

TOWN OF LYME
Select Board Meeting
July 12th, 2018
8:00 AM
Town Office Conference Room
Approved: July 19th, 2018

The following people were present for part or all of the meeting: Select Board members: Susan MacKenzie, Bradford Keith and Kevin Sahr. Police Chief Shaun O'Keefe. Administrative Assistant: Dina Cutting.
Erin Darrow, Right Angle Engineering and Mike Hanson, Hanson Construction LLC.

1. The meeting was called to order at 8:00AM
2. Keith moved to approve the minutes of the regular Select Board meeting of July 5th, 2018. Seconded by Sahr. Changes were offered. The minutes were approved with changes noted.
3. Sahr moved to approve the minutes of the special Select Board meeting of July 6th, 2018. Seconded by Keith. The minutes were approved unanimously in favor.
4. River Road: The board reviewed the statues of the River Road project. The construction company needs to know by July 18th, 2018, if the town is planning on making this repair in 2018. They have saved this time and scheduled the project. Mr. Thompson has given this as a drop dead date. The board discussed Fee Title or easement for land needed for this project. After a lengthy discussion it was the sense of the board to request an easement from Mr. Tensen and Mr. Roby for the 3.7 acreage necessary for the re-route on River Road.
5. Ongoing and New Business:
 - 2017 Audit: Agreement was reviewed and signed. The Auditors will be in house for the next 3 days. Keith moved to have the Chair sign the agreement. Seconded by Sahr. Voted unanimously in favor.
 - Parking: The lack of down town parking was discussed, parking on the common, and a potential park and ride on the town owned land on High Street was also discussed.
6. Matters Arising:
 - Dowd's Inn parking lot expansion-They are trying to locate the plan for this. They may need to go back to the Planning Board for site plan review.
 - Employee parking for down town businesses: It was noted that when a business is planning a parking lot it needs to include enough parking for employees and customers.
7. Public Comment: None at this time.
8. Manifest: The board reviewed and approved a manifest in the amount of \$42,436.89.
9. Boundary Line agreement with Dartmouth College: Dartmouth College has dismantled 256 bolts. They have stated this area will go back to traditional climbing, this has been allowed in the past. The board reviewed the boundary line agreement for Holt's ledge area. Mackenzie moved the board sign this document. Seconded by Keith. The document has been reviewed and approved by Town Counsel. The board now needs to relook at the

Town Ordinance for changes and or to rescind this ordinance. Motion voted unanimously in favor. The Towns land out by Holt's ledge will be un-posted.

10. State of NH-Home Land Security & Emergency Management Grant-FEMA- Dorchester Road. Paperwork was reviewed. The request for funding is in the amount of \$463,875.00, and this project has been prioritized for submission to the Federal Emergency Management Agency (FEMA) following the review conducted by the State's Interagency Hazard Mitigation Team. Sahr moved to keep moving forward with this grant process. Seconded by Keith. Motion voted unanimously in favor.

11. Committees and Commissions:

- Heritage Commission: Reviewed minutes and proper procedure for meeting. They would like the town to consider a sign stating the historic districts in town.
- Recreation Commission: The commission reviewed the baseball season. They discussed the tennis courts and estimates will be gathered for repairs to the tennis and basketball courts.
- Energy Committee: The school will not be changing the solar system. It proved to not be cost effective. The original Solar system will be put back on the roof after construction is finished.
- Transfer Station: Sahr will review a draft contract with Casella to implement the trial run for the possible change in procedure. This will be in August.

12. Ongoing items:

- Current Use Application- Russ. Waiting for a response from Town Counsel.
- Focus Group for the Visioning study will be Wednesday July 18th, 2018 9:00am for all department heads. The Visioning study will be holding a public meeting at a later date.

13. 9:08 AM-Hewes Brook Bridge: The board and Mr. Hanson reviewed various parts of this bridge replacement project and discussed the following items:

- Timber Bridge and Concrete Bridges and the differences between them.
- The cost of this timber bridge is higher than originally anticipated because of the high volume and velocity of the brook, require footings that are deeper (4' below the river). This makes for a challenging work environment.
- Crash rated railing for the bridge and the road way leading to the bridge. Mr. Hanson reviewed what is required by law and what is not. Changing this section of road way to a 25 mile per hour road. The sense of the board was to support this. With the sharp corner and the 1 lane bridge it will make this area safer.
- Length of time a wooden bridge replacement compared to concrete.
- This is an estimate that included any and all scenarios they may run into. If there are savings this will come back to the Town.
- Ledge and the benefits of having it at this site were reviewed. Will not know until the digging starts.
- Mr. Hanson reviewed previous project he had done and there longevity. Life span of a timber bridge is about 74 years.

- The Town has yet to secure the landowners permission to install the temporary bridge. It looks like this bridge project will need to wait until 2019. The road will need to be closed for about 6 weeks. Because the northern section of the River Road is closed the Bridge project cannot happen unless the temporary bridge is installed or the north River Road is fixed.
 - The material needs to be purchased ahead of time. By the time the River Road repair takes place it will be too late to do this project in 2018.
 - The board thanked Mr. Hanson for coming. The board will discuss this further to finalize at a future meeting.
14. Erin Darrow, Right Angle Engineering: The board discuss the River Road project. The survey was completed, the total acres for the easement is 3.6 acres. The board discussed the easement. At this time Keith moved to request Town Counsel communicate with Mr. Roby's attorneys to move forward with an agreement. The board needs to let Dennis Thompson know if this project is going forward this fall. Dennis has requested the board confirm this by July 18th, 2018.
15. At 10:05 the board moved to enter non-public in accordance with RSA 91:II-3 (e). The board discussed option with Laura Spector Morgan of Mitchell Municipal Services. At 10:55 the board move into public session.
16. The board reiterated that they need to sign an agreement with the contractor by 7-18-2018 or they loss this opportunity.
17. Keith will be out of town on July 19th, 2018, but can participate via phone if necessary.
18. Committees & Commissions:
- Building committee-Pike house will get a fresh coat of paint and some rotten clapboards repaired.
 - Transfer Station-Working on an action plan to get ready for the trial "new operation". Matt Thebodo has done an excellent job coming up with a list of questions and concerns to be addressed before the trail opens. It was a very productive meeting.
 - Energy Committee: School solar was reviewed, discussed.
19. At 11:20AM Keith moved to adjourn. Seconded by Sahr. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting