the request to start the paperwork for the TAN. Mackenzie moved to authorize the Treasurer to start the paperwork for the Tax anticipation note in the amount of \$3,000,000.00. Seconded by Keith. Voted unanimously in favor.
 16. Report of wood cut: The following reports were approved.
 - George Tullar- Map 406 Lot 31- \$2,984.14
 - Thomas & Kathryn Green- Map 406 Lot 24- \$2,120.34
 - Scott Moreau- Map 415 Lot 22- \$3,391.88
 - James Kelsey- Map 401 Lot 13.2- \$235.88
 17. The following intent to cuts were approved:
 - Nichols, William-Dorchester Road Map 414 Lot 44
 - Nichols, William- Dorchester Road- Map 421 Lot 20
 - Malcolm, Allen & Jacqueline-Baker Hill Road- Map 409 Lot 78
 - Tullar, George Jr.- Mud Turtle Pond Road- Map 406 Lot 31
 18. At 12:35PM MacKenzie moved to enter non-public in accordance with RSA 91-A: 3 II I) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present. The upcoming mediation of a Property Tax Abatement was discussed.
At 12:55PM Mackenzie moved to enter public session. Seconded by Keith. Voted unanimously in favor.
 19. Public Hearing for the donations for the Visioning consultant was reviewed and discussed. The total amount of funds collected prior to the Public hearing will be announced at the Public Hearing.
 20. Committees and Commissions:
 - Keith reviewed the School safety meeting with the Board.
 - Coffee Hour: Sahr discussed the River Road. Community member was sharing information concerning the River and Wilder Dam.
 - Conservation Class at Dartmouth: Mackenzie will be attending a class concerning the height of the river, Wilder dam and its effects on the Connecticut River at Dartmouth College.
 21. The board reviewed and discussed Comp Time, Over Time and the budget. The Board is concerned with the financial implications of large amounts of Comp time. The operating budget does not have the funds for this. The road crew has been working hard to catch up. The sense of the Select Board at the present time is to request the highway crew not continue with comp time or over time unless it is an emergency.
 22. At 1:45PM Keith moved to adjourn. Seconded by Sahr. Voted unanimously in favor.

Respectfully Submitted,
Dina Cutting